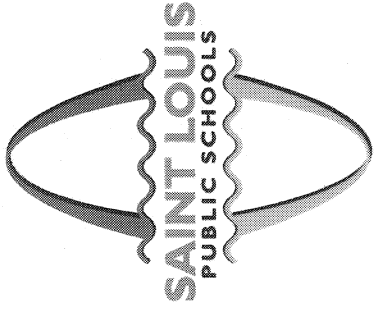




BOARD MEETING

THURSDAY, JUNE 7, 2012

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

ST. LOUIS PUBLIC SCHOOLS
SPECIAL ADMINISTRATIVE BOARD MEETING
JUNE 7, 2012 – 6:00PM
ADMINISTRATIVE BUILDING- 801 N. 11TH STREET

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Minutes
 - a. May 17, 2012
- 5) Student/Staff Recognition(s) (WILL RESUME 2012-2013 SCHOOL YEAR)
- 6) Public Comments
- 7) Superintendent's Report
 - a. Informational Items (None due to Graduation Ceremony)
 - 1) Promotion Retention Policy
 - 2) Early Childhood
 - 3) Food Service
 - 4) PFM Study Update SAB
 - 5) Discussion on Scholastic and Renewal of Sig Funds
 - b. Business Items
 - 1) Consent Agenda
- 8) Board Member Updates
- 9) Adjournment

NOTES: _____

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT
June 7, 2012**

- 1.0 Preliminary
- 1.1 CONSENT AGENDA
- a) Information Item(s)
- 1) Promotion Retention Policy
 - 2) Early Childhood
 - 3) Food Service
 - 4) PFM Study Update SAB
 - 5) Discussion on Scholastic and Renewal of Sig Funds
- 1.2 b) Business Items
- 1) Consent Agenda
- 06-07-12-01** To approve a contract with Scholastic Education as the standard vendor to purchase the Read 180, System 44 and Expert 21 products at a total dollar limitation not to exceed \$400,000.
FUNDING SOURCE: Various
- 06-07-12-02** To approve a contract renewal with Accellify for School District Administrative Claiming services for the 2012-2013 school year at a cost not to exceed 3% of the generated revenue, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-07-12-03** To approve a contract renewal with Preferred Meal Systems, Inc. to lease the District's Lexington Avenue warehouse for the period July 1, 2012 through June 30, 2013 at a monthly lease rate of \$7,201.42.
- 06-07-12-04** To approve a contract renewal with Chartwells Food Services, a division of Compass Group USA, to provide food services to the District's schools for the 2012-2013 school year at a cost not to exceed \$13,866,359, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-07-12-05** To approve contract renewals with Schillers, KCAV, Haddock Education Technologies and TSI as the standard vendors for technology purchases of interactive boards, projectors, student response systems, eBeams and various peripherals for the period July 1, 2012 through June 30, 2013 at a dollar limitation not to exceed \$3,500,000, pending funding availability.
FUNDING SOURCE: Various
- 06-07-12-06** To approve a contract renewal with Dell Corporation as the standard vendor for technology purchases for items such as laptops, desktops, tables, servers, storage device and peripherals for the period July 1, 2012 through June 30, 2013 at a dollar limitation not to exceed \$5,500,000, pending funding availability.
FUNDING SOURCE: Various
- 06-07-12-07** To approve a contract renewal with Apple, Inc. as the standard vendor for technology purchases such as iPads, IMacs and iPods and other associated equipment and services for the period July 1, 2012 through June 30, 2013 at a total dollar limitation not to exceed \$3,000,000, pending funding availability.
FUNDING SOURCE: Various

06-07-12-08 To approve a contract renewal with Pitney Bowes to provide maintenance service and equipment on the postage meter application system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$18,500, pending funding availability.
FUNDING SOURCE: GOB

06-07-12-09 To approve a contract renewal with MOREnet to provide technology resources and training for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$13,500, pending funding availability.
FUNDING SOURCE: GOB

06-07-12-10 To approve a contract renewal with SoftChoice to provide the Microsoft school agreement, Microsoft suite products, the antivirus software, Sophos and the email filtering application for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$174,000, pending funding availability.
FUNDING SOURCE: GOB

06-07-12-11 To approve a contract renewal with Stephen Warmack to serve as Principal of the Clyde C. Miller High School for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$104,841.72, pending the availability of funds.
FUNDING SOURCE: GOB

06-07-12-12 To approve a contract renewal with Steven R. Carroll and Associates for legislative representation of the St. Louis Public Schools for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$78,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-07-12-13 To approve a Memorandum of Understanding with the YWCA Head Start Program to help maximize the use of available local resources in providing special education and related services to young children with disabilities and their families for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-07-12-14 To approve a Memorandum of Understanding with the Urban League Head Start Program to help maximize the use of available local resources in providing special education and related services to young children with disabilities and their families for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-07-12-15 To approve a Memorandum of Understanding with the Grace Hill Head Start Program to help maximize the use of available local resources in providing special education and related services to young children with disabilities and their families for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-07-12-16 To approve the purchase of 50 ELMO Model TT-12 document cameras from Troxell Communication, Inc. at a total cost not to exceed \$28,700.
FUNDING SOURCE: Non-GOB

06-07-12-17 To approve the purchase of CSD Discovery Education Streaming licenses from the Cooperating School Districts for the period July 1, 2012 through September 30, 2013 at a cost not to exceed \$6,265.
FUNDING SOURCE: Non-GOB

06-07-12-18 To authorize approval to offer for sale the General Obligation Refunding Bonds.

06-07-12-19 To approve a contract with CBX Technologies to provide electrical installation to the RE-4 routers in various schools. The work should begin on May 21, 2012 and end on August 6, 2012 at a cost not to exceed \$27,417.50 which includes a 10% contingency of \$2,492.50.
APPROVED AT THE 5/17/12 MEETING WALK-ON ITEM
FUNDING SOURCE: Proposition S

06-07-12-20 To approve a contract with Hankins Construction for window replacements at Dewey Elementary School and Sumner High School. The work should begin on May 21, 2012 and end on November 16, 2012 at a cost not to exceed \$2,627,680 which includes a 10% contingency of \$238,880.
APPROVED AT THE 5/17/12 MEETING WALK-ON ITEM
FUNDING SOURCE: Proposition S

06-07-12-21 To approve a purchase from Benec's, Inc., through the Cooperating School District to purchase and install computer desks and chairs in schools' computer labs, depending on the need of each building, at a cost not to exceed \$800,000. Purchases, installations and replacements should begin May 18, 2012 through December 30, 2013.
APPROVED AT THE 5/17/12 MEETING WALK-ON ITEM
FUNDING SOURCE: Proposition S

JUNE 26, 2012 ITEM(S) FOR CONSIDERATION

06-26-12-01 To approve the amendment of Board Resolution Number 08-16-11-03, a contract renewal with Chartwells Food Services, to increase the total dollar limitation by \$70,000. The amendment is needed due to an increase in enrollment. The Board originally approved a limitation of \$13,240,148. If this request is granted, the total dollar value of this contract for the 2011-2012 fiscal year will be \$13,310,148.
FUNDING SOURCE: Non-GOB

06-26-12-02 To ratify approval of the acceptance of funds under the Project SEARCH High School Transition Program in the amount of \$66,200.
FUNDING SOURCE: Non-GOB

06-26-12-03 To approve the acceptance of the Adult Education and Literacy Grant in the amount of \$1,803,033.
FUNDING SOURCE: Non-GOB

06-26-12-04 To approve the acceptance of the Adult Education and Literacy EL Civics Grant in the amount of \$23,105.30.
FUNDING SOURCE: Non-GOB

06-26-12-05 To approve the acceptance and expenditures in reimbursable funds from DESE, School Food Services for the Fresh Fruit and Vegetable Program for the 2012-2013 school year in the amount of \$328,696
FUNDING SOURCE: Non-GOB

06-26-12-06 To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding improving student access to college or other secondary education institutions for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: Non-GOB

- 06-26-12-07** To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding supporting the District's early childhood education program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: Non-GOB
- 06-26-12-08** To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding improving student access to health and wellness programs for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: Non-GOB
- 06-26-12-09** To approve the April 2012 Monthly Budget Transaction Report.
- 06-26-12-10** To approve Amendment #1 to the Fiscal Year 2011-2012 General Operating Budget.
- 06-26-12-11** To approve the detailed FY 2012-2013 General Operating and Non-General Operating Budgets.
- 06-26-12-12** To approve the final bus routes for the 2011-2012 school year.
- 06-26-12-13** To approve the Summer School 2012 Transportation routes.
- 06-26-12-14** To approve the 2011-2012 School Calendar for graduating seniors.
- 06-26-12-15** To approve the Technology Plan for submission to DESE for the period July 1, 2012 through June 30, 2015.
- 06-26-12-16** To approve the new curricula for all existing Career and Technical Education Programs.
- 06-26-12-17** To approve a membership renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,500, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-18** To approve a sole source license renewal with the American College Testing (ACT) for their on-line instruction program for grades 11 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-19** To approve a sole source contract with Klee Associates for virtual SAP training on the financials, payroll, accounts payable and human resource modules for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$50,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-20** To approve a contract with Washington University/Science Outreach Department to provide the use of their facilities that will include parking and lunch for the 2012 Summer Leadership Principals Academy for three (3) days, July 24-26, 2012 at a total combined cost not to exceed \$25,000, pending funding availability.
FUNDING SOURCE: Non-GOB

06-26-12-21 To approve a contract with St. Louis County, Missouri through its Division of Workforce Department for the period June 27, 2012 through June 30, 2013. The St. Louis County Division of Workforce will refer adult students to the District for occupational training and pay all students' tuition and fees.
FUNDING SOURCE: GOB

06-26-12-22 To approve a contract with Grant Thorton to provide GASB 45 benefits actuarial services for the period August 1, 2012 through October 31, 2012 at a cost not to exceed \$8,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-23 To approve a sole source contract renewal with Urban Strategies to provide a certified Adult Education and Literacy teacher to teach adult education classes that will be held at Jefferson Elementary School for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000, pending funding availability.
FUNDING SOURCE: Non-GOB

06-26-12-24 To approve a sole source contract renewal with the International Institute to provide substitute teachers for the Adult Education and Literacy classes for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$12,000, pending funding availability.
FUNDING SOURCE: Non-GOB

06-26-12-25 To approve a sole source contract renewal with the International Institute to provide on-site supervision for the Adult Education and Literacy classes held at the International Institute for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,000, pending funding availability.
FUNDING SOURCE: Non-GOB

06-26-12-26 To approve a contract renewal with Abbott Ambulance, Inc. to provide stand-by ambulance services for all high school varsity and junior varsity football games for the period August 15, 2012 through December 12, 2012 at a cost not to exceed \$19,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-27 To approve a contract renewal with Engineered Fire Protection, Inc. to provide inspections and repair services for fire sprinklers and associated backflow preventers in selected schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$66,100, pending legal review and funding availability.
FUNDING SOURCE: GOB

06-26-12-28 To approve a contract renewal with Advanced Elevator Company, Inc. to provide elevator inspection, maintenance and repair services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$250,000, pending legal review and funding availability.
FUNDING SOURCE: Proposition S

06-26-12-29 To approve a contract renewal with McCann Pest & Termite Control to provide pest control services to all schools and buildings beginning July 1, 2012 through June 30, 2013 in an amount not to exceed \$39,746, pending legal review and funding availability.
FUNDING SOURCE: GOB

- 06-26-12-30** To approve a contract renewal with IESI (*formally known as Crown/Excel Disposal, LLC*) to provide solid waste management services in selected schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$258,366, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-31** To approve a contract renewal with The Brenco Company to provide annual District-wide water treatment and equipment repairs for air conditioning equipment systems beginning July 1, 2012 through June 30, 2013 in an amount not to exceed \$26,071.90, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-32** To approve a contract renewal with Bieg Plumbing Company to provide domestic water backflow inspection, maintenance and repair services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$36,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-33** To approve a contract renewal with International Systems of America, Inc. to provide annual testing and inspection of services of the fire alarm systems in all schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$75,766, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-34** To approve a contract renewal with Environmental Consultants, LLC to provide hazardous materials consulting beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$95,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-35** To approve a contract renewal with Hackett Security, Inc. to provide daily security alarm monitoring and investigative response services for all schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$200,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-36** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen exhaust hoods in select schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$10,000 pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-37** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen grease traps in select schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-38** To approve contract renewals with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services beginning July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$300,000, pending legal review and funding availability.
FUNDING SOURCE: GOB

06-26-12-39 To approve a contract renewal with Cintas Fire Protection Company to provide fire extinguisher inspection, repair and replacement services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$20,000, pending legal review and funding availability.

FUNDING SOURCE: GOB

06-26-12-40 To approve a contract renewal with SAP America Enterprises to provide maintenance and support services for the SAP financial system and the BSI Payroll Tax software for the period July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$280,587.75, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-41 To approve a contract renewal with Xerox Corporation to provide the operation and maintenance of the print shop and all the District's multifunctional devices for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$1,000,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-42 To approve a contract renewal with Belcan InfoServices to provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts, etc. for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$120,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-43 To approve a contract renewal with nFocus for the use of their software for the Community Education registration system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-44 To approve a contract renewal with Enterprise Fleet Management, Inc. to provide and manage a fleet program that includes leasing, rental, maintenance, fuel and disposal for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$154,331, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-45 To approve a contract renewal with Cannon Cochran Management Services, Inc. for Workers' Compensation Claims Administration and Loss Control Services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$117,500, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-46 To approve a contract renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal (MPER) to provide the Teaching Fellows Program for selected first year teachers for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$103,950, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-47 To approve a contract renewal with TALX Corporation to provide the Electronic Pay Advances for employees for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$27,720, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-48 To approve a sole source contract renewal with EDMIN to provide an annual assessment management software license, test bank license and support services. EDMIN will also include a services bank to cover development of key accountability reports. This contract is for the period July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$500,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-49 To approve a sole source contract renewal with American College Testing (ACT) for the District Choice State Test (DCST) program for grade 11 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$58,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-50 To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the TerraNova 3 norm-reference assessments for grades KG through grade 2 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$300,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-51 To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the Acuity formative assessment program for grades 2-8 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$395,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-52 To approve a Memorandum of Understanding with the St. Louis University/Department of Nutrition and Dietetics to conduct training and menu development as part of the District's Farm-to-School Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-53 To approve a Memorandum of Understanding with the St. Louis University to provide three (3) speech/language pathology student interns for the Early Childhood Special Education Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-54 To approve a Memorandum of Understanding with Preferred Family Healthcare, Inc. to provide educational services to the Agency's consumers who are located within the District for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-55 To approve a Memorandum of Understanding with the Girl Scouts of Eastern Missouri to provide instruction in the area of Anti-Violence for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-56 To approve a Memorandum of Understanding with the Demetrius Johnson Charitable Foundation to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-57 To approve a Memorandum of Understanding with Harris Stowe State University to provide a Community-Based Transition Classroom on their campus for school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-58 To approve a Memorandum of Understanding with the St. Louis Public Library to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-59 To approve a Memorandum of Understanding with the St. Louis Psychiatric Center to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-60 To approve a Memorandum of Understanding with the YMCA to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-61 To approve a Memorandum of Understanding with the St. Louis Community Credit Union to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-62 To approve the renewal of a Memorandum of Understanding with MERS Goodwill to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-63 To approve the renewal of a Memorandum of Understanding with Industrial Aid to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-64 To approve the renewal of a Memorandum of Understanding with Bon Appétit to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-65 To approve the renewal of a Memorandum of Understanding with Compass USA, Inc. to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

06-26-12-66 To approve the renewal of a Memorandum of Understanding with Gateway Greening to establish food producing gardens as part of the District's Farm-to-School Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

- 06-26-12-67** To approve and adopt the revised Promotion/Retention Policy for the 2012-2013 school year.
- 06-26-12-68** To approve and adopt the revised Policy 4251, Personnel Records to reflect recent changes and requirement in Missouri Law.
- 06-26-12-69** To approve and adopt the revised Policy 4843, Sexual Harassment to reflect recent changes and requirement in Missouri Law.
- 06-26-12-70** To approve and adopt the revised Policy 5131 in accordance with the passing of Missouri legislation that reference this policy. The current Policy reads "*The Conduct Bullying and Hazing Policy*". The policy will be amended to *The Conduct Bullying, Cyberbullying, and Hazing Policy*.
- 06-26-12-71** To approve and adopt the revised Policy 5144.1 in accordance with the passing of Missouri legislation that reference this policy. The current Policy reads "*School Violence Prevention Policy*". The policy will be amended to *School Violence and Restrictive Behavior Intervention Policy*.
- 06-26-12-72** To approve a new Sick Leave Policy replacing it with the current PTO Policy.
- 06-26-12-73** To approve and adopt Policy 4224, Pre-Employment Drug Screens.
- 06-26-12-74** To approve a Tax-Advantaged Financing Compliance Policy and Procedure for the Special Administrative Board of the Transitional School District of the City of St. Louis as required by the Internal Revenue Service to monitor post-issuance federal tax requirements for current and future General Obligation bonds.
- 06-26-12-75** To approve the renewal of the School Board Management Liability insurance policy from State National Insurance (*doing business as H/SCOX*) through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$152,402, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-76** To approve the purchase of an All-Risk Property Insurance Policy from Travelers Insurance Company and CNA Excess and Surplus Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$620,489, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-77** To approve the purchase of a renewal Boiler & Machinery Insurance Policy with Hartford Steam Boiler Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$44,933, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-78** To approve the purchase of a renewal Automobile Liability and Physical Damage Insurance Policy with State Farm Insurance Company for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$92,000, pending funding availability.
FUNDING SOURCE: GOB

06-26-12-79 To approve the purchase of a US Bank Letter of Credit in the amount of \$2,225,000 that is required for the renewal of the Excess Workers' Compensation Bond with Travelers Insurance Company. The Letter of Credit will be for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$33,375, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-80 To approve the purchase of a renewal Excess Workers' Compensation Insurance Policy with Arch Insurance through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$218,367, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-81 To approve the purchase of a renewal Excess Workers' Compensation Insurance Policy with Travelers Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$11,125, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-82 To approve a sole source purchase from Questar Assessment Inc. for the Missouri Assessment Program End of Course (MAP EOC) tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$25,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-83 To approve a sole source purchase from CTB/McGraw-Hill for the Grade Level Assessments (MAP GLA) tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$30,000 pending funding availability.

FUNDING SOURCE: GOB

06-26-12-84 To approve a sole source purchase from American College Testing (ACT) for the EXPLORE and PLAN tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$60,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-85 To approve the purchase of athletic equipment, (includes 72 football helmets) and uniforms for high school sports from Johnny Mac Sporting Goods, Curt Smith Sport Goods, Riddell/All American and BSN Sports at a total combined cost not to exceed \$110,000, pending funding availability.

FUNDING SOURCE: GOB

06-26-12-86 To approve the purchase of 3,250 IPads covers (*brand name Speck*) from Universal Business Supply for all elementary schools at a total cost not to exceed \$80,000, pending funding availability.

FUNDING SOURCE: GOB

June 7, 2012



BOARD RESOLUTION

Date: May 10, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Michael Haggen, Assoc. Supt., Office of Innovation

Agenda Item : 06-67-12-01

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Scholastic as the District's standardized vendor for the Suite of Tiered Intervention Products (Read 180, System 44, and Expert 21) for the period July 1, 2012 through June 30, 2013. The products include learning materials, software licenses and support. The cost will not exceed \$400,000.

BACKGROUND: The Saint Louis Public Schools seek to renew the licenses for Fanning, Langston, L'Ouverture, and Vashon to sustain the growth and academic productivity observed during the 2011-2012 school year while expanding the implementation of the full Scholastic Suite to other SLPS schools at the discretion of the Associate Superintendent.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	Non-GOB	Requisition #:
Amount: \$400,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$400,000.00	☒ Pending Funding Availability	Vendor #: 600013873

Department: Academics

Requestor: Michael Haggen


Michael Haggen, Assoc. Supt., Office of Innovation


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Nicole Williams, Dep. Supt., Academics

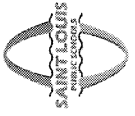

Dr. Kelvin R. Adams, Superintendent

Revised 07/06/2011

Reviewed By: 

Reviewed By: _____

Reviewed By: _____



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Michael Haggren	Date: April 5, 2012												
Department / School: Office of Innovation (Fanning, Langston, L'Ouverture)	Phone Number: (314)345-2233												
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>													
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)													
Scholastic Reading Program is a 3-tiered intervention to support readers. The three tiers include System 44 (readers 3-4 years behind), Read 180 (readers 1-2 years behind), and Expert 21 (readers on level transitioning to mainstream courses/classrooms).													
Vendor Name: Scholastic	Email: kkemp@scholastic.com												
Vendor Contact: Kathy Kemp	Phone Number: (314)302-1274												
Justification Information													
1. Why the uniquely specified goods are required?													
The Scholastic Suite is requested to support the continuum of growth seen at Fanning, Langston, and L'Ouverture. See the chart in #3.													
2. Why good or services available from other vendors /competitors are not acceptable?													
Scholastic's Read 180 is currently in all other middle schools in the district. Additionally, the implementation of the Scholastic Suite has shown supported gains in literacy. Each of the three schools that implemented the full suite experienced gains of more than one year, within the first six months. See the chart in #3.													
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)													
SCHOLASTIC ACHIEVEMENT PARTNER Summary Reading Gains for READ 180 Students <table border="1"> <caption>Mean Lexile Gain for READ 180 Students by School</caption> <thead> <tr> <th>School</th> <th>n</th> <th>Mean Lexile Gain</th> </tr> </thead> <tbody> <tr> <td>LANGSTON</td> <td>90</td> <td>141</td> </tr> <tr> <td>FANNING</td> <td>213</td> <td>108</td> </tr> <tr> <td>LOUVERTURE</td> <td>130</td> <td>80</td> </tr> </tbody> </table> <i>All schools showed positive gains</i> 5 *70% Lexiles is approximately equal to a year's growth at grades 4-8		School	n	Mean Lexile Gain	LANGSTON	90	141	FANNING	213	108	LOUVERTURE	130	80
School	n	Mean Lexile Gain											
LANGSTON	90	141											
FANNING	213	108											
LOUVERTURE	130	80											
4. List the Names of other Vendors contacted & Price Quotes:													

I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.

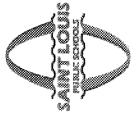
Your sole source request will not be approved without the required signatures below:

	5/9/12
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: April 5, 2012
Dept / School: Office of Innovation (Vashon)	Reported By: Michael Haggen
Vendor: Scholastic	Vendor #: 600013873
Contract # / P.O. / #:	Contract Name: Scholastic Suite License
Contract Amount: \$ 39,230.40	Award Date: 10/04/11
Purpose of Contract (Brief Description): Vashon High School seeks to renew and continue the implementation of the full Scholastic Suite to sustain the continuity of growth and academic productivity observed during the 2010-11 school year and to date. Three middle schools observed more than one years growth on average within only six months of implementation in the first year.	
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory	
Category	Rating
Quality of Goods / Services	5 (4) 3 2 1
Timeliness of Delivery or Performance	5 (4) 3 2 1
Business Relations	(5) 4 3 2 1
Customer Satisfaction	5 (4) 3 2 1
Cost Control	5 (4) 3 2 1
Average Score	4.2
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.	
Please Check Yes ☒ No ☐	



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: April 5, 2012
Dept / School: Office Of Innovation (Fanning, Langston, L'Ouverture)		Reported By: Michael Hagen
Vendor: Scholastic		Vendor #: 600013873
Contract # / P.O. #:		Contract Name: Scholastic Suite License
Contract Amount: \$ 170,000.00		Award Date: \$223,701.90
Purpose of Contract (Brief Description): Fanning, Langston and L'Ouverture Middle Schools seek to renew and continue the implementation of the full Scholastic Suite to sustain the continuity of growth and academic productivity observed during the 2010-11 school year and to date. All three middle schools observed more than one years growth on average within only six months of implementation in the first year. Those students exposed to the program over a longer period have shown more growth than other students who have not been present as long as evidenced by L'Ouverture SRI disaggregated reportings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	The faithful use of the interventions has occasioned an average of more than one year of growth in 3 SIG middle schools (Fanning, Langston, L'Ouverture)
Timeliness of Delivery or Performance	5 4 3 2 1	Materials are delivered in a timely manner. Issues are rectified quickly.
Business Relations	5 4 3 2 1	Scholastic provides numerous professional development opportunities to all levels of staff to support fidelity of implementation and collaboration between districts.
Customer Satisfaction	5 4 3 2 1	Principals are pleased with the growth they seen with the use of the program.
Cost Control	5 4 3 2 1	Cost of Implementation has decreased each year.
Average Score	4.2	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		



Board Resolution

Date: May 8, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Enos K. Moss, CFO/Treasurer

Agenda Item: 06-07-13-02

Action: X Contract Renewal X Other Transaction Descriptors: _____

Action to be Approved: X
Previous Bd. Res.: 06-30-11-24
Prior Year Amount: 3% of Generated Revenue

SUBJECT:

To approve a contract renewal with Accelify for School District Administrative Claiming (SDAC) services to be provided for the 2012-13 academic year at a cost not to exceed 3% of generated revenue.

BACKGROUND:

Accelify provides all of the products, services and technical assistance that are necessary in order for the District to be able to submit accurate and timely claims to the Missouri Department of Social Services (DSS) MOHealthNet Division with respect to claimable costs that the District incurs in providing administrative outreach services for the Medicaid program. Accelify will continue to conform to all requirement as documented in RFP 005-0910. Accelify receives a fee of not more than 3% of any SDAC-related revenue that the District receives from MOHealthNet for the SDAC program. Total projected FY12 SDAC revenue: \$3.3M.

Accountability Plan Goal: Goal V: Governance

Objective/Strategy:

V.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	828	-	MZ	-	140	-	2132	-	6358	Non GOB	Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:							3% of Revenue			Pending Funding Availability	Vendor #: 600014287

Department: Grants Management

Angela Banks, Budget Director

Mary M. Houlihan, Dep. Supt., Operations

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: 4/27/2012	
Dept / School: Central Office Finance	Reported By: Anna Munson	
Vendor: Accelify	Vendor #: 600014287	
Contract # / P.O. #:	Contract Name: SDAC	
Contract Amount: \$	Award Date: 07/01/2011	
Purpose of Contract (Brief Description): MOHealthNet claiming for School District Administrative Claiming services		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	<u>5</u> 4 3 2 1	
Timeliness of Delivery or Performance	<u>5</u> 4 3 2 1	
Business Relations	<u>5</u> 4 3 2 1	
Customer Satisfaction	<u>5</u> 4 3 2 1	
Cost Control	<u>5</u> 4 3 2 1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



BOARD RESOLUTION

Date: May 10, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item : 06-07-18-003

Action: ☒

Action to be Approved: Lease Agreement

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 08-16-11-04

Prior Year Cost \$83,900.00

SUBJECT: To approve a contract renewal with Preferred Meal Systems, Inc. for the lease of the SLPS warehouse located at 5020 Lexington Avenue. The period of the lease will be July 1, 2012 through June 30, 2013. Preferred Meal Systems, Inc. will pay SLPS a monthly lease rate of \$7,201.42. The total lease payments to SLPS will be \$86,417.04

BACKGROUND: Preferred Meal Systems, Inc. is the elementary school meal provider for the District and uses the SLPS warehouse at Lexington to stage the food to be delivered to the schools. They are a subcontractor for Chartwells and will lease 12,794 sq. ft. at a lease rate of \$6.75 per square foot.

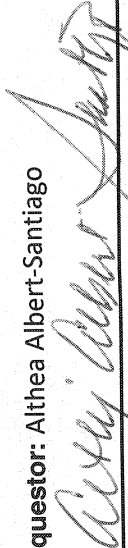
Accountability Plan Goals: Goal III: Facilities, Resources Support Objective/Strategy: III.G.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

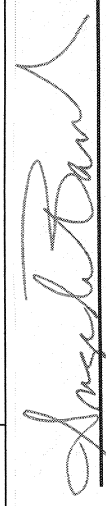
Fund Source: 510-0000-5193-000-UK-510	Non-GOB	Requisition #:
Amount: \$86,417.04		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$86,417.04	☐ Pending Funding Availability	Vendor #: 600014681

Department: Food Services

Requestor: Althea Albert-Santiago


Althea Albert-Santiago, Director, Food Service


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 10, 2012

Agenda Item : 06-07-62-04

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Althea Albert-Santiago, Director, Food Service

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 08-16-11-03

Prior Year Cost \$13,240,148

SUBJECT: To approve a contract renewal with Chartwells Food Service, (a division of the Compass Group USA, Inc.) for food services provided to the St. Louis Public Schools' students for the 2012-2013 school year. The term of this agreement shall be for the period of July 1, 2012 through June 30, 2013. The cost of the contract is not to exceed \$13,886,359.00. This is the last year of a four year contract.

BACKGROUND: The funds used to provide this service to District students come from the Federal Free and Reduced Meals Program administered by the USDA and not from the District General Operating Funds. Under the renewal of this agreement, Chartwells Food Service will manage the 2012-2013 regular and 2013 summer school food service program, as well as the vending operations located in the cafeterias and kitchens of District school facilities. In addition, they will evaluate adding a super program to the After School Program through the Chartwells agreement. Chartwells has agreed that, within the terms of this contract, up to \$3 million will be paid to Preferred Meals.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Fund 906-00-510-3111-6319	Non-GOB	Requisition #:
Amount: \$13,886,359.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:	☐ Pending Funding Availability	Vendor #: 600012482
\$13,886,359.00		

Department: Food Services

Requestor: Althea Albert-Santiago

Angela Banks, Budget Director

Althea Albert-Santiago, Director, Food Service

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Revised 07/06/2011

Reviewed By:

Reviewed By: _____

Reviewed By: _____



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 4/27/2012
Dept / School: Operations/Food Services		Reported By: Althea Albert-Santiago
Vendor: Chartwells		Vendor #: 600012482
Contract # / P.O. #:		Contract Name: Food Service Management Company-Chartwells
Contract Amount: million		Award Date: 8-6-2009
Purpose of Contract (Brief Description): Food Services Management in SLPS Schools		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4X 3 2 1	Chartwells has improved the food quality and meal service to satisfy the students, parents and administrators at each school. Still need to address componentized meals in all elementary schools
Timeliness of Delivery or Performance	5 4X 3 2 1	Chartwells is meeting the requirements based in the contract
Business Relations	5 4X 3 2 1	Chartwells has a good working relationship with SLPS Food Services Staff. Chartwells' Management staff is responsive to the needs of the school principals and students.
Customer Satisfaction	5 4 3X 2 1	The feedback from schools is getting better because Chartwells is more proactive to address food services issues in the schools.
Cost Control	5 4X 3 2 1	Chartwells is proactive in managing costs and managing the approved budget
Average Score	19/5=3.8	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☐ No ☐

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: May 10, 2012

Agenda Item: 06-07-12-26

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors:

☒ Contract Renewal

Previous Bd. Res. # 06-30-11-12

Prior Year Approved Amount \$ 3,500,000.00

SUBJECT:

To approve a contract renewal with Schillers, KCAV, Haddock Education Technologies, and TSI as the standard vendors for interactive boards, projectors, student response systems, eBeams and various peripherals beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$3,500,000.00.

BACKGROUND:

This project encompasses entering into a contractual agreement with various vendors for standardization and direct purchase of interactive boards and projection systems as requested through the use of GOB, Title, SIG, and Prop S funds. The contract requires the vendor to deliver and install all units.

Accountability Plan Goal:		Goal III: Facilities, Resources Support	Objective/Strategy:	III.A.
FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)				
Fund Source:	-	-	-	Requisition #:
Amount:	\$	3,500,000.00		
Fund Source:	-	-	-	Requisition #:
Amount:				
Fund Source:	-	-	-	Requisition #:
Amount:				
Cost not to Exceed:	\$	3,500,000.00	☒ Pending Funding Availability	Vendor #: Various

Department: Information Technology Services

Cheryl L. Van Noy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

R. Conner



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: 04/30/2012	
Dept / School: Technology	Reported By: Cheryl VanNoy	
Vendor: TSI	Vendor #: 600005437	
Contract # / P.O. #:	Contract Name: TSI	
Contract Amount: \$3,500,000.00	Award Date: June 7, 2012	
Purpose of Contract (Brief Description): To provide problem resolution support for all technology systems.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 04/30/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: KCAV		Vendor #: 600000924
Contract # / P.O. #:		Contract Name: KCAV
Contract Amount: \$3,500,000.00		Award Date: June 16, 2011
Purpose of Contract (Brief Description): To sell and install interactive boards and associated equipment.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 04/30/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Haddock		Vendor #: 600013273
Contract # / P.O / #:		Contract Name: Haddock
Contract Amount: \$3,500,000.00		Award Date: June 16, 2011
Purpose of Contract (Brief Description): To sell and install interactive boards and associated equipment.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 04/30/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Schiller's		Vendor #: 600005238
Contract # / P.O/ #:		Contract Name: Schiller's
Contract Amount: \$3,500,000.00		Award Date: June 16, 2011
Purpose of Contract (Brief Description): To sell and install interactive boards and associated equipment.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Board Resolution

Date: May 10, 2012

Agenda Item: 0607-12-26

Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors:

☒ Contract Renewal

Previous Bd. Res. # 06-30-11-13

Prior Year Approved Amount \$ 5,500,000.00

SUBJECT:

To approve a contract renewal with Dell Corporation as the standard vendor for technology purchases for items such as personal laptops, desktops, tablets, servers, storage devices and peripherals beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,500,000.00.

BACKGROUND:

This project encompasses entering into a contractual agreement with Dell Corporation for standardization and direct purchase of servers, storage devices, peripherals, desktops, notebook/netbooks and laptop computers. The contract requires that Dell image, install and deliver all units. Dell is a diversified supplier that sells numerous products directly to its customers. This model allows building each system to order and ensures that the District receives systems configured to specifications at competitive prices. The equipment will be purchased from GOB, Title, SIG, and Prop S funds.

Accountability Plan Goal: Goal III: Facilities, Resources Support

III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	\$	5,500,000.00				
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	\$	5,500,000.00	☒	Pending Funding Availability	Vendor #:	600005394

Department: Information Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlifan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐	Report Date: 04/30/2012	
Dept / School: Technology	Reported By: Cheryl VanNoy	
Vendor: Dell	Vendor #: 60005394	
Contract # / P.O. #: Various	Contract Name: Dell	
Contract Amount: \$5,500,000.00	Award Date: June 16, 2011	
Purpose of Contract (Brief Description): Dell is the standard vendor for technology purchases for items such as personal laptops, netbooks, desktops, tables, servers, storage devices and peripherals.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	X5 4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	X5 4 3 2 1	
Average Score	5	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes X No ☐		



BOARD RESOLUTION

Date: May 14, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item : 06-07-18-07

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 01-26-12-04

Previous Cost \$5,000,000

SUBJECT: To approve a contract renewal with Apple as the sole source for technology purchases for the period July 1, 2012 through June 30, 2013. Examples of items that will be purchased are iPads, iMacs, Bretford iPad, sync carts, and other equipment and services.

BACKGROUND: The primary use for this contract will be for the classroom iPad programs. The equipment will be purchased from GOB, Title, SIG and DESEG.

Accountability Plan Goal: Goal III: Facilities, Resources Support

III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	\$	3,000,000.00			
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	\$	3,000,000.00	☒	Pending Funding Availability	Vendor #: 600011766

Department: Information Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: 04/30/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Apple		Vendor #: 600011766
Contract # / P.O. #: Various		Contract Name: Apple Products
Contract Amount: \$3,000,000.00		Award Date: January 26, 2012
Purpose of Contract (Brief Description): To provide Apple products, training and services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Board Resolution

Date: May 7, 2012

Agenda Item: 06-07-12-08

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

☒ Contract Renewal

Previous Bd. Res. # 10-25-11-10

Previous Year Cost \$ 19,584.00

SUBJECT:

To approve a contract renewal with Pitney Bowes for maintenance services and equipment on the postage meter application system. This contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$18,500.00.

BACKGROUND:

This service is needed to add the postage to mailed letters which includes a software application to identify correct mailing addresses prior to mailing.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 00 - 110 - 2577 - 6319

GOB

Requisition #:

Amount: \$ 18,500.00

Fund Source: - - - - -

GOB

Requisition #:

Amount:

Fund Source: - - - - -

GOB

Requisition #:

Amount:

Cost not to Exceed: \$ 18,500.00

☒

Pending Funding Availability

Vendor #:

600005507

Department:

Information Technology Services

Cheryl VanNoy

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks

Angela Banks, Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Mary M. Houlihan

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: 04/30/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Pitney Bowes		Vendor #: 600005507
Contract # / P.O. #: 4500159237		Contract Name: Pitney Bowes
Contract Amount: \$19,584		Award Date: October 25, 2011
Purpose of Contract (Brief Description): Pitney Bowes is the contractor that supplies the postage meter for adding postage to the mailing letters. Additionally, it will include a computer application that will verify addresses before they are mailed.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	X5 4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	X5 4 3 2 1	
Average Score	5	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Board Resolution

Date: May 8, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 06-07-12-09
Information: _____
Action: X

Action to be Approved:

☒ **Contract Renewal**
Previous Bd. Res. # 05-05-11-17
Previous Year Cost \$ 13,500.00

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract renewal with MOREnet to provide technology resources and training for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$13,500.00.

BACKGROUND:

This user group initiative provides technological discussion and resources that include, but are not limited to the training necessary for research and analysis for our librarians. Additionally, it includes unlimited technical support, network consulting, unlimited web seminars by MOREnet staff, unlimited E-Rate support and training, and list serves and subscriptions. The cost is based on the number of students enrolled in the District.

Accountability Plan Goal: Goal III: Facilities, Resources Support

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	54	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						13,500.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$						13,500.00	☒	Pending Funding Availability	Vendor #:	600006850

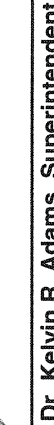
Department: Technology Services


Cheryl VanNoy, Exec. Dir., Technology Services


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: April 27, 2012
Dept / School: Information Technology Services		Reported By: Cheryl VanNoy
Vendor: MOREnet		Vendor #: 600006850
Contract # / P.O./ #: 4500157911		Contract Name: Internet Connectivity to Training Support
Contract Amount: \$13,500		Award Date: May 5, 2011
Purpose of Contract (Brief Description): To provide access to technical resources and training.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	x5 4 3 2 1	
Timeliness of Delivery or Performance	x5 4 3 2 1	
Business Relations	x5 4 3 2 1	
Customer Satisfaction	x5 4 3 2 1	
Cost Control	x5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes X No ☐		



Board Resolution

Date: May 8, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 06-07-12-10

Action: X

Action to be Approved:

☒ Contract Renewal

Previous Bd. Res. # 05-05-11-18

Previous Year Cost \$ 365,463.00

Other Transaction Descriptors:

SUBJECT:

To approve a contract renewal with SoftChoice for the Microsoft School Agreement and other computer applications from July 1, 2012 to June 30, 2013 at a cost not to exceed \$174,000.00

BACKGROUND:

This service is to provide the Microsoft Suite products, the antivirus software - Sophos, and the email filtering application. These products are all used on our hardware systems which supply application & protection. The email filtering application is a mandate of MoreNet and/or e-Rate funding. During the renewal negotiations last year, Softchoice gave a substantial discount (20%) for the purchase of a five year Sophos license. The District will not have to pay for Sophos again until 2016. This accounts for the significant decrease in cost from 2011-12 to 2012-13.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	L3	-	110	-	2223	-	6441	GOB	Requisition #:
Amount:	\$						174,000.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$						174,000.00	☒	Pending Funding Availability	Vendor #:	600000772

Department:

Information Technology Services

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: 04/27/2012	
Dept / School: Technology		Reported By: Cheryl VanNoy	
Vendor: SoftChoice		Vendor #: 60000772	
Contract # / P.O/ #: 4500157902		Contract Name: Microsoft School Agreement	
Contract Amount: \$174,000.00		Award Date: June 7, 2012	
Purpose of Contract (Brief Description): SoftChoice will provide the licenses for Microsoft Suite products, anti-virus software, and internet filtering application.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	X5		
	4		
	3		
	2		
	1		
Timeliness of Delivery or Performance	X5		
	4		
	3		
	2		
	1		
Business Relations	X5		
	4		
	3		
	2		
	1		
Customer Satisfaction	X5		
	4		
	3		
	2		
	1		
Cost Control	X5		
	4		
	3		
	2		
	1		
Average Score	5		
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐			

BOARD RESOLUTION

Date: May 11, 2012

Agenda Item : 06-07-12-11

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-45

Prior Year Cost \$102,786

SUBJECT: To approve a contract renewal with Steve Warmack to serve as the Principal of Clyde C. Miller Career Academy at a cost not to exceed \$104,841.72 for the period from July 1, 2012 through June 30, 2013.

BACKGROUND: The term of this Agreement shall be from July 1, 2012 through June 30, 2013, subject to termination earlier as provided herein. Throughout this term, Employee shall devote Employee's full time and best efforts to perform the duties of the Principal of Clyde C. Miller Career Academy as hereinafter defined in a professional manner and shall not engage in any other activity in such a manner as to adversely affect the duties assigned to Employee under this Agreement.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: MSIP 5.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 110-2321-6319-804-00	GOB	Requisition #:
Amount: \$104,841.72		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$104,841.72	☒ Pending Funding Availability	Vendor #:

Department: Human Resources

Requestor: Sharonica Hardin

Angela Banks, Budget Director

Sharonica Hardin, Chief Human Resource Officer

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 11, 2012

To: Special Administrative Board

From: Dr. Kelvin R. Adams, Superintendent

Agenda Item : Ob-07-12-12

Information: ☐

Action: ☒

Action to be Approved:
Contract Renewal

Previous Board Resolution 08-02-11-01

Prior Year Cost: \$78,000

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract renewal with Steven R. Carroll and Associates for legislative representation of the St. Louis Public Schools for the period July 1, 2012 through June 30, 2013 in an amount not to exceed \$78,000.00 that will include reimbursement of expenses incurred, pending the availability of funds.

BACKGROUND: Steven R. Carroll and Associates represents the District in bill and amendment drafting, bill monitoring and tracking, day-to-day lobbying at the State Capitol, legislative research on issues and topics, executive branch lobbying, preparation of fiscal impact reports on proposed legislation, etc.

Accountability Plan Goals: Goal: Governance

Objective/Strategy: I.A

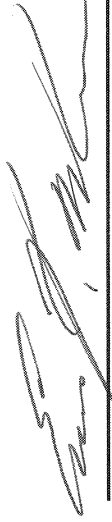
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 800-00-110-2313-6319	GOB	Requisition #:
Amount: \$78,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 78,000	☒ Pending Funding Availability	Vendor #: 600008116

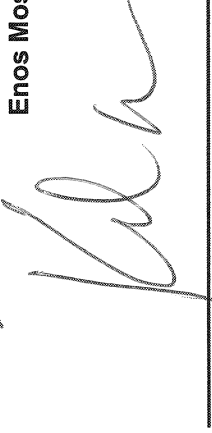
Department: Superintendent's Office



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 8, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Agenda Item : 06-07-12-13

Action: ☒

Action to be Approved:
Memorandum of Understanding
Previous Board Resolution # 06-30-11-62

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the renewal of the Memorandum of Understanding with the YWCA Head Start to provide the framework for the cooperative efforts between the YWCA and SLPS. The program will be for the period of July 1, 2012 to June 30, 2013 and there will be no cost to the District.

BACKGROUND: The YWCA Head Start will maximize the use of available local resources in providing special education and related special education services to young children and families under federal IDEA guidelines.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1. D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Early Childhood Spec

Requestor: Dr. Sheryl Davenport

Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: YWCA St. Louis Head Start

School: Early Childhood

From: Dr. Sheryl Davenport To: Paula Knight & Blake Youde

Performance Standard 1: The YWCA St. Louis Head Start and SLPS shall obtain written consent of parents before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent giving consent. The use of a common release of information form is recommended.

Status: The common release of information has been used. As part of IDEA, SLPS maintains confidential files in locked cabinets with a signature page attached.

Performance Standard 2: Screening shall be a collaborative effort between the YWCA and SLPS and not a duplication of services.

Status: The YWCA and SLPS have established procedures for screening that are not a duplication of services.

Performance Standard 3: Both programs require observation as part of the evaluation process.

Status: The YWCA has established procedures for evaluation teams to observe students in their centers as part of the process.

Performance Standard 4: The YWCA shall be included as the implementer of appropriate IEP goals. The parties will include the parent(s) in planning for their child's IEP.

Status: The YWCA and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Performance Standard 5: When enrollment in the YWCA is recommended for a child with disabilities, consultation between SLPS and the YWCA Head Start Disabilities Specialist takes place to determine if the YWCA Head Start program is appropriate for the child. Staffing meetings will be held to review the child's and family's progress toward established goals.

Status: The YWCA and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Submitted by: Sheryl Davenport, Ed. D.

Date: 4/30/ 2012

Reviewed by: Blake Youde

Date: _____

Recommendation:

☒ Continue

☐ Discontinue

Memorandum of Agreement
Between
YWCA St. Louis Head Start/Early Head Start Program
And
St. Louis City Public Schools
(Covering Early Head Start Program Years: 2012-13; 2013-14; 2014-15)

Purpose

The purpose of this Memorandum of Understanding is to facilitate communication and collaboration between the YWCA St. Louis Head Start/Early Head Start Program and the St. Louis City Public Schools, 801 N. 11th Street, St. Louis, Missouri 63101. This agreement is guided by the Head Start Performance Standards (45-CFR-1301, 1306, 1308), Memorandum of Understanding involving The Missouri Department of Elementary and Secondary Education (DESE), Region VII Department of Health and Human Services Administration for Children and Families Office of Community Operations, Missouri Head Start Association, Region II Quality Improvement Center for Disability Services, Individuals with Disabilities Education Act (IDEA) the State of Missouri Department of Elementary and Secondary Education Regulations implementing Part B of IDEA, Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act (ADA). This agreement is not intended to create any new binding requirements for St. Louis City Public Schools and/ or the YWCA St. Louis Head Start/Early Head Start Program. This agreement reflects current legislative and regulatory requirements as well as recommended practices. It is the expectation that the YWCA St. Louis Head Start/Early Head Start Program and the St. Louis City Public Schools will use this agreement as a guide to create local collaboration responsive to the needs of the St. Louis Community.

While this document addresses issues related to children with disabilities and their families, the participants in this agreement are committed to promoting integration of all early childhood programs through enhancing awareness of and coordination with programs and resources that address the needs of all young children in St. Louis. Examples include, but are not limited to: Missouri Preschool Project programs, Parents As Teachers, Even Start, Title I Preschools, Child Care Block Grant programs, and Migrant and Homeless Programs.

Objectives

The objectives of this Memorandum of understanding are:

- To provide a framework for the development of local letters of interagency agreements and cooperative efforts between the YWCA St. Louis Head Start/Early Head Start Program and the St. Louis City Public Schools
- To maximize the full use of available local resources in providing special education programs and related services to young children with disabilities and their families in St. Louis.
- To assure coordination of services to children with disabilities served by the YWCA St. Louis Head Start/Early Head Start Program and St. Louis City Public Schools.
- To clarify roles and responsibilities of the YWCA St. Louis Head Start/Early Head Start Program and St. Louis City Public Schools in working with families.
- To provide information to St. Louis City Public Schools about Head Start's national policies regarding services and responsibilities for children with disabilities.
- To provide information to the YWCA St. Louis Head Start Program administrators and program staff about St. Louis City Public Schools and responsibilities for children with disabilities.

- To provide opportunities for the YWCA St. Louis Head Start Program and First Steps staff to discuss mutual accomplishments and concerns.
- To encourage cooperation among YWCA St. Louis Head Start Program, St. Louis City Public Schools and State agencies in the further development of high quality early childhood and parent education services throughout St. Louis City Public Schools.

Identification

YWCA St. Louis Head Start Program

To recruit and enroll children with disabilities to equal at least 10% of the funded enrollment.

St. Louis City Public Schools

To identify, through evaluation, all potential children with disabilities ages three through five (3-5) in St. Louis City Public Schools.

To refer children with disabilities ages three through five (3-5) for whom Head Start would be an appropriate Least Restrictive Environment for dual placement or with itinerant services in the Head Start Classroom.

Area of Collaboration

St. Louis City Public Schools and the YWCA St. Louis Head Start shall obtain written consent of the parent(s) before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent giving the consent and shall include the following (a) a specification of the records to be disclosed (b) the purpose of the disclosure and (c) the party of parties to whom the disclosure may be made. The use of a common release of information form is recommended.

Screening

YWCA St. Louis Head Start Program

All children enrolled in the St. Louis Head Start Program must be screened according to the requirements established in the Head start Performance Standards that include: standardized health screening which includes speech, hearing, and vision.

To share (with parental permission) screening information with the St. Louis City Public Schools for those children referred by Head Start to the School District.

To review all previous screening and evaluation data when receiving referrals from St. Louis City Public Schools.

St. Louis City Public Schools

Parents can access screening through their local school district.

To provide to the YWCA St. Louis Head Start (with parental permission) screening information for those children referred to or enrolled in Head Start programs.

To review all previous screening and evaluation data when receiving referrals from Head Start programs.

Area of Collaboration

Screening should be a collaborative effort between the YWCA St. Louis Head Start and St. Louis City Public Schools when possible and not a duplication of services.

Evaluation

YWCA St. Louis Head Start Program

To ensure that a comprehensive multidisciplinary evaluation is made available to all children suspected of having a disability.

To assist parents with completing the referral packet and obtain parental permission to share information and records with the St. Louis City Public Schools.

To assist the parent/guardian in obtaining an evaluation within 90 days from the date of the delivery of the referral packet to St. Louis City Public Schools.

To share (with parental permission) information and records with St. Louis City Public Schools.

To participate with the St. Louis City Public Schools at the request of the parent(s) in the comprehensive assessment process.

St. Louis City Public Schools

To provide a multidisciplinary evaluation for all preschool children suspected of having a disability whose parent/guardian reside in St. Louis City Public Schools.

To obtain parental permission to provide a diagnostic evaluation and obtain information from St. Louis City Public Schools staff and/or records for children enrolled in the Head Start program prior to initiation of the evaluation.

To share (with parental permission) evaluation information with the St. Louis City Public Schools staff.

To involve the St. Louis City Public Schools (with parental permission) in the assessment process.

Area of Collaboration

Both programs require observation as part of the evaluation process. The observation requirement may take place at the YWCA Head Start/Early Head Start Centers.

Individual Education Plan (IEP)

YWCA St. Louis Head Start Program

To participate in the IEP process (with parental permission) for children referred by the YWCA St. Louis Head Start Program to the St. Louis City Public Schools or for children whose placement is shared by the St. Louis City Public Schools and Head Start.

For those children who do not meet eligibility criteria as established by the State Department of Education but do meet the YWCA St. Louis Head Start diagnostic criteria for disabilities, an IEP will develop, implemented, reviewed and revised by a multidisciplinary team including the parents.

St. Louis City Public Schools

To develop an IEP for each child when the St. Louis City Public Schools evaluation process has determined that the eligibility criteria as established by the State of the Department of Elementary and Secondary Education has been met. Information for children enrolled in the YWCA St. Louis Head Start Program, shall be reviewed by the St. Louis City Public School's multidisciplinary team for possible inclusion in the child's IEP, and for all subsequent reviews.

St. Louis City Public Schools shall invite a YWCA St. Louis Head Start staff person to participate in IEP meetings, for children enrolled in the YWCA St. Louis Head Start Program and placed by St. Louis City Public Schools.

Area of Collaboration

The YWCA St. Louis Head Start shall be included as the implementer of appropriate IEP goals. The St. Louis City Public Schools teachers and the Head Start Teachers will develop an action plan for Joint Programming. The YWCA St. Louis Head Start and the St. Louis City Public Schools will include the parent(s) in planning for their child's IEP. The information contributed by the parent(s) will be instrumental in developing goals and objectives for the child.

Placement

YWCA St. Louis Head Start Program

The YWCA St. Louis Head Start Program will provide full inclusion programs for children with disabilities when: their parents wish them enrolled in Head Start: they meet age and income eligibility, Head Start is an appropriate placement according to the child's IEP and the program has space for enrollment.

St. Louis City Public Schools

To provide special education and related services based on the IEP goals and objectives in the least restrictive environment (LRE) to children who meet the eligibility criteria.

Area of Collaboration

When enrollment in the YWCA St. Louis Head Start program is recommended for a child with disabilities, consultation between the St. Louis City Public Schools representative and the YWCA St. Louis Head Start Disabilities Specialist will take place to determine if the YWCA St. Louis Head Start Program is an appropriate placement for the child. Staffing meetings will be held to review the child's and family's progress toward established goals.

Family Involvement

YWCA St. Louis Head Start Program

To provide parents with information training and skills to advocate successfully for their child(ren) with disabilities.

To provide information and recommendation (with parental permission) from the Family Partnership Agreement to St. Louis City Public Schools.

St. Louis City Public Schools

To provide appropriate parent involvement activities and parent education to enhance their child's development for families whose children participate in St. Louis City Public Schools.

To review (with parental permission) the YWCA St. Louis Head Start, Family Partnership Agreement, when necessary.

Area of Collaboration

The YWCA St. Louis Head Start Program and the St. Louis City Public Schools must take every effort to assure that the parent(s) are present at the IEP meeting and are given an opportunity to participate. Head Start will assist with parent transportation when necessary to ensure parent participation at evaluation sessions and IEP meetings.

Related Services

YWCA St. Louis Head Start Program

By collaborating with other agencies, the YWCA St. Louis Head Start Program will ensure the provision of related services to children with disabilities as defined in the IEP.

St. Louis City Public Schools

To provide related services as specific for each child in compliance with the IEP as written by authorized representatives of St. Louis City Public Schools program

Area of Collaboration

The St. Louis City Public Schools shall assume responsibility for special education and related services for early childhood special education eligible children. Special education and related services provided by the St. Louis City Public Schools should be delivered at the YWCA St. Louis Head Start center whenever possible.

Staff Development

YWCA St. Louis Head Start Program

To schedule ongoing in-service training and technical support for staff, in order to increase their knowledge and skills in identifying and serving children with disabilities.

To invite the St. Louis City Public Schools staff to participate in training events and program visits.

To share training plans and resources with St. Louis City Public Schools.

To provide substitute teachers for Head Start staff to observe Head Start children.

St. Louis City Public Schools

To assess the needs of St. Louis City Public Schools staff in the planning and implementation of staff development activities for personnel working with children with disabilities.

To share training plans and resources with the St. Louis City Public Schools.

To provide training and technical assistance to Head Start staff for specific techniques and interventions being used with the children receiving services both St. Louis City Public Schools and Head Start.

Area of Collaboration

The St. Louis City Public Schools and the YWCA Head Start will share information including statewide training opportunities, newsletters, and other information as deemed appropriate.

Transition

YWCA St. Louis Head Start Program

To identify and contact the St. Louis City Public Schools staff in collaboration to develop a transition plan, when applicable for children with disabilities transferred from the YWCA Head Start Program to school age placement.

To arrange meetings when necessary with St. Louis City Public Schools personnel for the purpose of transition planning into Head Start and out of Head Start into school age placement.

To forward to the St. Louis City Public Schools child diagnostic team (with parental permission) copies of the child's diagnostic, health and education records.

To include the parent(s) in their child's transition process.

St. Louis City Public Schools

To develop and implement a system to assure that children with disabilities transitioning from the YWCA St. Louis Head Start placements to the St. Louis City Public Schools will do so with optimum services, care and consideration.

To meet with YWCA Disabilities Specialists when necessary for children with disabilities for the purpose of transition planning.

To review existing records (with parental permission) and determine the status of each suspected or identified child with a disability enrolled in the YWCA St. Louis Head Start and the need for additional information to assist in evaluation, IEP development and placement at age 5.

To include the parent(s) in their child's transition process.

Area of Collaboration

To develop a system to ensure transfer of information between agencies about children who will be transitioning from the YWCA St. Louis Head Program Start to St. Louis City Public Schools. This information should include health records, data on diagnosed disabilities, developmental status and social services received. In developing this system, administrators should keep in mind the requirements of disclosure contained in the Family Education Rights and Privacy Act of 1974 and the Education of the Handicapped Act.

Duration of Agreement

The duration of this contract is from the 1st day of August 2012 until the 31st day of July 2015.

Cancellation

This agreement is subject to termination upon thirty (30) days advanced, written notice by either party. In the event that the St. Louis City Public Schools-ECSE can no longer provide all or part of the stated services, then that part or the entire contract will be cancelled.

In-Kind Non-Federal Share

The St. Louis City Public Schools agrees to provide the YWCA Head Start Program with a statement for the purpose of in-kind reporting that reflects the yearly cost of services per student and the percentage of that cost that is Non-Federal.

Amendments

This contract is subject to amendment at any time, but only upon fully written consent and approval by both parties.

_____ Superintendent St. Louis City Public Schools	_____ Date
_____ Betty Robinson, Chief Program Officer/ Head Start Director	_____ Date
_____ Adrian Bracy, CEO YWCA of Metro St. Louis	_____ Date



BOARD RESOLUTION

Date: May 8, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Agenda Item: 06-17-12-14
Action: ☒

Action to be Approved:
Memorandum of Understanding
Previous Board Resolution # 06-30-11-63

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the renewal of the Memorandum of Understanding with Urban League Head Start to provide the framework for the cooperative efforts between Urban League Head Start and SLPS. The program will be for the period of July 1, 2012 to June 30, 2013 and there will be no cost to the District.

BACKGROUND: The Urban League Head Start will help maximize the use of available local resources in providing special education and related services to young children and their families under federal IDEA guidelines.

Accountability Plan Goals: Goal I: Student Performance

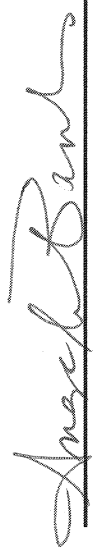
Objective/Strategy: 1. D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Early Childhood

Requestor: Dr. Sheryl Davenport


Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv


Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: The Urban League Head Start

School: Early Childhood

From: Dr. Sheryl Davenport To: Paula Knight & Blake Youde

Performance Standard 1: The Urban League Head Start and SLPS shall obtain written consent of parents before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent giving consent. The use of a common release of information form is recommended.

Status: The common release of information has been used. As part of IDEA, SLPS maintains confidential files in locked cabinets with a signature page attached.

Performance Standard 2: Screening shall be a collaborative effort between the Urban League and SLPS and no duplication of services.

Status: The Urban League and SLPS have established procedures for screening that are not a duplication of services.

Performance Standard 3: Both programs require observation as part of the evaluation process.

Status: The Urban League has established procedures for evaluation teams to observe students in their centers as part of the process.

Performance Standard 4: The Urban League shall be included as the implementer of appropriate IEP goals. The parties will include the parent(s) in planning for their child's IEP.

Status: The Urban League and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP. The Head Start teacher may fulfill the required role of the regular education teacher in the child's IEP, if qualified to do so.

Performance Standard 5: SLPS and the Urban League will work collaboratively to ensure parental participation of the child's parent(s) is part of the evaluation and IEP process.

Status: The Urban League and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents and staff are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Submitted by: Sheryl Davenport, Ed. D.

Date: 4/30/2012

Reviewed by: Blake Youde

Date: _____

Recommendation:

☒ Continue

☐ Discontinue

Memorandum of Understanding
Involving
The St. Louis Public Schools
And
The Urban League Head Start
Concerning

Head Start and Early Childhood Special Education (Part B of IDEA)

Purpose

The purpose of this Memorandum of Understanding is to facilitate communication and coordination between the St. Louis Public Schools and the Urban League of Metropolitan St. Louis' Head Start Program (Urban League Head Start). This agreement is guided by the Head Start Program Performance Standards (45-CFR Parts-1301-1306, 1308), Individuals with Disabilities Education Act (IDEA), the State Regulations implementing Part B of the IDEA, Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act (ADA) and Head Start Act 2007. This document is not intended to create any new binding requirements for the St. Louis Public Schools and the Urban League Head Start program. This document reflects current legislative and regulatory requirements as well as recommended practices. It is the expectation that the Urban League Head Start and the St. Louis Public Schools will use this document as a guide to create local collaboration responsive to the needs of the St. Louis community.

While this document addresses issues related to children with disabilities and their families, the participants in this agreement are committed to promoting integration of all early childhood programs and resources that address the needs of all young children in the City of St. Louis, MO. Examples include, but are not limited to: Missouri Preschool Project programs, Parents as Teachers, Even Start, Title I Preschools. Child Care Block Grant programs, Migrant and Homeless programs, etc.

Objectives

The objectives of this Memorandum of Understanding are:

- To provide a framework for the development of interagency agreements and cooperative efforts between the Urban League Head Start Program and the St. Louis Public Schools.
- To maximize the use of available local resources in providing special education programs and related services to young children with disabilities and their families in the City of St. Louis.
- To ensure coordination of services to children with disabilities served by the Urban League Head Start and the St. Louis Public Schools.
- To clarify roles and responsibilities of the St. Louis Public Schools (LEA), Urban League Head Start Program, and families.
- To provide information to St. Louis Public Schools' administrators and program staff in about Head Start's Performance Standards regarding services and responsibilities for children with disabilities.

- To provide information to Head Start administrators and program staff about LEA services and responsibilities for children with disabilities under IDEA, state law, and regulations.
- To provide opportunities for local Head Start program and LEA staff to discuss mutual accomplishments and concerns.
- To encourage and support collaboration among Head Start Programs and State agencies in the further development of high quality early childhood and parent education services citywide.

Agency Mandates

Urban League Head Start (HS)

To recruit and enroll children with disabilities in accordance with Head Start Performance Standard 1305.6(c) which states "At least 10 percent of the total number of enrollment opportunities in each grantee and each delegate agency during an enrollment year must be made available to children with disabilities..."

Local Education Agency (LEA)

To identify children with disabilities age birth to twenty-one and provide special education and related services to all children with disabilities ages 3 to 21 in compliance with IDEA, the Missouri State Regulations implementing Special Education, and the LEA Compliance Plan.

Confidentiality/Release of Information-Family Educational Rights and Privacy Act of 1974 (FERPA): School districts and Head Start programs shall obtain written consent of the parent before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent and shall include the following; a) a specification of the records to be disclosed, b) the purpose of the disclosure, and c) the party or parties to whom the disclosure may be made. Part B of IDEA provides for the parent's right to revoke consent at any time.

AGENCY RESPONSIBILITIES AND RECOMMENDED PRACTICES

IDENTIFICATION OF CHILDREN WITH DISABILITIES

Head Start

To screen all Head Start enrolled children with a developmental screen within 45 calendar days after the start of Head Start services. Screening provides information in the following areas:

- Visual/Motor
- Language
- Cognition
- Gross Motor/Body Awareness
- Social/Emotional
- Complete Physical Including:
 - a. Vision Testing
 - b. Hearing Testing

To share screening information with LEA staff for those children referred by the Urban League Head Start to LEA according to Head Start Performance Standards.

To review all previous screening and evaluation data when receiving referrals from LEA.

LEA

State law requires districts to annually assist in Child Find by publicizing the school's responsibility for providing special education for eligible children 3-21 and conducting an annual census of children birth to 21 suspected of having disability.

Every school district offers Parents as Teachers services, and one of the functions of Parents as Teachers is conducting screenings for children age one to five. Screening may be conducted earlier than age one if there is a developmental concern.

Upon obtaining parent permission, screening results for children referred by or enrolled in Head Start Program will be shared with Head Start staff.

Area of Collaboration
 Each agency will meet their responsibility for screening through a collaborative effort, not duplicating services, and sharing information with the parent/guardian written permission.

REFERRAL FOR EVALUATION

LEA

To inform parents of their rights (Procedural Safeguards) when their children are referred to ECSE for evaluation. The IDEA provides families with certain rights for obtaining and continuing services for children with disabilities. Procedural Safeguards cover the following areas:

- Written Notice and Consent
- Independent Educational Evaluation
- Access to Records
- Confidentiality of Information
- Destruction of Records
- Parent Participation
- Disciplinary Actions
- Limitation on Reimbursement for Private School Placement
- Due Process Procedures/Admin Hearing Rights
- Child Complaints
- Attorney's Fees

Urban League Head Start

To refer a child to the LEA for evaluation as soon as the need is evident, starting as early as the child's third birthday with written permission of the parent/guardian of the child.

To share screening information with LEA staff for those children referred by HS to LEA according to HS Performance Standards.

To provide HS staff with information regarding IDEA Procedural Safeguards.

To make available information about these procedural safeguards to local Head Start Programs.
 Obtain the parent's written consent for release of information and records for children enrolled in HS prior to initiation of the evaluation if Head Start's referral form does not cover this.

To review referral information form Head Start to determine if an evaluation is warranted.

To provide the parent/guardian with a notice of action refused when the LEA determines evaluation is not warranted.

Area of Collaboration

Data on instructional strategies and teacher's observation of the child's performance while in Head Start can be used by the LEA to assist with decisions related to evaluation. Head Start and the LEA will collaborate and establish referral procedures. Head Start can help the parent understand the special education process and help the parent make a referral. A common release of information form will be used which clearly indicates the parent's wishes to request an evaluation by the school district. The Urban League Head Start and LEA will collaborate to assist families in understanding IDEA Procedural Safeguards.

EVALUATION

Head Start

To ensure that a comprehensive multi-disciplinary evaluation is made available to all Head Start children suspected of having a disability.

To assist the family in obtaining the necessary services within the time frame specified in the Head Start regulations.

To share information and records with the local school district.

To participate with the local school district at the request of the family in the comprehensive assessment process. To assist the family in keeping evaluation appointments with the LEA.

With the input of the parent, to review existing information to determine if there is sufficient data to determine:
➤ Whether the child has a particular category of disability
➤ Present levels of performance and educational needs of the child
➤ Whether the child needs special education and related services

To provide notice of intent to evaluate prior to determining eligibility if no additional assessment is needed and to obtain written consent of the parent prior to conducting any necessary tests or other assessment instruments.

To conduct or obtain necessary assessments for all preschool children suspected of having a disability.

To notify the parent of the eligibility staffing early enough to ensure an opportunity to participate.

To involve the Urban League Head Start in the evaluation process including, but not limited to notifying Head Start of scheduled assessment dates, times and places,

reviewing evaluation information and records provided by Head Start, sharing evaluation information with parent's permission, and observing in the Urban League Head Start classroom.

Area of Collaboration

Observation may be a part of the evaluation process for the LEA. The Urban League Head Start site provides an appropriate environment for observation and possibly other assessments. The LEA will include Urban League Head Start in the eligibility staffing with the parent's permission.

ELIGIBILITY DETERMINATION

LEA

To write an evaluation report, synthesizing information about the child. Information from Head Start, the parent, and other outside sources will be considered by the LEA evaluation team for possible inclusion in the evaluation report. This report will specify the child's eligibility or ineligibility for early childhood special education services. Eligibility is based on criteria referenced in Missouri's State Plan for Part B of the Individuals with Disabilities Education Act.

To include the parent, and with parent's consent, invite Urban League Head start to participate in the meeting to determine eligibility.

For those children enrolled in Head Start, with parent consent, to notify Head Start in writing of eligibility determination by providing them a copy of the child's evaluation report.

To inform the family of differences in Head Start and LEA eligibility criteria for services.

Head Start
To participate in the LEA's eligibility staffing for those children enrolled in the Urban League Head Start program.

To schedule an IEP meeting and provide notification to the parent of this meeting when the child is determined eligible for early childhood special education. The parent shall be notified that they and the district may invite other people with knowledge or special expertise about their child to the meeting.

Area of Collaboration

Head Start and LEA staff should be cross-trained so they understand their respective eligibility requirements and can explain the differences to families. Head Start and the LEA will work collaboratively to help ensure that the parents attend the eligibility staffing.

INDIVIDUALIZED EDUCATION PROGRAM (IEP)

Head Start

To participate with the parents in the IEP process for children who have been referred to and evaluated by the LEA, or children whose services may be shared by the LEA and Urban League Head Start.

When an LEA IEP is developed and the child is in Head Start, appropriate goals and objectives/benchmarks will be implemented in Head Start daily activities. Head Start will document the progress and share this information with the LEA.

LEA
With parental consent, the LEA will invite Head Start staff to participate in IEP meetings for ECSE eligible children who are enrolled in Head Start.

To develop with the IEP team an IEP for each child who meets the eligibility criteria as established by Missouri State Regulations for Part B of IDEA. For children enrolled in Head Start, information received from Head Start shall be reviewed by the IEP team for possible inclusion in the child's IEP, and for all subsequent reviews.

To provide a copy of the IEP to the parent.

With parental consent to share with Head Start a copy of the IEP developed by the LEA.

To document and share progress on goals and objectives/benchmarks with Head Start on children enrolled in Head Start and self-contained Early Childhood programs.

Area of Collaboration

The child's family is a required member of the IEP team under IDEA and Head Start Performance Standards. Head Start and the LEA will include the family in planning for their child's IEP. The information contributed by the family will be instrumental in developing goals and objectives for the child and in determining the most appropriate placement in which those services can be delivered. LEAs are responsible for implementation of the IEP for children eligible under the Missouri State Regulations implementing Part B, and any revisions to the document are the responsibilities of the LEA IEP team.

The LEA and Head Start will work collaboratively implementing the IEP and documenting the progress on goals/benchmarks of the IEP. LEA special education and related services staff will provide direct services to the child and/or consultation to Head Start as determined by the IEP team to implement strategies which will help the child meet the goals and objectives/benchmarks.

The Head Start teacher may fulfill the required role of regular education teacher in the child's IEP.

PLACEMENT

Head Start

The Head Start Performance Standards [45CFR § 1308.5 (c)] state that: "A grantee must not deny placement on the basis of a disability or its severity to any child when:

- 1) The family wishes to enroll the child,
- 2) The child meets the Head Start age and income eligibility criteria,
- 3) Head Start is an appropriate placement according to the child's IEP, and
- 4) The program has space to enroll more children, even though the program has made ten percent of its enrollment opportunities available to children with disabilities. In that case, children who have a disability and non-disabled children would compete for the available enrollment opportunities."

Areas of Collaboration

When enrollment in the Urban League Head Start program is being considered for a child with disabilities, consultation between the LEA representative and the Urban League Head Start program representative will take place to discuss if the Head Start program is appropriate and a funded slot is available. Special education and related services provided by the LEA should be delivered at the Head Start site whenever appropriate. To include the Urban League Head Start Center located at 8964 Jennings Station Road which is less than .5 miles from the city limit. The Urban League Head Start Program will provide appropriate accommodation for LEA staff at this facility as required.

LEA

To provide special education and related services based on the IEP goals and objectives/benchmarks in the least restrictive environment (LRE) to children who meet the ECSE eligibility criteria for special education services. As part of the IEP team, parents participate in placement decisions.

To consider delivering services in an early childhood setting, designed primarily for children without disabilities i.e. Head Start.

To obtain written consent of the parent prior to initial placement and provision of service.

FAMILY INVOLVEMENT

Head Start

To provide families with information, training and skills to advocate successfully for their child with disabilities.

Urban League Head Start will share with parent information about parent educational opportunities in the community.

Area of Collaboration

The Urban League Head Start and the LEA will collaborate to make certain that the family is present at IEP meetings and is given an opportunity to participate. LEA will share information with the Urban League Head Start regarding parent education opportunities that their families could participate in.

LEA

To report to parents on the child's progress toward achieving annual goals at least as frequently as for children without disabilities in the school.

STAFF DEVELOPMENT

Head Start

To schedule ongoing in-service training and technical support for staff, in order to increase their knowledge and skills in identifying and successfully integrating children with disabilities.

LEA

To assess the needs of LEA staff in the planning and implementation of staff development activities for personnel working with children with disabilities.

Area of Collaboration

The Urban League Head Start and the LEA will work together to develop a plan for training opportunities to meet their mutual needs. They will share information i.e. Center for Innovations in Special Education (CISE) Newsletter, National Head Start Bulletin, Quality Improvement Center for Disability resources, and statewide training opportunities.

TRANSITION

Head Start

To develop and implement a system to ensure smooth and effective transitions from Head Start to LEA services.

LEA

To meet with the Head Start staff for the purpose of transition planning for kindergarten eligible children.

To develop and implement a system to ensure smooth transitions from Head Start to LEA services.

Area of Collaboration

Urban League Head Start and the LEA will develop a system to ensure transfer of information between agencies about children who will be leaving Head Start. This information should include, but is not limited to, health records, data on diagnosed disabilities, developmental status, and social services received. The Urban League Head Start and LEA will also work together to develop a plan for ensuring uninterrupted services and access to needed services.

Urban League Head Start and the LEA will establish and maintain ongoing channels of communication between administration and staff to support the following transitioning activities:

1. Organizing and participating in joint transition related training for school staff and Head Start staff;
2. Head Start parent training that includes educational and developmental needs of children and parent advocacy;
3. Head Start parent training and activities that provides an understanding the instructional services provided by the LEA.

DATA

Head Start

To report to the Administration for Children, Youth and Families (ACYF) the number of children with disabilities served on the annual Program Information Report (PIR). By December 1 of each year, Head Start will report to the LEA the number of children under a LEA IEP, not Head Start only IEP. Head Start will provide additional information when requested to assist the LEA in their planning.

LEA

To complete required state and federal reports.

Head Start
Urban League Head Start is committed to fiscal support to ensure that services needed by children with disabilities will be provided in full, either directly or by a combination of Head Start funds and other resources.

FISCAL

LEA
Under IDEA, the LEA is responsible for ensuring the identification, evaluation, and provision of a free appropriate public education for all children ages 3-21 found to be in need of special education and related services.

The LEA is responsible for ensuring that these services are provided, in accordance with the provisions of the IEP but may not be required to pay for these services.

The LEA is responsible for ensuring that these services are provided, in accordance with the provisions of the IEP but may not be required to pay for these services in every situation.

The LEA will complete all required paperwork related to the LEA ECSE budget and other data reports to obtain funding for appropriate special education and related services for children eligible for ECSE.

Area of Collaboration

LEA and the Urban League Head Start are encouraged to share resources to ensure that eligible children receive appropriate services. In some cases Head Start may be able to assist with related services, such as transportation, paraprofessional support, etc. Specific fiscal responsibilities between the LEA and Head Start should be discussed as part of the process of developing the local agreement.

REVIEW OF ADDENDIUM INFORMATION

Unless representatives of the Urban League Head Start and the St. Louis Public Schools notify the other party that there is a need for revisions, or the desire to end the agreement, this agreement will be automatically renewed, as written, on an annual basis. Notification shall be provided at least 30 days prior to the annual renewal date, in the event of a proposed revision or cancellation.

Hazel Mallory *4/26/12*
Hazel Mallory Date
Director
Urban League Head Start

Paula Knight Date
Associate Superintendent
Elementary School of
St. Louis Public Schools

James A. Smith *4/26/12*
James A. Smith Date
Disabilities/Mental Health Coordinator
Urban League Head Start

Sheryl Davenport, Ed. D. Date
Executive Director
Early Childhood/Early Childhood Special
Education
St. Louis Public Schools

Kelvin Adams, PhD. Date
Superintendent of
St. Louis Public Schools



BOARD RESOLUTION

Date: May 8, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Agenda Item : 06-07-12-15

Action: ☒

Action to be Approved:

Memorandum of Understanding

Previous Board Resolution # 06-30-11-64

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the renewal of the Memorandum of Understanding with the Grace Hill Head Start Program to provide the framework for the cooperative efforts between Grace Hill Head Start and SLPS. The program will be for the period of July 1, 2012 to June 30, 2013 and there will be no cost to the District.

BACKGROUND: The Grace Hill Head Start will help maximize the use of available local resources in providing special education and related services to young children and their families as part of federal IDEA guidelines.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1. D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Early Childhood Spec

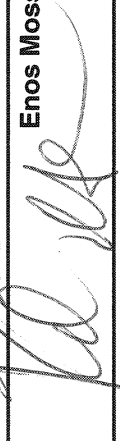
Requestor: Dr. Sheryl Davenport


Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv


Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement


Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Grace Hill Head Start

School: Early Childhood

From: Dr. Sheryl Davenport To: Paula Knight & Blake Youde

Performance Standard 1: Grace Hill Head Start and SLPS shall obtain written consent of parents before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent giving consent. The use of a common release of information form is recommended.

Status: The common release of information has been used. As part of IDEA, SLPS maintains confidential files in locked cabinets with a signature page attached.

Performance Standard 2: Screening shall be a collaborative effort between Grace Hill Head Start and SLPS and no duplication of services.

Status: Grace Hill Head Start and SLPS have established procedures for screening that are not a duplication of services.

Performance Standard 3: Both programs require observation as part of the evaluation process.

Status: Grace Hill Head Start has established procedures for evaluation teams to observe students in their centers as part of the process.

Performance Standard 4: Grace Hill Head Start shall be included as the implementer of appropriate IEP goals. The parties will include the parent(s) in planning for their child's IEP.

Status: Grace Hill Head Start and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP. The Head Start teacher may fulfill the required role of the regular education teacher in the child's IEP, if qualified to do so.

Performance Standard 5: SLPS and Grace Hill Head Start will work collaboratively to ensure parental participation of the child's parent(s) is part of the evaluation and IEP process.

Status: Grace Hill Head Start and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents and staff are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Submitted by: Sheryl Davenport, Ed. D.

Date: 4/30/2012

Reviewed by: Blake Youde

Date: _____

Recommendation:

X Continue

☐ Discontinue

**Memorandum of Understanding
Involving
The St. Louis Public Schools – Early Childhood Education
And
Grace Hill Settlement House Head Start Program**

Purpose

The purpose of this Memorandum of Understanding is to facilitate communication and coordination between the St. Louis Public Schools – Early Childhood Education, in cooperation with Grace Hill Head Start. For the purpose of this agreement- Grace Hill Head Start includes Grace Hill Head Start partner and delegate agencies. This agreement is guided by the Head Start Program Performance Standards (45-CFR-1301-1306, 1308) and Public Law 110-134 “Improving Head Start for School Readiness Act of 2007”. This document is not intended to create any new binding requirements for St. Louis Public Schools and/or Grace Hill Head Start. This document reflects current legislative and regulatory requirements as well as recommended practices. It is the expectation that Grace Hill Head Start and St. Louis Public School will use this document as a guide to create local collaborative agreements responsive to the needs of the St. Louis community.

While this document addresses issues related to children with disabilities and their families, the participants in this agreement are committed to promoting integration of all early childhood programs through enhancing awareness of and coordination with programs and resources that address needs of all young children in St. Louis. Examples include but are not limited to: Missouri Preschool Project programs, Parents As Teachers, Even Start, Title I Preschools, Child Care Block Grant programs, Migrant and Homeless programs, etc.

Objectives

The objectives of this Memorandum of Understanding are:

- To provide a framework for the development of interagency agreements supporting cooperative efforts between Grace Hill Head Start and the St. Louis Public Schools.
- To maximize the use of available local resources in providing special education programs and related services to young children with disabilities and their families in St. Louis.
- To ensure coordination of services to children with disabilities served by Grace Hill Head Start and the St. Louis Public Schools.
- To clarify roles and responsibilities of the St. Louis Public Schools, Grace Hill Head Start and families.
- To provide information to public school administrators and program staff in St. Louis Public Schools about Head Start's Performance Standards regarding services and responsibilities for children with disabilities.
- To provide information to Grace Hill Head Start administrators and program staff about St. Louis Public Schools services and responsibilities for children with disabilities under IDEA, state law, and regulations.
- To provide opportunities for Grace Hill Head Start and St. Louis Public Schools staff to discuss mutual accomplishments and concerns.
- To encourage and support collaboration among Grace Hill Head Start, St. Louis Public Schools, and state agencies in the further development of high quality early childhood and family education services statewide.

AGENCY MANDATES

Grace Hill Head Start (GHHS)

To recruit and enroll children with disabilities in accordance with Head Start Performance Standard 1305.6 (c) which states "At least 10 percent of the total enrollment in each grantee and each delegate agency during an enrollment year must children with disabilities..."

To identify children with disabilities age birth to twenty-one and provide special education and related services to all children with disabilities ages 3 to 21 in compliance with IDEA, the Missouri State Regulations implementing Special Education, and the St. Louis Public Schools Compliance Plan.

St. Louis Public Schools

Confidentiality/Release of Information-Family Educational Rights and Privacy Act of 1974 (FERPA): School districts and Head Start programs shall obtain written consent of the parent before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent and shall include the following; a) a specification of the records to be disclosed, *b) the* purpose of the disclosure, and c) the party or parties to whom the disclosure may be made. Part B of IDEA provides for the parent's right to revoke consent at any time.

AGENCY RESPONSIBILITIES AND RECOMMENDED PRACTICES
IDENTIFICATION OF CHILDREN WITH DISABILITIES

St. Louis Public Schools

State law requires districts to annually assist in Child Find by publicizing the school's responsibility for providing special education for eligible children 3-21 and conducting an annual census of children birth to 21 suspected of having disability.

St. Louis Public Schools offers Parents as Teachers services, and one of the functions of Parents as Teachers is conducting screenings for children age's three to five who are enrolled in Grace Hill Head Start at a Head Start/St. Louis Public School collaboration site. With parent's permission, to provide to Grace Hill Head Start any available screening results for children referred by or enrolled in Grace Hill Head Start programs.

Grace Hill Head Start

To screen all Grace Hill Head Start enrolled children with a developmental screen within 45 calendar days after the start of Grace Hill Head Start services. Screening provides information in the following areas:

Language
Cognition
Gross motor/body awareness
Social/emotional
Complete physical including:
Vision testing
Hearing testing

To share screening information with St. Louis Public School staff for those children referred by Grace Hill Head Start to St. Louis Public Schools according to Head Start Performance Standards.

To review all previous screening and evaluation data when receiving referrals from St. Louis Public Schools.

Area of Collaboration
Each agency will meet their responsibility for screening information with the parent/guardian's written permission.

REFERRAL FOR EVALUATION

St. Louis Public Schools

To inform parents of their rights (Procedural Safeguards) when their children are referred to ECSE for evaluation. The IDEA provides families with certain rights for obtaining and continuing services for children with disabilities. Procedural Safeguards cover the following areas:

- Written notice and consent
- Independent educational evaluation
- Limitation on reimbursement for private school placement
- Due process procedures/Admin Hearing Rights
- Child complaints
- Attorney's fees

To make available information about these procedural safeguards to Grace Hill Head Start.

Obtain the parent's written consent for release of information and records for children enrolled in GHHS prior to initiation of the evaluation..

To review referral information from Grace Hill Head Start to determine if an evaluation is warranted.

To provide the parent/guardian with a notice of action refused when the St. Louis Public Schools determines evaluation is not warranted.

Area of collaboration

Data on instructional strategies and teacher's observation of the child's performance while in Head Start can be used by the St. Louis Public Schools to assist with decisions related to evaluation. GHHS and the St. Louis Public Schools will continue to collaborate and use established referral procedures. Grace Hill Head Start can help the parent understand the special education process and help the parent make a referral. The use of a common release of information form is recommended.. GHHS and St. Louis Public Schools will continue to collaborate to assist families in understanding IDEA Procedural Safeguards.

Grace Hill Head Start

To refer a child to the St. Louis Public Schools for evaluation as soon as the need is evident, starting as early as the child's third birthday with written permission of the parent/guardian of the child.

To share screening information with St. Louis Public Schools staff for those children referred by GHHS to SLPs according to HS Performance Standards.

To provide GHHS staff with information regarding IDEA Procedural Safeguards.

EVALUATION

Grace Hill Head Start

To ensure that a comprehensive multi-disciplinary evaluation is made available to all Grace Hill Head Start children suspected of having a disability.

To share information and records with the St. Louis Public Schools.

To participate with the St. Louis Public Schools at the request of the family in the comprehensive assessment process.

To assist the family in keeping evaluation appointments with the St. Louis Public Schools.

- Whether the child has a particular category of disability
- Present levels of performance and educational needs of the child
- Whether the child needs special education and related services

St. Louis Public Schools
With the input of the parent, to review existing information to determine if there is sufficient data to determine:

To provide enough notice of intent to evaluate prior to determining eligibility if no additional assessment is needed and to obtain written consent of the parent prior to conducting any necessary tests or other assessment instruments.

To conduct or obtain necessary assessments for all preschool children suspected of having a disability.

To notify the parent of the eligibility staffing early enough to ensure an opportunity to participate.

To involve Grace Hill Head Start in the evaluation process including, but not limited to notifying Grace Hill Head Start of scheduled assessment dates, times and places, reviewing evaluation information and records provided by Grace Hill Head Start, sharing evaluation information with parent's permission, and observing in the Grace Hill Head Start classroom.

Area of Collaboration

Observation may be a part of the evaluation process for the St. Louis Public Schools. The Grace Hill Head Start site provides an appropriate environment for observation and possibly other assessments. The St. Louis Public Schools will include Grace Hill Head Start in the eligibility staffing with the parent's permission.

ELIGIBILITY
DETERMINATION

St. Louis Public Schools

To participate, with parental permission, in the St. Louis Public Schools eligibility staffing for those children enrolled in the Grace Hill Head Start program, with

Grace Hill Head Start

To write an evaluation report, synthesizing information about the child. Information from Grace Hill Head Start, the parent, and other outside sources will be considered by the St. Louis Public Schools evaluation team for possible inclusion in the evaluation report. This report will specify the child's eligibility or ineligibility for early childhood special education services. Eligibility is based on criteria referenced in Missouri's State Plan for Part B of the Individuals with Disabilities Education Act.

To include the parent, and with parent's consent, invite Grace Hill Head Start to participate in the meeting to determine eligibility.

For those children enrolled in Grace Hill Head Start, to notify Grace Hill Head Start, with parental consent, in writing of eligibility determination by providing them a copy of the child's evaluation report.

To schedule an IEP meeting and provide notification to the parent of this meeting when the child is determined eligible for early childhood special education. The parent shall be notified that they and the district may invite other people with knowledge or special expertise about their child to the meeting.

When the parent has received a notice of action refused because the St. Louis Public Schools does not plan to evaluate, Grace Hill Head Start may convene a multi-disciplinary team, including the family, for an evaluation. A St. Louis Public Schools representative will be invited to participate. This team studies the results of the Grace Hill Head Start evaluations and determines that the child is or is not in need of special education/related services. A child whom Grace Hill Head Start determines is in need of special education/related services is designated as a child with a disability under Grace Hill Head Start regulations and appropriate services are provided.

To inform the family of differences in Grace Hill Head Start and St. Louis Public Schools eligibility criteria for services.

Area of Collaboration

Grace Hill Head Start and St. Louis Public Schools staff should be cross-trained so they understand their respective eligibility requirements and can explain the differences to families. Grace Hill Head Start and the St. Louis Public Schools should work collaboratively to help ensure that the parents attend the eligibility staffing.

INDIVIDUALIZED EDUCATION PROGRAM

Grace Hill Head Start

To participate with the parents in the IEP process for children who have been referred to and evaluated by the St. Louis Public Schools, or children whose services may be shared by the St. Louis Public Schools and Grace Hill Head Start.

When a St. Louis Public Schools IEP is developed and the child is enrolled in Grace Hill Head Start, appropriate goals and objectives/benchmarks will be implemented in Grace Hill Head Start daily activities.

With parental consent, the St. Louis Public Schools will invite Grace Hill Head Start staff to participate in IEP meetings for ECSE, eligible children who are enrolled in Grace Hill Head Start. To develop with the IEP team an IEP for each child who meets the eligibility criteria as established by Missouri State Regulations for Part B of IDEA. For children enrolled in Grace Hill Head Start, information received from Grace Hill Head Start shall be reviewed by the IEP team for possible inclusion in the child's IEP, and for all subsequent reviews.

To provide a copy of the IEP to the parent.

With parental consent, to share with Grace Hill Head Start a copy of the IEP developed by the St. Louis Public Schools.

St. Louis Public Schools

The child's family is a required member of the IEP team under IDEA and Head Start Performance Standards. Grace Hill Head Start and the St. Louis Public Schools will include the family in planning for their child's IEP. The information contributed by the family will be instrumental in developing goals and objectives for the child and in determining the most appropriate placement in which those services can be delivered. St. Louis Public Schools is responsible for implementation of the IEP for children eligible under the Missouri State Regulations implementing Part B, and any revisions to the document are the responsibilities of the St. Louis Public Schools IEP team. Grace Hill Head Start is not required to develop a separate IEP. Effective collaboration will alleviate the need for two IEPs for children who are dually enrolled.

The St. Louis Public Schools and Grace Hill Head Start will work collaboratively implementing the IEP and documenting the progress on goals/objectives/benchmarks of the IEP. St. Louis Public Schools special education and related services staff will provide direct services to the child and/or consultation to GHHS as determined by the IEP team to implement strategies which will help the child meet the goals and objectives/benchmarks.

The Grace Hill Head Start teacher may fulfill the required role of regular education teacher in the child's IEP.

PLACEMENT

Grace Hill Head Start

The Head Start Performance Standards [1308.5 (c)] state that: "A grantee must not deny placement on the basis of a disability or its severity to any child when:

- 1) The family wishes to enroll the child,
- 2) The child meets the Head Start age and income eligibility criteria,
- 3) Head Start is an appropriate placement according to the child's IEP, and
- 4) The program has space to enroll more children, even though the program met the mandate to serve children with disabilities. In that case, children who have a disability and non-disabled children would compete for the available enrollment opportunities."

St. Louis Public Schools

To provide special education and related services based on the IEP goals and objectives/benchmarks in the least restrictive environment (LRE) to children who meet the ECSE eligibility criteria for special education services. As part of the IEP team, parents participate in placement decisions.

To consider delivering services in an early childhood setting, designed primarily for children without disabilities. e.g. Grace Hill Head Start.

To obtain written consent of the parent prior to initial placement and provision of services.

Areas of Collaboration

When enrollment in a Grace Hill Head Start program is being considered for a child with disabilities, consultation between the St. Louis Public Schools representative and the Grace Hill Head Start representative will take place to discuss if the Grace Hill Head Start program is appropriate and that a funded slot is available. Special education and related services provided by the St. Louis Public Schools should be delivered at the Grace Hill Head Start site whenever appropriate.

FAMILY
INVOLVEMENT

Grace Hill Head Start

To provide families with information, training and skills to advocate successfully for their child with disabilities.

Grace Hill Head Start will share with parents, information about parent educational opportunities in the community.

St. Louis Public Schools

To report to parents on the child's progress toward achieving annual goals at least as frequently as for children without disabilities in the school.

STAFF DEVELOPMENT

Grace Hill Head Start

To schedule ongoing in-service training and technical support for staff, in order to increase their knowledge and skills in identifying and successfully integrating children with disabilities.

To assess the needs of St. Louis Public Schools staff in the planning and implementation of staff development activities for personnel working with children with disabilities.

St. Louis Public Schools

Area of Collaboration

Grace Hill Head Start and the St. Louis Public Schools will continue to work together to implement a plan for training opportunities to meet their mutual needs. They will share information including: Center for Innovations in Special Education (CISE) Newsletter and statewide training opportunities.

Grace Hill Head Start and the St. Louis Public Schools will reciprocally invite the other to provide training in areas of expertise, to participate in training events and share training plans and resources.

TRANSITION

Grace Hill Head Start

To meet with the St. Louis Public Schools staff for the purpose of transition planning for children with disabilities.

To develop and implement a system to ensure smooth transitions from Grace Hill Head Start to St. Louis Public Schools

To develop and implement a system to ensure smooth and effective transitions from Grace Hill Head Start to St. Louis Public Schools services.

St. Louis Public Schools

To meet with the Grace Hill Head Start staff for the purpose of transition planning for children with disabilities.

DATA

Grace Hill Head Start

To report to the Administration for Children, Youth and Families (ACYF) the Number of children with disabilities served on the annual Program Information Report (PIR).

Grace Hill Head Start will provide additional information when requested to assist the St. Louis Public Schools in their planning.

St. Louis Public Schools

To complete required state and federal reports To provide Grace Hill Head Start with the necessary documentation for SLPS Head Start children to complete the PIR accurately.

FISCAL

Grace Hill Head Start

Grace Hill Head Start is committed to fiscal support to ensure that services needed by children with disabilities will be provided in full, either directly or by a combination of Grace Hill Head Start funds and other resources.

Under IDEA, the St. Louis Public Schools is responsible for ensuring the identification, evaluation and provision of a free appropriate public education for all children ages 3-21 found to be in need of special education and related services.

The St. Louis Public Schools is responsible for ensuring that these services are provided, in accordance with the provisions of the IEP but may not be required to pay for these services in every situation.

The St. Louis Public Schools will complete all required paperwork related to the St. Louis Public Schools ECSE budget and other data reports to obtain funding for appropriate special education and related services for children eligible for ECSE.

Area of Collaboration

St. Louis Public Schools and Grace Hill Head Start are encouraged to share resources to ensure that eligible children receive appropriate services. In some cases Grace Hill Head Start is able to assist with related services, such as transportation, paraprofessional support, etc. Specific fiscal responsibilities between the St. Louis Public Schools and Grace Hill Head Start should be discussed as part of the process of developing local agreements.

Review of Agreement

"Unless representatives of Department of Early Special Education and Head Start notify the other party that there is a need for revisions, or of the desire to end the agreement, this agreement will be automatically renewed, as written, on an annual basis. Notification shall be provided at least 30 days prior to the annual renewal date, in the event of a proposed revision or cancellation."

Name	Date
President/CEO Grace Hill Settlement House	

Name	Date
Superintendent St. Louis Public Schools	

Name	Date
Director Grace Hill Head Start	

Name	Date
Executive Director Early Childhood/ Early Childhood Special Education St. Louis Public Schools	

Name	Date
Chief Academic Office St. Louis Public Schools	

Name	Date
Associate Superintendent for Student Support Services St. Louis Public Schools	



BOARD RESOLUTION

Date: May 8, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Nahed Chapman, Exec. Dir., ESOL

Agenda Item : 06-07-12-16
Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:
 (i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of fifty document cameras (ELMO Model ##TT-12) from Troxell Communications, Inc. The cost of the cameras is not to exceed \$28,700.00.

BACKGROUND: Purchase of durable document cameras for the participants of the Math Success for English Language Learners (ELLs) Math Science Partnership (MSP) will support MSP goals, by providing participants with a technological tool that promotes the acquisition of MSP Professional Development (PD) content, often modeled by MSP PD presenters to enhance math instruction, primarily by building background for students and by making new math learning more comprehensible. It will promote participants as math leaders in their schools and support the creation of school communities who share a common knowledge of ELL-appropriate math instructional practices, by allowing participants to share these strategies with their grade-level cohorts and school faculties, in general. Success will be measured through MSP participant surveys and assessments, as well as through ELL student MAP math achievement .

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-VU-292-1152-6411	Non-GOB	Requisition #: 10129405
Amount: \$28,700.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$28,700.00	☐ Pending Funding Availability	Vendor #: 600002796

Department: ESOL Program

Requestor: Nahed Chapman

Nahed Chapman
 Nahed Chapman, Exec. Dir., ESOL

5/10/2012
 Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks

Angela Banks, Budget Director

Enos Moss
 Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Joseph Jones

Joseph Jones

Revised 07/06/2011

Reviewed By: _____

Reviewed By: _____

Reviewed By: _____



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Nadina Robinson
St. Louis Public Schools
1530 S. Grand Blvd

St. Louis, MO 63104

Dear Nadina,

I am pleased to quote on the following items:

Quote Q560210952
Date 03/05/12
Terms Net 30
FOB Destination
Cust. #
Expires 04/05/12

Item	Quantity	Unit Price	Ext. Price
1 ELM ELMTT12 DOCUMENT CAMERA	50	574.00	28700.00

Thank You.

Renee Benson
Account Executive

28700.00

RE: ELMO USA Contact Form - 11224

Ed Holmwood [eholmwood@elmousa.com]

Sent: Monday, April 23, 2012 9:02 AM

To: robinson, nadina

Nadina, I understand your request. Troxell Communications is one of the longest standing Elmo resellers in the US. Troxell is also our largest independent volume reseller and provides its customers with professional service and very competitive pricing. Because Troxell Communications is number one with Elmo they stock our products and can fulfill orders and deliver quickly. I am confident that Troxell will handle this transaction to everyone's satisfaction. Thank you.

Ed Holmwood

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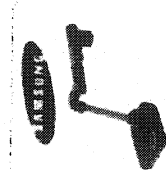
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BOARD RESOLUTION

Date: May 8, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Nahed Chapman, Exec. Dir., ESOL

Agenda Item : 06-07-12-17

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a purchase of CSD Discovery Education Streaming licenses from Cooperating School Districts. The licenses for seven schools are for the period July 1, 2012 to Sept. 30, 2013 and the cost will not exceed \$6,265.00.

BACKGROUND: Discovery Education streaming is used to introduce and enhance mathematics instruction, primarily by building background for students and by making new math learning more comprehensible, key components of the professional development (PD) provided to participants of the Math Success for ELLs Math-Science Partnership (MSP). These teacher participants are receiving training in the use of digital streaming in the classroom, specifically targeting mathematics, and aligned with other MSP technology PD. The purpose is to extend the ability of teachers to effectively provide math instruction to their English Language Learners (ELLs), as measured annually through both students' MAP performance and MSP participant surveys and assessments.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-VU-292-1152-6411	Non-GOB	Requisition #: 10129406
Amount: \$6,265.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,265.00	☐ Pending Funding Availability	Vendor #: 600001292

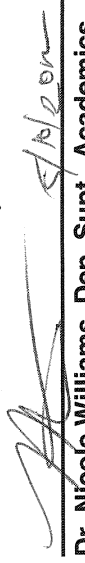
Department: ESOL Program

Requestor: Nahed Chapman


Nahed Chapman, Exec. Dir., ESOL


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Nicole Williams, Dep. Supt., Academics


Dr. Kelvin R. Adams, Superintendent

Joseph Jones


Reviewed By:

Revised 07/06/2011

Reviewed By:  Reviewed By:



St. Louis Public (City)
801 N. 11th Street
St. Louis, MO, 63101
Attn: Nadina Robinson / Hazel Irving

Below is your CSD Discovery Streaming price quote. The quote contains all the pertinent data we have in our files for billing the Discovery Education Streaming service for the period of July 1, 2012 through June 30, 2013. The cost is broken down by K-8 vs. H.S. and on student count greater than or less than 225. We went to the Missouri School Directory online 2011-2012 for this information.

St. Louis Public (City)	# of sites	# of Students	CSD Price	Discovery List Price	Savings
Buder Elem	1	327	895.00	1,570.00	675.00
Dewey Elem	1	426	895.00	1,570.00	675.00
Mann Elem	1	207	895.00	1,570.00	675.00
Oak Hill Elem	1	368	895.00	1,570.00	675.00
Woerner Elem	1	358	895.00	1,570.00	675.00
Woodward Elem	1	289	895.00	1,570.00	675.00
International Welcome	1	133	895.00	1,570.00	675.00
			6,265.00	10,990.00	4,725.00

We are pleased to announce that there will be **no increase** in cost for Discovery Education Streaming for 2012-13. If you decide to continue your Discovery Education Streaming service, please review the information above and make any changes you deem necessary and then use the quote for the information you need to generate a purchase order.

Due to changes in the contract we have to require that **CSD has a PO on file by June 1, 2012.**

You may email, fax, or mail you purchase order to:

Terry Baker
Cooperating School Districts
1460 Craig Road

Fax: 314-692-1297
Email: tbaker@cspd.org

You will receive your invoice in June 2012 for the 12/13 school year, payable after July 1, 2012.

Sincerely

Terry Baker
Director of Operations, BSD



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: April 12, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below) Discovery Education digital streaming licenses for six elementary schools.	
Vendor Name: Cooperating School Districts, Business Services	Email: ngeorge@csd.org
Vendor Contact: Nancy George	Phone Number (314) 692-1251
Justification Information	
1. Why the uniquely specified goods are required? Participants in the Math Success for ELLs Math-Science Partnership (MSP) grant are receiving training in the use of Discovery Education digital streaming in the classroom, in addition to other technology, and need access to these tools in their schools, in order to practice PD implementation. The purpose is to extend the participants' ability to provide math instruction to their English Language Learners (ELLs), primarily by building background for students and by making new math learning more comprehensible, key components of the grant's Sheltered Instruction Observation Protocol (SIOP) model for ELL instruction.	
2. Why good or services available from other vendors /competitors are not acceptable? Discovery Education is the only source of Discovery digital streaming licenses, but because Cooperating School Districts (CSD), Business Services has a contract with Discovery Education, and SLPS is a member district of CSD, we are able to access the CSD discount for use of the licenses, at a cost less than if we purchased directly from Discovery Education.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...) CSD's quote for the digital streaming licenses, which also shows the list price, if we were to purchase directly from Discovery Education, is attached.	
4. List the Names of other Vendors contacted & Price Quotes: Purchase of the digital streaming licenses, directly from Discovery Education, would be \$1,570, per school, for the year. Please see the attached documentation.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	5/9/12
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: May 11, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Enos Moss, CFO/Treasurer

Agenda Item : 06-074228

Action: ☒

Action to be Approved: Authorization to Offer
Bonds for Sale

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request for authorization to offer for sale, General Obligation Refunding Bonds through the Special Administrative Board of the Transitional School District of the City of St. Louis. These bonds were previously issued as Series 2006A with an original premium amount of \$55,000,000. The current outstanding principal amount to be refunded is \$33,750,000.

BACKGROUND: The final numbers will not be available until the day of final pricing which will occur on June 6, 2012. The purpose of the refunding is to generate significant savings on the District's outstanding bonds.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 610	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability Vendor #:

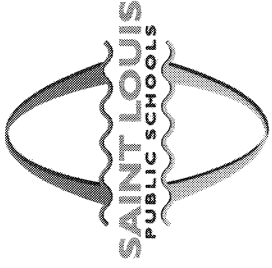
Department: Finance

Angela Banks, Budget Director

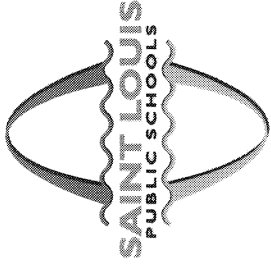
Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

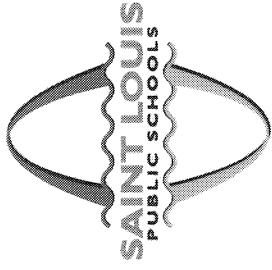
Dr. Kelvin R. Adams, Superintendent



ITEM 06-07-12-19
APPROVED
AT THE
5/17/12 MEETING



ITEM 06-07-12-20
APPROVED
AT THE
5/17/12 MEETING



ITEM 06-07-12-21
APPROVED
AT THE
5/17/12 MEETING

June 26, 2012



BOARD RESOLUTION

Date: June 1, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item: 06-26-12-01

Information: ☐

Action: ☒

Action to be Approved:

Contract Extension/Amendment

Previous Board Resolution # 08-16-11-03

Cost \$13,240,148.00

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To approve an amendment of Board Resolution 08-16-11-03 with Chartwells Food Service to increase the contract amount by \$70,000. The total amount of the contract will not exceed \$13,310,148.00.

BACKGROUND: The increase is due to an increase in the projected meals. The meal projection has been increased by 150,000 due to the inclusion of the alternative schools, higher participation in schools and a projected increase in the enrollment for Summer school. Chartwells also adjusted revenues upward due to increased meals and is projecting the contract to breakeven or deliver a small surplus for the 2011-12 year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Fund 510	Non-GOB	Requisition #:
Amount: \$70,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Lease Proceeds: \$70,000.00	☐ Pending Funding Availability	Vendor #: 600012482

Department: Food Services

Althea Albert-Santiago

Althea Albert-Santiago, Director, Food Services

Mary M. Houlihan

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks

Angela Banks, Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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BOARD RESOLUTION

Date: June 4, 2012

Agenda Item : 06-26-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify approval of the acceptance of funds under the Project SEARCH High School Transition Program from DESE. The program will be for the period April 1, 2012 through March 31, 2013. DESE will reimburse expenditures up to \$66,200.00.

BACKGROUND: The Project SEARCH High School Transition Program is a one-year internship program for students with intellectual disabilities whose goal is competitive employment. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback.

Accountability Plan Goals: Goal III: Facilities, Resources Support

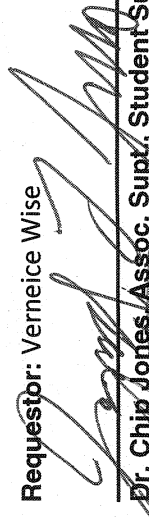
Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

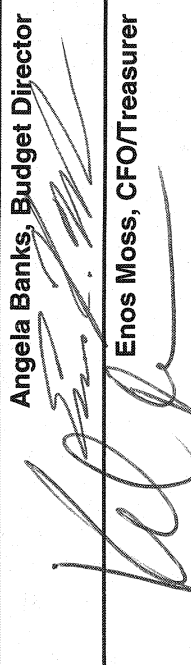
Fund Source: TBD	Non-GOB	Requisition #:
Amount: \$66,200.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Acceptance of Funds: \$66,200.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor: Verneice Wise


Dr. Chip Jones, Assoc. Supt., Student Support Serv

Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

April 24, 2012

Verneice Wise
St. Louis Public Schools
Office of Special Education
801 North 11th Street
St. Louis, MO 63101

This letter is to serve as an award letter for funding of the Project SEARCH High School Transition Program. The Division will reimburse expenditures from April 1, 2012 through March 31, 2013, up to \$66,200.00. The primary objective is to implement Project SEARCH, an innovative, well grounded, nationally acclaimed and business-led career training and education program in our local communities.

The Project SEARCH High School Transition Program is a one-year internship program targeted for students with intellectual disabilities whose goal is competitive employment. Students must have an Individualized Education Program (IEP) in place, be at least 18 years of age and be in the process of completing their last year of high school to participate. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback. Individualized job development and placement are on-going throughout the year and are based on strengths, skills and interests. Students are given support through on-the-job coaching and work site accommodations with the ultimate goal of employability and independence. Should you have any questions about the program, please contact Barb Gilpin, Assistant Director, Effective Practices, (573) 751-7661, or barb.gilpin@dese.mo.gov. The following link, <http://www.dese.mo.gov/se/documents/se-ep-projectSEARCHmo2011.pdf>, provides a thorough description of Project SEARCH and the DESE requirements for the Missouri Statewide Initiative.

Attached with this award letter is an overview of the program. The overview includes allowable items for expenditure of funds. These funds must be expended in accordance with the outlined budget. To seek payment, please submit your invoice to the Department of Elementary and Secondary Education within the first three (3) business days of the month. As your school district completes the Project SEARCH tasks, you will be required to attach supporting documents (i.e. invoices from Project SEARCH, receipts, etc.) to the invoice for reimbursement under each item listed in the budget. Supporting documents must be received by the end of the month reimbursement is requested. Non-receipt of these documents will delay funds approved. **All expenditures must be invoiced by March 31, 2013, for reimbursement.** Invoices should be sent to Michael Dierking, Supervisor, Office of Special Education Finance, P.O. Box 480, Jefferson City, MO 65102. Michael may also be contacted at Michael.dierking@dese.mo.gov.

We look forward to working with you on this project in the upcoming months.

Sincerely,



Gary Sanders, Assistant Director
Office of Special Education Finance

573-526-5283

Gary.sanders@dese.mo.gov

cc: Stephen Barr, Assistant Commissioner, Office of Special Education, DESE
Jeanne Loyd, Assistant Commissioner, Office of Adult Learning and Rehabilitation Services
Shelley Woods, Coordinator, Special Education Finance, DESE
Pam Williams, Coordinator, Office of Special Education Services, DESE
Angie Nickell, Director, Special Education Finance, DESE
Ginger Henry, Director, Effective Practices, DESE
Barb Gilpin, Assistant Director, Effective Practices, DESE
Michael Dierking, Supervisor, Special Education Finance, DESE
Michele Fehlings, Supervisor, Special Education Finance, DESE
Brenda Simmons, Director (West) Vocational Rehabilitation, DESE
Bernard Simons, Director of Developmental Disabilities, Department of Mental Health
Nancy Nickolaus, Director of Transition and Employment, Developmental Disabilities, Department
of Mental Health

PROJECT SEARCH

OVERVIEW

The Project SEARCH High School Transition Program is a one-year internship program targeted for students with intellectual disabilities whose goal is competitive employment. Students must have an Individualized Education Program (IEP) in place, be at least 18 years of age and be in the process of completing their last year of high school to participate. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback. Individualized job development and placement are on-going throughout the year and are based on strengths, skills and interests. Students are given support through on-the-job coaching and work site accommodations with the ultimate goal of employability and independence.

This project functions with *braided funding*. Braided funding is a resource reallocation strategy applied when different aspects of a project are funded by several organizations uniting to achieve a common goal. The Project SEARCH braided funding is broken out in the table below:

PROJECT SEARCH BRAIDED FUNDING	
Organization	Funding Required
Participating School District	— Classroom teacher (Teacher and caseload to be transferred to chosen Project SEARCH business site)
Missouri Department of Elementary and Secondary Education (DESE) Office of Special Education	— Project SEARCH site license — Trainings — Conference — National site tour — Professional development — Director travel to quarterly meetings — Audit
Missouri Division of Vocational Rehabilitation	— Job coach — Student participant job placement assistance (upon Project SEARCH completion)
Missouri Department of Mental Health Division of Developmental Disabilities	— Student participant follow along job support (upon Project SEARCH completion)

The following tables break out the DESE-paid portion of each district's Project SEARCH budget.

DESE BUDGET OVERVIEW		
Item		Cost
Site License		\$30,000.00
Onsite Technical Assistance Trainings		\$13,200.00
Project SEARCH National Conference		\$10,000.00
Project SEARCH National Program Site Tour		\$8,000.00
Professional Development		\$1,000.00
Quarterly Management Meetings		\$500.00
Audit		\$3,500.00
GRAND TOTAL:		\$66,200.00

DESE BUDGET BREAKDOWN		
Item	Description	Cost
Site License	A site license is required for initial program start-up. This license is obtained through an application process with Project SEARCH and costs a one-time fee of \$30,000.00. Upon approval, the site license is valid for one year. School districts will be expected to pay for and receive the site license within three (3) business days of obtaining funds from DESE. As part of the site license, Project SEARCH will make available materials and curriculum to be used as part of the High School Transition Program. <i>Renewal</i> At the end of the first year's licensing term, the school may renew its site license for \$300.00. The site license is then renewable each year contingent upon an approved audit by the Project SEARCH national office. It will be the responsibility of the school district and/or business partner to fund all licensing fees subsequent to the initial first-year site license payment provided by DESE. <i>Termination</i> The licensing agreement may be terminated after the first 90 days by either party upon 30 days prior written notice to Project SEARCH. Upon termination, the school must cease all use of materials and curriculum provided by Project SEARCH. All licensing fees are non-refundable.	\$30,000.00

Onsite Technical Assistance Training	Project SEARCH requires three (3) onsite (in-district) trainings to provide schools with project information, technical assistance, and job coaching. These three required training sessions cost \$1,500.00 each of \$4,500.00. • <i>Training One:</i> Overview of Project SEARCH model components • <i>Training Two:</i> A facilitation meeting with potential business partners in the district community to assist in further planning and project development • <i>Training Three:</i> Host business environmental scan to identify internship specifics; includes presentations to business management, program planning, and curriculum training All three trainings are conducted by two (2) Project SEARCH trainers for total trainer fees of \$2,700.00. This budget also includes reimbursement of trainer travel expenses (to include airfare, hotel, meals, and taxes) for these two trainers for each of the three district training visits of \$6,000.00 (\$1,000.00 travel budget per trainer, per training).	\$13,200.00
Project SEARCH National Conference	The school district will be required to send no less than four (4) but up to six (6) team members to the Project SEARCH National Conference to be held July 23–27, 2012 in Austin, Texas. Conference registration per team member is \$250.00 and includes breakfast and lunch each day of the conference. This budget also includes team member travel expenses (to include airfare, hotel, meals, and taxes) to this conference of \$8,500.00.	\$10,000.00
Project SEARCH National Site Tour	The school district will be required to send four (4) team members to a two-day (2) site tour of the Project SEARCH programs at Cincinnati Children's Hospital Medical Center and Cincinnati 5/3 Bank Operations Center. This tour will give district teams an in-person perspective into the Project SEARCH model including observations of classrooms, internships, and job settings and meet-and-greet opportunities with established Project SEARCH program site staff. Tour fees are \$250.00 per team member for a total of \$1,000.00. This budget also includes team member travel expenses (to include airfare, hotel, meals, and taxes) to this tour of \$7,000.00.	\$8,000.00
Professional Development	This budget includes \$1,000.00 to be spent on additional, employment- and/or transition-related professional development opportunities for district team members that will benefit them in their work with the district Project SEARCH program. Examples of applicable professional development include trainings on job development, student employment skills, and job shadowing management. Professional development may be decided upon by the team, but pre-approval by DESE is required before team members attend any professional development reimbursed by DESE. For pre-approval, contact Barb Gilpin, Effective Practices Assistant Director, by phone at (573) 751-7661 or via email at barb.gilpin@desse.mo.gov.	\$1,000.00

Quarterly Management Meeting Travel Expenses	The district Project SEARCH Project Director will be required to attend four (4) quarterly management meetings to report out in Jefferson City, Missouri. This budget includes travel expenses of up to \$125.00 per meeting to those quarterly meetings.	\$500.00
Audit	After the first year of Project SEARCH has been completed, a Project SEARCH auditor will visit the district and the host business for a two-day (2) onsite program audit. Team members will be interviewed, model evidence will be examined, and audit results including program improvement strategies will be discussed. Auditor fees are \$1200.00 per day. This budget also includes auditor travel expenses (to include airfare, hotel, meals, and taxes) of \$1,100.00.	\$3,500.00
	GRAND TOTAL	\$66,200.00

PAYMENT

Schools will be expected to invoice DESE within the first three (3) business days of the month. As school districts complete their Project SEARCH tasks, they will be required to attach supporting documents (i.e. invoices from Project SEARCH, receipts, etc.) to the invoice for reimbursement under each item listed in this budget. Supporting documents must be received by the end of the month reimbursement is requested. Non-receipt of these documents will delay payment of subsequent invoices. All expenditures must be invoiced by March 31, 2013 for reimbursement. Invoices should be sent to Michael Dierking, Supervisor, Special Education Finance — Michael.dierking@desemo.gov.



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Approval

SUBJECT: To approve acceptance of the Adult Education and Literacy Grant in the amount of \$1,803,033.00 for the period of July 1, 2012 - June 30, 2013.

BACKGROUND: We have been awarded a new Adult Education and Literacy Grant for the period 2012-2013. Through this Saint Louis Public Schools program, over 4,000 adults receive instruction in basic skills, GED preparation and English for Speakers of Other Languages, in 40 locations on an annual basis.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: ii

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

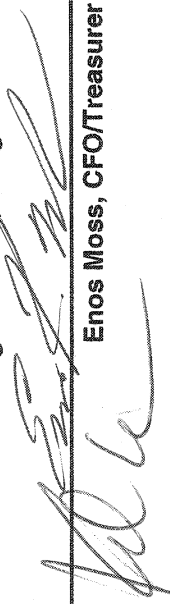
Fund Source: 026-DM-253-1611/1612/2425	Non-GOB	Requisition #:
Amount: \$1,803,033.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$1,803,033.00	☒ Pending Funding Availability	Vendor #:

Department: Adult Ed. and Literacy

Requestor: Rhonda Jones

Angela Banks, Budget Director


Timothy Murrell, Exec. Dir., Career Technical Ed


Enos Moss, CFO/Treasurer


Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

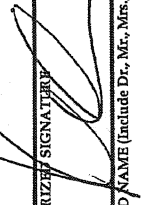
STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary And Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
		3/19/12
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss)		TITLE
Dr. Kelvin B. Adams		Superintendent
COMPANY NAME		
Saint Louis Public Schools		
MAILING ADDRESS		
801 N. 11th Street		
CITY, STATE, ZIP		
Saint Louis, MO 63101		
VENDOR NO. (IF KNOWN)		
FEDERAL EMPLOYER ID NO.		
PHONE NO.		E-MAIL ADDRESS
314-345-2296		kelvin.adams@slps.org
FAX NO.		
314-345-2261		

NOTICE OF AWARD (STATE USE ONLY)

ACCREDITED BY STATE OF MISSOURI AS FOLLOWS:

 for Commissioner of Education

TITLE

Chris Nicastro, Ph.D., Commissioner of Education

DATE
May 9, 2012



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

AUTHORIZED SIGNATURE		SIGNATURE REQUIRED	
PRINTED NAME (include Dr., Mr., Mrs., Ms., or Miss)	DATE	TITLE	
Dr. Kelvin B. Adams	3/19/12	Superintendent	
COMPANY NAME			
Saint Louis Public Schools			
MAILING ADDRESS			
801 N. 11th Street			
CITY, STATE, ZIP			
Saint Louis, MO 63101			
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.	
PHONE NO.	FAX NO.	E-MAIL ADDRESS	
314-345-2296	314-345-2261	kelvin.adams@slps.org	

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:	
<i>Robin Coffman</i> for Commissioner of Education	
TITLE	DATE
Chris Nicastro, Ph.D., Commissioner of Education	May 9, 2012



BOARD RESOLUTION

Date: May 29, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Agenda Item : 06-26-12-04

Action: ☒

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of the Adult Education and Literacy EL/Civics Grant in the amount of \$23,105.30 for the period of July 1, 2012 - June 30, 2013 .

BACKGROUND: We have been awarded a new Adult Education and Literacy EL/Civics Grant for the period 2012-2013. This grant will provide for ten hours per week of EL/Civics Instruction at the International Welcome School (weekly schedule M-F/9am-2pm) and five hours per week of EL/Civics instruction at Kingdom House (weekly schedule T/W/Th 9am-2pm). In addition, this grant will fund various materials and instructional resources.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-WM-253-1611/1612/2425	Non-GOB	Requisition #:
Amount: \$23,105.30		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$23,105.30	☒ Pending Funding Availability	Vendor #:

Department: Adult Ed. and Literacy

Requestor:


Timothy Murrell, Exec. Dir., Career Technical Ed
 5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001

TITLE: English Literacy/Civics Program

ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249

E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

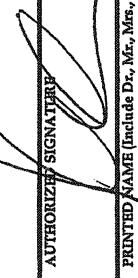
STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary And Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

AUTHORIZED SIGNATURE		SIGNATURE REQUIRED	
		DATE	
		3/19/12	
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss)		TITLE	
Dr. Kelvin B. Adams		Superintendent	
COMPANY NAME			
Saint Louis Public Schools			
MAILING ADDRESS			
801 N. 11th Street			
CITY, STATE, ZIP			
Saint Louis, MO 63101			
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.	
PHONE NO.	FAX NO.	E-MAIL ADDRESS	
314-345-2296	314-345-2261	kelvin.adams@slps.org	

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:

	
for Commissioner of Education	
TITLE	DATE
Chris Nicastro, Ph.D., Commissioner of Education	May 9, 2012



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION
Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

AUTHORIZED SIGNATURE		SIGNATURE REQUIRED	
		DATE	
PRINTED NAME (include Dr., Mr., Mrs., Ms., or Miss)		3/19/12	
Dr. Kelvin B. Adams		TITLE	Superintendent
COMPANY NAME			
Saint Louis Public Schools			
MAILING ADDRESS			
801 N. 11th Street			
CITY, STATE, ZIP			
Saint Louis, MO 63101			
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.	
PHONE NO.	FAX NO.	E-MAIL ADDRESS	
314-345-2296	314-345-2261	kelvin.adams@slps.org	

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:

<i>Rolain Coffman</i>		for Commissioner of Education	
TITLE		DATE	
Chris Nicastro, Ph.D., Commissioner of Education		May 9, 2012	



BOARD RESOLUTION

Date: May 31, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item : Dr-26-12-05

Information: ☐

Action: ☒

Action to be Approved:

Acceptance of Funds/Funding

Previous Board Resolution # 09-3-10-09

Prior Year Cost \$245,674.00

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance and expenditure of \$328,696.00 in reimbursable funds from the Missouri Department of Elementary and Secondary Education (DESE), School Food Services, for the Fresh Fruit and Vegetable Program in the 2012-13 school year at 20 selected SLPS schools. Sunfarm Food Service is the primary source of the fruits and vegetables used in the program.

BACKGROUND: The Fresh Fruit and Vegetable Program through DESE is being renewed at fourteen of the fifteen schools that received funds in 2011-12. For the 2012-13 year, six schools have been added to the program. The program encourages, but does not mandate, the use of local vendors even allowing grocery store purchases. The use of Sunfarm Food Service, who has participated in this program and District food service programs in the past, is also encouraged. The schools in the program are Adams, Ames, Ashland, Clay, Cole, Kottmeyer, Ford, Hamilton, Hickey, Hodggen, Jefferson, Laclede, Lexington, Lyon, Mason, Peabody, Shaw, Walbridge, Woerner, Washington.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Fund 510	Non-GOB	Requisition #:
Amount: \$328,696.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$328,696.00	☒ Pending Funding Availability	Vendor #: 600013370

Department: Food Services

Althea Albert-Santiago
Althea Albert-Santiago, Director, Food Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations

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Ronald Lankford, Ed.D. • Deputy Commissioner

Division of Financial and
Administrative Services

205 Jefferson Street, P.O. Box 480 • Jefferson City, MO 65102-0480 • dese.mo.gov

Date: May 14, 2012
To: Authorized Representative, Child Nutrition Programs (115-115)
From: Karen Wooton, Coordinator, School Food Services
Subject: REVISED Acceptance into the Fresh Fruit and Vegetable Program for SY 2012-2013

The Missouri Department of Elementary and Secondary Education, School Food Services (SFS), would like to thank you for submitting an application for the Fresh Fruit and Vegetable Program (FFVP) for School Year (SY) 2012-2013. The submitted applications have been reviewed and SFS is pleased to announce the applications for the buildings listed below have been **APPROVED**. Instructions for implementation and administration of the FFVP are contained in the *Fresh Fruit and Vegetable Program Handbook*, which can be found on the DESE, SFS website under 'Publications'.

The Addendum to the Permanent Application Agreement is attached and must be completed and returned before claims will be reimbursed.

Training is required each year for participation in the FFVP. The training is available on the SFS website under the 'Webinars and Workshops' button. The training is directed to the coordinator of the FFVP for each LEA. It is also important for all operators of the program to understand the requirements; therefore, the training is encouraged for all staff involved with administering the FFVP. The FFVP Training Documentation has been attached and must be completed and returned before claims will be reimbursed.

Entitlements for the FFVP were determined by taking the total number of students enrolled at each accepted buildings from the October 2011 claim and multiplying it by the per student entitlement. The per student entitlement rate was determined by dividing Missouri's total entitlement for the FFVP by the total number of students enrolled in the accepted schools (\$3,169,083 ÷ 63,380).

Schools must obligate approximately 15% of the FFVP funds prior to September 30, 2012, in order to receive full entitlement for the FFVP. Obligation is defined as an order placed by the specific date, even if delivery will occur at a later date (ex. an order placed Sept 25 for delivery on October 5, would be obligated by September 30). The remainder of the funds will be available after October 1, 2012, and must be obligated by June 30, 2013. The breakdown of FFVP funds is as follows:

<u>Building Code</u>	<u>Building Name</u>	<u>Entitlement Prior to Sept. 30, 2012</u>	<u>Entitlement for the remainder of SY 12-13</u>	<u>Total FFVP Entitlement</u>
4000	ADAMS ELEM.	\$ 2,498.25	\$14,156.75	\$16,655.00
4060	ASHLAND ELEM. AND BR.	\$ 2,610.75	\$14,794.25	\$17,405.00
4250	AMES VISUAL/PERF. ARTS	\$ 2,955.90	16,750.10	\$19,706.00
4360	CLAY ELEM.	\$ 1,402.95	\$ 7,950.05	\$ 9,353.00
4400	COLE ELEM.	\$ 2,408.25	\$13,646.75	\$16,055.00

4510	KOTTMEYER	\$ 1,012.80	\$ 5,739.20	\$ 6,752.00
4630	FORD-FORD BR. ELEM. COMM. ED.	\$ 1,965.60	\$11,138.40	\$13,104.00
4780	HAMILTON ELEM. COMMUNITY ED.	\$ 2,370.75	\$13,434.25	\$15,805.00
4890	HICKEY ELEM.	\$ 2,205.60	\$12,498.40	\$14,704.00
4920	HODGEN ELEM.	\$ 2,093.10	\$11,860.90	\$13,954.00
5020	JEFFERSON ELEM.	\$ 2,093.10	\$11,860.90	\$13,954.00
5060	LACLEDE ELEMENTARY	\$ 1,988.10	\$11,265.90	\$13,254.00
5100	LEXINGTON ELEM.	\$ 2,475.75	\$14,029.25	\$16,505.00
5180	LYON ACADEMY - BASIC INSTR.	\$ 3,601.05	\$20,405.95	\$24,007.00
5340	MASON ELEM.	\$ 3,278.40	\$18,577.60	\$21,856.00
5620	PEABODY ELEM.	\$ 2,768.25	\$15,686.75	\$18,455.00
5780	SHAW VISUAL/PERF. ARTS CTR.	\$ 2,910.90	\$16,495.10	\$19,406.00
5960	WALBRIDGE ELEM. COMMUNITY ED.	\$ 2,258.10	\$12,795.90	\$15,054.00
5970	WOERNER ELEM.	\$ 3,113.40	\$17,642.60	\$20,756.00
6010	WASHINGTON MONTESSORI	\$3,293.40	\$18,662.60	\$21,956.00

To receive reimbursement for the FFVP, claims must be submitted in the SFS web application system. In no instance will advance funds be provided. All funds provided to a building must be utilized. SFS will closely monitor the monthly claims. Failure to submit a claim for the FFVP for two months will result in a warning from SFS. If a claim is not made for three months, it could result in removal from the FFVP and the funds will be given to another LEA. In order to spend the funds awarded, fresh fruits and vegetables need to be served at least two times during a regular five day week.

Monthly reimbursement claims will be broken down into two categories: Operating Costs and Administrative Costs. Operating Costs are documented expenses for purchasing, delivering, preparing, and serving fresh fruits and vegetables. Schools may also claim up to 10% of the total FFVP entitlement for Administration Costs, which may include purchasing equipment to operate the FFVP, expenses incurred for planning the FFVP, managing the paperwork, and all other aspects of the FFVP that are not related to the preparation and service of fresh fruits and vegetables. For more assistance please reference the *FFVP Handbook*, page 22-24, Reimbursable Costs.

Funding for the FFVP is to be used primarily for the purchase of fresh fruits and vegetables. SFS will carefully review all claims for allowable and reasonable expenditures. Your LEA may be contacted to explain any questionable or excessive costs.

The fruits and vegetables used for the FFVP must consist of only **FRESH** produce. The following will not be allowable: processed or preserved fruits and vegetables (i.e., canned, frozen, or dried), dips for fruit, jellied fruit, trail mix, nuts, cottage cheese, smoothies, and most non-food items (except those allowed under administrative/operational costs in the *FFVP Handbook*.)

FFVP Acceptance Letter
May 14, 2011

The FFVP must be made equally available, at no cost, to all students of the participating buildings regardless of a student's free, reduced or full price status. Students must participate in the FFVP during regular school hours, and outside of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). Funds cannot be spent on FFVP for the summer term.

There are no requirements at this time concerning any production records or menus for the FFVP; however schools are required to keep receipts for all costs associated with the FFVP. Records must be kept for three school years plus the current school year's information. If FFVP produce is ordered along with orders for the NSLP or SBP, then schools must keep a separate copy of the receipt in the FFVP file and distinguish the quantities that were used for the FFVP. If there is a delivery charge associated with a receipt, schools are allowed to prorate the delivery charge as an expense for the produce.

Participation in the FFVP is a great opportunity to help students develop lifelong healthful eating habits. If you have any questions or need assistance with implementing the FFVP please contact our office at 573-751-3526.



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: 05/18/12
Dept / School: Food Services		Reported By: Althea Albert-Santiago
Vendor: Sunfarm Food Service		Vendor #: 600013370
Contract # / P.O. #: 4500159308		Contract Name: Fruit and Vegetable Program
Contract Amount: \$245,674.00		Award Date: September 3, 2011
Purpose of Contract (Brief Description): To provide fresh fruits and vegetables to the schools in the program.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Sunfarm tries to ensure that they are serving and giving high quality produce to our students and schools. If the product is not at a high quality the company takes it back and brings different produce.
	4x	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	The drivers try to make sure the produce arrives in a timely matter. The drivers are always in contact with the schools if they are going to be later.
	4x	
	3	
	2	
	1	
Business Relations	5	The Management of Sunfarm has a good working relationship with the Fresh Fruit and Vegetable Coordinators as well as the Accountability Specialist.
	4 x	
	3	
	2	
	1	
Customer Satisfaction	5	Sunfarm ensures that all the schools and students are very satisfied. They have great customer service.
	4 x	
	3	
	2	
	1	
Cost Control	5	The Company tries to work with the Food Services Department to get the best price possible for the fresh fruit and vegetables.
	4 x	
	3	
	2	
	1	
Average Score		4
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes X No ☐		



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26-12-06

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:

Acceptance of Funds/Funding

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for a staff professional development program to design and draft proposals regarding improving student access to college or other post-secondary education institutions. Kelly Sparks of the American Institutes for Research will provide the services at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPS and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for enhancing college and post-secondary education. Development of the proposals will support the District's efforts in promoting post-secondary education.

Accountability Plan Goals: Goal III: Facilities, Resources Support

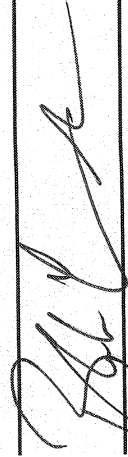
Objective/Strategy: IIIA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$25,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	☐ Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:



Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekes, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekes:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Researched Based Strategies for Improving College Access: An Assessment and Training Program" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

{ 00524050.DOC-1 }

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____

Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments



BOARD RESOLUTION

Date: June 1, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Blake Youde, Dep. Supt., Institutional Advancement

Agenda Item : 06-26/12-07

Action: ☒

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for funding for a staff professional development program to design and draft proposals regarding supporting the District's early childhood education program. The consultant to provide these services will be jointly selected by Parsons Blewett and SLPS at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPS and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for supporting the District's commitment to access to early childhood education programs.

Accountability Plan Goals: Goal III: Facilities, Resources Support Objective/Strategy: IIIA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

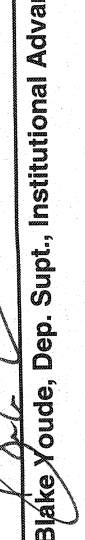
Fund Source:		Requisition #:
Amount: \$25,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	☐ Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekes, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekes:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Implementation of Best Practices in Early Childhood Classrooms: An Assessment and Training Program for Elementary Principals" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

{ 00524050.DOC-1 }

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____

Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments



BOARD RESOLUTION

Date: June 1, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item : 06-26-12-08

Action: ☒

Action to be Approved:

Acceptance of Funds/Funding

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for funding for a staff professional development program to design and draft proposals regarding improving student access to health and wellness programs. Dewey Caruthers of Dewey & Associates will provide the services at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPs and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for promoting health and wellness among students. The purpose is to increase student access to health care and wellness programs to improve attendance and academic achievement.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: IIIA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount: \$25,000			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed: \$25,000.00	☐ Pending Funding Availability	Vendor #:	

Department: Institutional Advancement

Requestor:

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekes, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekes:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Best Practices for Improving Health: An Assessment and Training Program" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____

Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments

PARSONS BLEWETT MEMORIAL FUND

GRANT TERMS AND CONDITIONS

1. Informal progress reports shall be provided to the Fund monthly. Interim report(s) shall be provided to the Fund quarter-annually (March, June, September, December) and must be in writing. An interim report should summarize the budget as approved by the Fund and all expenditures and disbursements through the period being reported. All variances from the approved budget should be explained. Interim reports are due 30 days after the end of the quarter.
2. Copies of the grant applications prepared by the individuals trained under this grant shall be provided to the Fund on the dates set forth in the Application.
3. A final report must be provided to the Fund in writing. The final report is due on . The final report must include: (1) an explanation of the major focus and purpose of the grant; (2) a description of the organization and implementation of the grant program, including activities, experiences and methods of evaluating effectiveness; (3) a description of accomplishments/progress toward grant goals/objectives, outcomes in terms of teacher knowledge/skills/practices, and plans for follow-up/support activities; and (4) a summary of the actual budget as approved by the Fund, all disbursements during the grant period and an explanation of all variances from the approved budget.
4. The Grant Letter Agreement must be signed by the individuals as provided on the last page of the Grant Letter Agreement.
5. All grant expenditures shall be adequately documented or substantiated through receipts or other documentation. Funds may be withheld until this requirement is met to the satisfaction of the Fund.
6. Overhead, administrative and internal District expenses are not reimbursable from this grant.
7. Without prior written consent of the Fund, grant monies may only be used as set forth in this Grant Letter Agreement and attachments.
8. Any funds remaining in the grant account at the end of the grant period shall be returned to the Fund or the right to disbursement by the Fund shall be cancelled. However, permission may be requested to extend the grant period or for a change in terms. Requests for such extensions must be made to the Fund, in writing, with justification within 30 days after the end of the grant period. The request for extension may be submitted with the final report.



Board Resolution

Date: May 23, 2012

Agenda Item: 06-26-12-09

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:

Other Transaction Descriptors:

X Financial Report

SUBJECT:

To approve the Monthly Board Transaction Report for April 2012.

BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Cost not to Exceed:

No Cost

Pending Funding Availability

Vendor #:

Department:

Finance

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

ST. LOUIS BOARD OF EDUCATION

PAGE:

1

Monthly Budget Report
 Dates: 04-01-2012 - 04-30-2012
 Fiscal Year: 2011 - 2011

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501852544
 SAP Entry Doc #: 0501852506

From:	110-2411	-	125-00-110	-	6411	1,315.00-
To:	110-2411	-	125-00-110	-	6383	1,315.00
Control No:	B1112-1230					
From Amount:	1,315.00-					
To Amount:	1,315.00					

Text: Conference Name: DECA State Career Development Conference //
 Conference Date: March 18 - 20, 2012 // Conference Location: Lake of
 the Ozarks, MO // Conference Attendees: J. Barbie (Advisor), Angela
 Powell (Sponsor), Goldie Adams (Student), Ebony Graves (Student)

2 SAP Hierarchy Doc #: 0501852637
 SAP Entry Doc #: 0501852599

From:	120-1151	-	156-55-120	-	6143	999.99-
To:	110-2411	-	156-00-110	-	6411	999.99
Control No:	B1112-1281					
From Amount:	999.99-					
To Amount:	999.99					

Text: Moving funds from extra service to general supplies to cover transfer
 for encumbered funds

3 SAP Hierarchy Doc #: 0501852646
 SAP Entry Doc #: 0501852608

From:	110-2411	-	339-00-110	-	6384	772.00-
To:	110-2411	-	339-00-110	-	6383	772.00
Control No:	B1112-1290					
From Amount:	772.00-					
To Amount:	772.00					

Text: CONFERENCE: Showme Basketball Tournament // DATE: March 23-25, 2012
 // LOCATION: Columbia, MO // ATTENDEES: Susan Reid, Karen Dennins,
 Tabitha White, Joe Green and Joseph Lindell

232-Title I IASA 11-12

1 SAP Hierarchy Doc #: 0501852716
SAP Entry Doc #: 0501852678

From:	To:	Control No:	From Amount:	To Amount:	Text: CONFERENCE: International Reading Association Conference // DATE:	April 29 - May 3, 2012 // LOCATION: Chicago, IL // ATTENDEES: Juanita Chambers
232-1177	232-1177	B1112-1353	2,014.79-	2,014.79		
- 183-AD-232	- 183-AD-232					
- 6541	- 6363					
	- 6384					
	232-1177					
	- 183-AD-232					
	- 6383					
1,307.19-	707.60-					
	707.60					
	1,307.19					

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 04-01-2012 - 04-30-2012
Fiscal Year: 2011 - 2011

272-PL 94-142 SPED 1112

1 SAP Hierarchy Doc #: 0501852618

SAP Entry Doc #: 0501852580

From:	272-1511	-	828-00-272	-	6143
To:	272-1511	-	828-00-272	-	6149
Control No:	B1112-1262				
From Amount:	70,159.36-				
To Amount:	70,159.36				
Text: Correcting budget deficit					

From:	272-1511	-	828-00-272	-	6143
To:	272-1511	-	828-00-272	-	6149
Control No:	B1112-1262				
From Amount:	70,159.36-				
To Amount:	70,159.36				
Text: Correcting budget deficit					

Monthly Budget Report
Dates: 04-01-2012 - 04-30-2012
Fiscal Year: 2011 - 2011

292-Mini Federal 1112

1 SAP Hierarchy Doc #: 0501852583
SAP Entry Doc #: 0501852545

From:	292-2239	-	840-MP-292	-	6384	-	200.00-
To:	292-2239	-	840-MP-292	-	6383	-	200.00
Control No:	B1112-1215						
From Amount:	200.00-						
To Amount:	200.00						

Text: CONFERENCE: DESE Stakeholders Meeting for Early Childhood Assessment
Pilot // DATE: March 29 - 30, 2012 // LOCATION: Jefferson City, MO //
ATTENDEES: Clarissa Ross

Monthly Budget Report
Dates: 04-01-2012 - 04-30-2012
Fiscal Year: 2011 - 2011

610-DEBT SERVICE

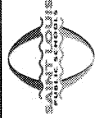
1 SAP Hierarchy Doc #: 0501852595

SAP Entry Doc #: 0501852557

From:		To:		Control No:		From Amount:		To Amount:		Text:	
610-5111	- 975-00-610	610-5121	- 975-00-610	B1112-1227		948,249.00-		948,249.00		Text: To record 4/1/2012 debt payments made by trustee Wells Fargo.	
6691	-	6611	-			948,249.00-					

Monthly Budget Report
 Dates: 04-01-2012 - 04-30-2012
 Fiscal Year: 2011 - 2011
 Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	2,087.00-	:	
To 110-INCIDENTAL	:	3,086.99	:	
Fund Total From 120-TEACHERS FUND	:	999.99-	:	
To 120-TEACHERS FUND	:	0.00	:	
Fund Total From 232-Title I IASA 11-12	:	2,014.79-	:	
To 232-Title I IASA 11-12	:	2,014.79	:	
Fund Total From 272-PL 94-142 SPED 1112	:	70,159.36-	:	
To 272-PL 94-142 SPED 1112	:	70,159.36	:	
Fund Total From 292-Mini Federal 1112	:	200.00-	:	
To 292-Mini Federal 1112	:	200.00	:	
Fund Total From 610-DEBT SERVICE	:	948,249.00-	:	
To 610-DEBT SERVICE	:	948,249.00	:	
District Total From	:	1,023,710.14-	:	
To	:	1,023,710.14	:	



Board Resolution

Date: May 23, 2012

Agenda Item: 06-26-12-10

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:

X Financial Report

Other Transaction Descriptors:

SUBJECT:

To approve Amendment #1 to the Fiscal Year 2011-2012 General Operating Budget.

BACKGROUND:

State law requires that a budget amendment be made prior to actual expenditures for a given fund(s) exceeding the officially approved budget for that fund(s). Budget Amendment #1 represents the projected final FY11-12 general operating revenues and expenditures and compares them to the officially approved FY11-12 revenue and expenditures.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	No Cost	☐	Pending Funding Availability	Vendor #:		

Department:

Finance

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Saint Louis Public Schools
General Operating Revenues

FY2011-12	FY2011-12	FY2011-12
Adopted	Amendment #1	Variance

Source	Total by Source		
Local	209,088,979	207,227,082	(1,861,897)
County	3,153,791	3,634,580	480,789
State	56,329,098	53,444,444	(2,884,654)
Federal	6,330,500	8,743,814	2,413,314
Subsidy	1,600,000	3,106,808	1,506,808
	\$ 276,502,368	\$ 276,156,728	(345,640)

Fund	Total by Fund		
110	208,208,764	210,068,388	1,859,624
120	63,781,104	60,667,649	(3,113,455)
140	4,512,500	4,425,307	(87,193)
360	-	995,383	995,383
	\$ 276,502,368	\$ 276,156,728	(345,640)

Object			
5111	Real Property	100,757,287	102,716,519
5112	Personal Property	24,839,248	23,277,243
5113	Surplus Commissions	1,179,623	1,397,329
5114	Fin Institution Tax	148,951	1,212,735
5115	Surcharge Taxes	15,588,084	15,673,339
5116	School Dist Trust Fund (Prop C)	21,200,000	20,087,289
5117	Merch & Manuf Tax	9,314,330	7,117,282
5118	Int Financial Inst	500	117,606
5119	Int on Protected Taxes	50,000	50,050
5121	Del Real Pty Taxes	7,157,167	3,491,759
5122	Del Personal Taxes	1,281,441	1,422,190
5123	Del Merch & Manuf Tax	196,984	636,376
5127	Del Surcharge Tax	1,349,948	184,589
			(1,165,359)

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
5129 City Sales Tax	22,660,416	24,575,684	1,915,268
5142 Super Now Accounts	300,000	226,204	(73,796)
5172 Lost Textbooks	10,000	1,502	(8,499)
5189 Indirect Cost	2,130,000	2,000,482	(129,518)
5192 Rent - Board Facilities	150,000	241,305	91,305
5194 Utilities	-	216	216
5195 Refund of Pr Yr Exp	-	17,371	17,371
5199 Misc Local Revenue (incl VICC)	775,000	1,784,628	1,009,628
5221 St Ass Util & RR Tax	2,156,028	2,602,382	446,354
5224 Oth City In Surch Tax	697,763	698,461	698
5312 Transportation	4,638,371	5,041,500	403,129
5319 Classroom Trust	5,105,873	5,233,853	127,980
5361 Voc/Technical Aid	175,000	235,500	60,500
5399 Misc State Revenue	425,000	1,461,483	1,036,483
5429 Other (ERATE, Fed Stabilization)	1,818,000	2,983,817	1,165,817
5631 Insurance Recovery	-	-	-
5651 Interfund Subsidy	1,600,000	3,106,808	1,506,808
5215 Fines/forf Misdmea	300,000	333,737	33,737
5311 Basic Formula	45,952,854	41,472,107	(4,480,747)
5317 Career Ladder	32,000	-	(32,000)
5422 ARRA - Basic Formula	-	1,264,475	1,264,475
5424 ARRA - Basic Formula	-	70,215	70,215
5496 Medicaid Direct Prov	855,000	350,717	(504,283)
5497 Medicaid Case Mgmt	3,657,500	4,074,590	417,090
5691 Sale of Real Property	-	995,383	995,383
Total by Object	\$ 276,502,368	\$ 276,156,728	\$ (345,640)

Saint Louis Public Schools
General Operating Expenditures

Fund	FY2011-12			
	Adopted	Amendment #1	Variance	
110	Incidental	132,766,351	132,458,184	(308,167)
120	Teachers	137,473,690	138,369,210	895,520
140	Student Health	3,087,327	3,780,828	693,501
360	Capital	175,000	192,606	17,606
Total by Fund		\$ 273,502,368	274,800,828	\$ 1,298,460

0	General	11,966,526	12,863,845	897,319
1111	GENERAL PROGRAMS 1-5	31,336,305	32,788,968	1,452,663
1112	MAGNET SCHOOL PROG ELEMEN	2,310,378	2,277,870	(32,507)
1113	ART ELEMENTARY/	2,403,197	2,385,444	(17,753)
1118	VOCAL MUSIC ELEMENTARY	2,152,309	2,135,914	(16,395)
1123	PHYSICAL EDUCATION ELEMENT/	3,085,201	3,062,052	(23,150)
1127	SPECIALTY PROGRAM ELEMENTA	-	-	-
1129	KINDERGARTEN	5,784,936	5,743,980	(40,956)
1131	GENERAL PROGRAMS 6-8	10,330,663	10,196,594	(134,069)
1132	MAGNET SCHOOL PROG MIDDLE	1,150,151	1,140,848	(9,302)
1133	ART MIDDLE	530,627	526,724	(3,903)
1135	SCIENCE MIDDLE	136,676	135,631	(1,045)
1137	INSTRUMENTAL MUSIC MIDDLE	210,778	209,216	(1,562)
1138	VOCAL MUSIC MIDDLE	342,724	340,114	(2,611)
1143	PHYSICAL EDUCATION MIDDLE	833,264	827,007	(6,257)
1151	GENERAL PROGRAM 9-12	18,899,741	18,821,831	(77,910)
1152	MAGNET SCHOOL PROGRAM HIG	5,434,487	5,383,820	(50,667)
1153	ART HIGH	1,185,612	1,176,752	(8,860)
1155	SCIENCE HIGH SCHOOLS	410,028	406,894	(3,134)
1157	INSTRUMENTAL MUSIC HIGH	767,621	761,889	(5,733)
1158	VOCAL MUSIC HIGH	190,049	188,470	(1,579)
1163	PHYSICAL EDUCATION HIGH	1,820,264	1,806,719	(13,545)

FY2011-12	Adopted	Amendment #1	Variance
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1177	SPECIALTY PROGRAM HIGH	446,498	448,739	2,242
1211	MENTALLY RETARDED CLASSES	17,936,263	17,737,503	(198,760)
1213	LD/BD/EMR RESOURCE	7,612,917	7,549,697	(63,220)
1222	DEAF	166,242	164,456	(1,786)
1224	VISUALLY HANDICAPPED	87,500	86,910	(590)
1225	SPEECH IMPAIRED	2,253,579	2,234,132	(19,447)
1226	PHYSICALLY HANDICAPPED	319,570	316,564	(3,006)
1231	BEHAVIOR DISORDERS	225,022	223,180	(1,841)
1232	CONTINGENCY ARRANGEMENT	2,000,000	1,820,385	(179,615)
1249	SPECIAL EDUCATION - GENERAL	825,600	808,860	(16,740)
1251	REMEDIAL READING	153,905	152,874	(1,031)
1272	MAGNET GIFTED PROGRAMS	3,953,647	3,946,185	(7,462)
1281	HOME INSTRUCTION	363,518	361,228	(2,290)
1283	DELINQUENT	169,347	168,329	(1,019)
1341	FAMILY & CONSUMER SCIENCE	171,331	170,026	(1,305)
1351	TECHNOLOGY EDUCATION	240,405	238,281	(2,124)
1361	BUSINESS EDUCATION	1,745,803	1,732,164	(13,638)
1362	VOC SCHOOL COMPUTER LAB	257,946	255,845	(2,101)
1381	TRADES AND INDUSTRIAL	607,768	602,778	(4,990)
1382	HEALTH/OCCUPATION	133,875	132,828	(1,047)
1392	AGRICULTURAL TECH	132,680	131,632	(1,048)
1411	EXTRACURRICULAR ACTIVITIES	523,713	670,722	147,008
1421	INTERSCHOLASTIC ATHLETIC ADN	200,830	197,307	(3,524)
1422	INTERSCHOLASTIC COMPETITION	1,318,487	1,421,008	102,520
1663	OFFICE DIR COMM/ADULT ED	833,425	851,336	17,911
1932	TUITION - TO OTHER DISTRICTS	8,000,000	7,281,541	(718,459)
2113	SOCIAL WORK SERVICES	888,816	875,489	(13,328)
2122	COUNSELING SERVICES	6,120,149	6,010,261	(109,887)
2124	STUDENT SUPPORT SERVICE	221,925	229,505	7,580
2128	RECRUIT & COUNS CTR	292,994	550,895	257,901

Saint Louis Public Schools
General Operating Expenditures

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
2132 MEDICAL SERVICE	1,745,566	2,481,376	735,810
2134 NURSING SERVICES	2,311,873	2,265,936	(45,938)
2139 OTHER HEALTH SERVICE	547,696	535,558	(12,138)
2142 PSYCHOL TESTING SVCS	53,349	52,186	(1,164)
2181 SPRINGBRD LEARN NON-FEDRL	142,752	181,619	38,867
2213 STAFF DEVELOPMENT	239,761	240,352	591
2218 CURRICULUM SERVICES	1,743,061	1,282,352	(460,708)
2223 TECH SERV INSTRUC/NON-INS	1,646,999	1,580,398	(66,602)
2226 SCHOOL MEDIA CENTER	3,566,217	3,329,556	(236,662)
2232 CAREER & TECHNICAL EDUCATIO	184,740	186,700	1,960
2238 PARTNERSHIP PROGRAM	110,081	120,476	10,395
2239 EARLY CHILDHOOD EDUCATION	7,000	6,756	(244)
2251 SPECIAL ED ASSIGNMENT MONTI	147,402	149,986	2,584
2311 BOARD OF EDUCATION OFFICE	309,356	316,829	7,472
2321 SUPERINTENDENT OF SCHOOLS	3,703,036	3,781,697	78,661
2322 PUBLIC INFO & COMMUN OUTR	479,575	1,059,781	580,206
2325 CHIEF ACADEMIC OFFICE	570,501	573,528	3,026
2327 ACCOUNTABILITY OFFICER	236,559	241,857	5,298
2328 DEPUTY SUPERINTENDENT	172,300	187,703	15,403
2331 EDUCATION OFFICERS	777,164	808,913	31,749
2332 DIRECTOR SPEC ED SERVICE	359,361	365,225	5,865
2333 DIRECTOR SPECIAL SERVICE	379,133	383,380	4,246
2336 ALT EDUC/STUDENTS RIGHTS	3,384,464	3,324,325	(60,139)
2338 CHIEF OF SCHOOLS	5,500	374	(5,126)
2411 OFFICE OF THE PRINCIPAL	18,693,691	19,066,643	372,953
2421 DIRECTOR VOC ED SERVICES	119,308	124,270	4,963
2492 VOCATION SCHOOL PLANNING	212,890	200,493	(12,397)
2512 TREASURERS OFFICE	306,506	315,479	8,972
2514 INSURANCE SERVICE	782,948	871,314	88,366
2517 FISCAL CONTROL OFFICER	430,410	458,487	28,077

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
2518 DEVELOPMENT OFFICER	241,125	243,806	2,681
2522 BUDGETING SERVICE	372,177	384,865	12,688
2523 FISCAL CONTROL OFFICE	624,772	638,725	13,953
2524 PAYROLL SERVICE	321,583	323,636	2,053
2551 PUPIL TRANS CONTRACTED	15,447,151	14,819,192	(627,959)
2553 CONTRACTED TRANS-SPEC ED	4,746,226	4,553,353	(192,874)
2558 NONALLOWABLE TRANSPORTATI	1,063,640	1,057,970	(5,670)
2572 PURCHASING SERVICE	196,375	198,064	1,689
2577 PRINT PUBLISH & DUP SVCS	1,767,329	1,645,037	(122,292)
2591 RECORD ROOM SERVICES	86,279	85,786	(493)
2611 BUILDING COMMISSIONER	678,133	727,881	49,749
2622 BLDG ENGINEERING SERVICES	512,177	560,919	48,742
2623 BLDG CUSTODIAL SERVICES	307,301	323,747	16,446
2624 BLDG MAINTENANCE SERVICES	18,016,372	17,689,166	(327,206)
2625 BLDG OPERATION SERVICES	10,779,848	9,981,287	(798,561)
2629 WAREHOUSE PICK-UP&DELIVER	11,094	16,892	5,798
2649 MOVING & RELOCATION	500,000	492,800	(7,200)
2661 SECURITY GUARD SERVICE	4,459,883	4,751,492	291,608
2822 RESEARCH-EVALUATION-ASSESS	1,518,732	1,709,615	190,883
2827 STUDENT ACCOUNTING	156,301	163,593	7,292
2828 MANAGEMENT INFORMATION SI	5,941,403	6,108,895	167,492
2832 HUMAN RESOURCE SERVICES	2,439,457	2,584,679	145,221
2838 SUBSTITUTES	-	241,703	241,703
3333 INFANT CARE CENTER	335,517	329,739	(5,778)
5115 LEASE PAYMENT	125,000	123,200	(1,800)
Total by Function	\$ 273,502,368	274,800,828	\$ 1,298,460

(0)

Object

6111 Administrators Salaries (Certifica	11,567,048	11,899,199	332,151
6112 Classroom Teachers Salary	85,352,426	84,167,108	(1,185,318)

Saint Louis Public Schools
General Operating Expenditures

FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
----------------------	---------------------------	----------

6113	Support Services	12,602,420	12,223,529	(378,891)
6114	Teachers Continuing Subs	-	1,895,668	1,895,668
6121	Administrators Salaries Non-Cert	2,586,177	2,853,770	267,593
6122	Secretarial and Clerical	4,807,383	4,790,172	(17,211)
6123	Professional and Technical Salari	2,317,705	2,341,013	23,308
6124	Teacher Aides	7,106,042	6,937,720	(168,322)
6125	Custodial and Mtn Salaries	7,966,299	8,449,604	483,306
6126	Mechanics/Trades Job Cost	2,011,155	2,017,684	6,529
6142	Regular Teachers Performing Sub	-	107,983	107,983
6143	Extra Service Payments	1,532,753	1,776,471	243,719
6144	Sub Teachers	2,608,246	4,252,161	1,643,916
6146	Sub Clerk	-	133,720	133,720
6148	Inservice Payments	-	6,354	6,354
6149	Temp Salaries NOC	1,024,749	1,145,997	121,248
6162	Secre/Clerical Sal OT	28,656	48,117	19,462
6163	Prof & Tech Salaries OT	-	5,024	5,024
6164	Teacher Aides OT	23,139	19,657	(3,482)
6165	Custodial Maint Sal OT	272,431	314,355	41,924
6166	Mech/Trade OT Job Cost	-	25,581	25,581
6181	Teachers-Summer (Certifi)	340,000	1,748,182	1,408,182
6182	Admin-Summer (Certifi)	150,000	340,000	190,000
6183	Non-Certif Salary-Summer	1,700,000	150,000	(1,550,000)
6211	Retirement	17,508,138	19,277,194	1,769,057
6231	Social Security	10,910,844	11,088,025	177,181
6241	Group Medical Insurance	21,104,247	20,131,918	(972,330)
6242	Group Dental Insurance	801,446	790,621	(10,825)
6243	Group Life Insurance	285,243	225,504	(59,738)
6244	Vision Insurance	52,900	52,312	(588)
6245	Short Term Disability	1,045,544	653,946	(391,598)
6246	Long Term Disability	551,469	344,953	(206,516)

Saint Louis Public Schools
General Operating Expenditures

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
6261 Worker's Compensation	812,200	831,039	18,839
6311 Tuition Service	10,163,055	9,250,337	(912,718)
6312 Professional Ed Services	43,476	34,166	(9,310)
6315 Auditors & Accountants Svc	186,000	199,100	13,100
6318 Legal Services	1,823,422	1,823,422	(0)
6319 Other Professional & Technical (P	15,819,809	16,091,988	272,179
6324 Water Service	300,002	300,002	-
6325 Sewer Service	726,635	460,658	(265,977)
6333 Contracted Repairs	1,040,272	428,326	(611,946)
6334 Rentals Equipment	22,320	22,878	558
6336 Property Services	307,301	323,747	16,446
6338 Repair Maintenance Other	208,204	186,552	(21,652)
6341 Contracted Transportation To-Fr	21,090,517	20,233,457	(857,060)
6342 Other Contracted Pupil Transport	68,064	389,690	321,627
6343 Contracted Transportation Sick &	300	300	-
6344 Contracted Transportation After	427,094	420,664	(6,431)
6349 Other Transportation Bus Passes	512,300	510,100	(2,200)
6351 Property Including Boiler Insuran	476,679	556,184	79,505
6352 Employee Pers Liability Insurance	6,131	8,505	2,374
6353 Employee Fidelity Insurance	150,000	146,680	(3,320)
6354 Vehicle Insurance	79,638	87,957	8,320
6355 Athletic Insurance	54,000	55,503	1,503
6358 Licenses, Fees & Permits	370,247	932,975	562,728
6359 Legal Settlements	917,648	917,648	-
6361 Telephone & Telegraph	2,346,212	2,410,712	64,500
6362 Advertising-Recruiting/Announce	175,817	1,162,443	986,627
6363 Printing & Binding	171,801	162,887	(8,914)
6364 Postage	313,592	164,721	(148,872)
6371 Operating Supplement	955,442	65,000	(890,442)
6381 Memberships & Dues	122,940	123,168	228

Saint Louis Public Schools
General Operating Expenditures

	FY2011-12	Adopted	Amendment #1	Variance
6382	Transportation-Mech-Job Cost	-	198	198
6383	Travel & Conference Expenses	177,077	170,572	(6,504)
6384	Meeting Expenses	142,223	149,789	7,566
6385	Vehicle Expense	3,600	13,200	9,600
6386	Mileage	67,817	58,917	(8,900)
6389	Transportation NOC	-	50	50
6395	Field Trip Admission	7,984	4,003	(3,981)
6411	General Supplies	2,777,740	2,589,469	(188,271)
6412	Standardized Tests	650,301	838,301	188,000
6415	Trophies/Awards/Incentives	38,866	43,747	4,882
6417	Gas and Oil	42,291	67,291	25,000
6421	Textbooks Direct Purchase	1,943,704	1,151,719	(791,986)
6422	Workbook-Direct Purchase	25,250	25,250	-
6433	Periodicals	360,905	176,335	(184,570)
6441	Software-Microcomputer	1,298,155	1,220,653	(77,501)
6442	Software-Mainframe	3,000	-	(3,000)
6443	Computers < \$1,000	274,133	356,117	81,984
6483	Heating Service	2,567,460	2,067,460	(500,000)
6484	Electric Service	6,823,556	6,783,247	(40,309)
6541	Equipment	288,446	400,397	111,950
6542	Computers > \$1,000	38,000	30,474	(7,526)
6546	Equipment/Lease Purchase	24,284	139,284	115,000
Total by Object		\$ 273,502,368	\$ 274,800,828	\$ 1,298,460

(0)

Location

111	Gateway Institute of Technology	8,339,667	8,312,256	(27,411)
114	Nottingham CAJ High School	1,859,442	1,840,040	(19,402)
117	Clyde J. Miller Career/Technical /	4,917,722	4,892,753	(24,970)
125	Beaumont High	2,899,484	2,884,494	(14,990)
144	Cleveland / NJROTC	2,030,467	1,995,598	(34,869)

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
156 Metro Academy Class HS	2,315,263	2,304,733	(10,530)
168 Roosevelt High	6,451,141	6,405,859	(45,282)
173 Soldan Int'l Studies	3,808,062	3,805,586	(2,477)
180 Sumner High	3,467,650	3,450,602	(17,049)
183 Vashon High	4,091,710	4,050,548	(41,163)
186 Central VPA	2,964,891	2,941,373	(23,518)
193 Carnahan School of the Future	2,478,220	2,492,170	13,950
194 Northwest Transportation and La	2,331,921	2,320,964	(10,957)
305 Busch Middle	1,905,465	1,891,227	(14,238)
307 Carr Lane VPA Middle	2,868,547	2,849,473	(19,074)
313 McKinley CJA	3,105,331	3,142,724	37,393
314 Fanning Middle	2,019,374	2,004,888	(14,486)
323 Gateway Middle	2,546,228	2,528,445	(17,783)
324 Langston Middle	1,770,218	1,757,206	(13,012)
326 Long Middle	1,434,294	1,427,480	(6,814)
328 L'Ouverture Middle	1,378,448	1,368,813	(9,635)
339 Compton Drew LLC	3,123,190	3,144,472	21,282
377 YEATMANN-LIDDELL JUNIOR HIG	1,948,716	1,936,883	(11,833)
400 Adams	1,551,013	1,542,114	(8,899)
406 Ashland Elementary	1,501,487	1,487,160	(14,327)
418 Bryan Hill Elementary	1,034,147	1,028,503	(5,644)
420 Buder Elementary	2,226,448	2,219,660	(6,787)
425 Ames VPA Elementary	2,443,467	2,437,345	(6,123)
436 Clay Elementary	1,030,357	1,023,768	(6,588)
440 Cole Elementary	1,002,138	994,401	(7,736)
442 Columbia Elementary	965,276	960,503	(4,773)
444 Cote Brillante Elementary	998,128	991,672	(6,456)
447 Dewey Int'l Study	2,338,118	2,322,480	(15,639)
448 Dunbar Elementary School	1,106,026	1,097,291	(8,735)
458 Farragut Elementary	960,812	956,139	(4,672)

Saint Louis Public Schools
General Operating Expenditures

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
463 Ford Elementary	1,447,991	1,438,256	(9,735)
466 Froebel Elementary	1,314,241	1,305,834	(8,407)
473 Gateway Elementary	3,039,369	3,018,240	(21,129)
478 Hamilton Elementary	1,459,101	1,448,520	(10,581)
488 Henry Elementary	1,256,608	1,247,286	(9,322)
489 Hickey Elementary	1,308,725	1,301,558	(7,166)
490 Herzog Elementary	1,634,560	1,634,729	169
492 Hodgen Elementary	1,511,233	1,509,360	(1,874)
496 Humboldt El Closed	1,279,818	1,275,903	(3,914)
497 International Welcome School @	1,033,375	1,032,103	(1,272)
502 Jefferson Elementary	1,183,598	1,176,272	(7,326)
503 Kennard Elementary CJA	2,314,868	2,300,304	(14,564)
506 Laclede Elementary	1,121,123	1,113,067	(8,056)
510 Lexington Elementary	1,295,440	1,286,290	(9,150)
518 Lyon Acad Basic Inst	2,254,246	2,237,366	(16,880)
524 Mallinckrodt ABI	1,389,441	1,379,996	(9,445)
526 Mann Elementary	1,322,286	1,313,230	(9,056)
534 Mason Elementary	2,013,813	2,008,445	(5,368)
550 Mernac Elementary	1,215,307	1,206,667	(8,640)
552 Michal Ortho Handi	843,020	834,267	(8,753)
556 Monroe Bldg	1,251,237	1,252,756	1,519
559 Mullianphy LLC	2,934,155	2,910,414	(23,740)
560 Oak Hill Elementary	1,812,373	1,798,596	(13,777)
561 Earl Nance Sr. Elementary	1,748,252	1,735,460	(12,792)
562 Peabody Elementary	1,614,579	1,605,059	(9,520)
578 Shaw VPA	2,116,684	2,096,485	(20,199)
580 Shenandoah Elementary	873,736	869,091	(4,645)
584 Sherman Elementary	1,001,662	1,009,990	8,328
586 Sigel Elementary	1,634,872	1,622,365	(12,507)
593 Stix Early Childhood	2,632,545	2,620,972	(11,573)

Saint Louis Public Schools
General Operating Expenditures

FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
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596	Walbridge Elementary	1,472,861	1,464,328	(8,533)
597	Woerner	1,942,533	1,926,375	(16,158)
601	Washington Montessori	2,219,584	2,204,302	(15,282)
603	Wilkinson ECC II	981,650	974,364	(7,287)
612	Woodward Elementary	1,430,661	1,420,347	(10,314)
668	Griscom School	716,265	709,105	(7,160)
670	Multiple Pathways @ Madison	1,026,268	997,767	(28,501)
671	Multiple Pathways @ Stevens	997,139	969,668	(27,471)
673	Fresh Start @ Meda P Washington	575,714	558,510	(17,205)
679	Innovative Concept School	739,169	719,862	(19,307)
698	Fresh Start - Turner	775,547	757,546	(18,000)
800	Board of Education	309,356	316,829	7,472
802	Chief Academic Officer	570,501	573,528	3,026
803	Chief Operating Officer	254,496	270,505	16,009
804	Chief of Schools	183,519	181,187	(2,332)
810	Superintendent of Schools	3,474,206	3,552,145	77,939
811	Deputy Supt	172,300	187,703	15,403
812	Public Info & Community Outrea	527,585	1,115,449	587,863
815	Ed Ofc-Spec Projects E/M	317,038	324,211	7,173
816	Dan Edwards	373,701	394,607	20,906
820	Centralized Budget	11,966,526	15,001,216	3,034,690
822	Alternative Educ/Student Rights	2,296,306	2,258,300	(38,006)
824	Professional Development	60,767	65,034	4,267
825	Leadership For Educational Achie	4,000	3,729	(271)
826	Vocational / Tech Education	337,137	329,414	(7,723)
827	Community Education	786,982	799,656	12,674
828	Special Education	17,518,737	17,310,463	(208,274)
829	Special Services	4,839,017	5,134,872	295,855
833	Athletics Coordinator	1,519,318	1,618,314	98,997
835	Career Education	185,390	187,316	1,926

Saint Louis Public Schools
General Operating Expenditures

		FY2011-12	Adopted	FY2011-12	
		Amendment #1		Variance	
837	Volunteer Services	241,115	248,566	7,451	
838	Bilingual / ESL Program	581,757	578,166	(3,591)	
840	Early Childhood Education	7,000	6,756	(244)	
843	Accountability Officer	241,559	246,518	4,959	
844	Library Services	417,114	238,363	(178,751)	
846	Parent Infant Interaction	335,517	329,739	(5,778)	
847	Teaching & Learning Support	4,089,358	3,593,084	(496,274)	
849	Recruitment / Counseling Center	392,230	658,419	266,189	
851	Springboard to Learning	142,752	181,619	38,867	
880	Student Support Services	3,753,127	3,716,636	(36,491)	
905	Building Commissioner	29,439,716	28,384,782	(1,054,934)	
914	Student Record	86,279	85,786	(493)	
915	Material Management	196,375	198,064	1,689	
918	Transportation Supervision	21,307,705	20,505,142	(802,563)	
919	Garage	511,094	509,691	(1,403)	
927	Transportation Taxi Cabs	212,500	203,865	(8,635)	
970	Treasurer	1,089,454	1,186,793	97,338	
973	Development Officer	241,125	243,806	2,681	
976	Budget, Planning, Development	372,177	384,865	12,688	
977	Fiscal Control Office	943,008	959,199	16,191	
978	Fiscal Control Officer	430,410	458,487	28,077	
979	Payroll Office	3,347	3,162	(185)	
981	Information Technology Division	9,944,228	9,937,252	(6,976)	
984	Research, Evaluation, Assessment	1,518,732	1,709,615	190,883	
990	Human Resources	2,441,457	2,586,416	144,959	
991	St. Louis Plan	917,839	920,886	3,047	
Total by Location					1,298,460
					\$ 273,502,368
					\$ 274,800,828
					(0)



Board Resolution

Date: May 23, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Agenda Item: Nov 26 B-11

Action: X

Action to be Approved:

☒ Financial Report

Other Transaction Descriptors:

SUBJECT:

To approve the detailed Fiscal Year 2012-2013 General Operating and Non-General Operating Budgets.

BACKGROUND:

The FY2012-2013 Budgets align expenditures with projected revenues per RSMo 67.010 which states that "In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year."

Accountability Plan Goal: Goal III: Facilities, Resources Support

III.D.

Objective/Strategy:

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Cost not to Exceed:

No Cost

Pending Funding Availability

Vendor #:

Department:

Finance

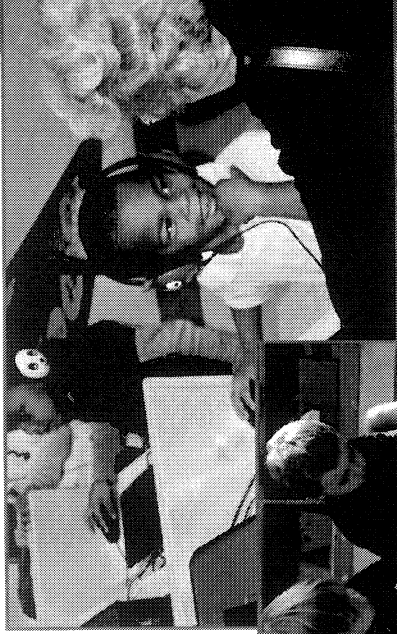
Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

SAINT LOUIS PUBLIC SCHOOLS



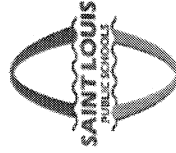
CREATING GREAT OPTIONS

RECOMMENDED BUDGET FOR

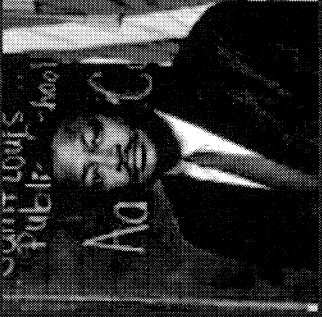
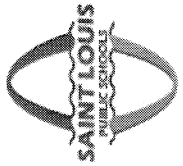
FISCAL YEAR 2012-13

Presented to the St. Louis Public Schools
Special Administrative Board

June 7, 2012



Missouri School District 115-115
801 North 11th Street
Saint Louis, Missouri 63101
www.slps.org

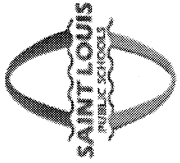


FROM THE DESK OF THE SUPERINTENDENT

The FY 2012 Budget was developed to improve academic outcomes, return the District to accredited status and continue fiscal responsibility. The fiscal year will close with the

District one point away from provisional accreditation, a second consecutive year of balanced finances and a governing board and superintendent that have worked together for nearly 4 years.

The FY 2013 General Operating Budget has been developed to increase student academic achievement and promote greater accountability. Four consecutive years of academic improvement indicate we are on the right path, but with more to accomplish. Our students and their families deserve a high quality education, and we are working toward that goal.



BUDGET MESSAGE

In compliance with Section 67.010 of the Revised Statutes of the State of Missouri, the FY2012-13 Annual Budget is hereby submitted to the Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter referred to as the "District") for review and approval. This report has been prepared to serve as the historical record of the District's fiscal information; provide information regarding the District's academic priorities, operational programs and services; and communicate the financial guide of the District for the upcoming school year to the governing body, administration, staff, faculty, and community members. This report will provide information concerning the development, review and considerations of the 2012-13 Governmental Fund Budgets (General Fund, Food Service Fund, Capital Projects Fund, Debt Service Fund, Federal Fund, Expansion Program Fund, and Trust & Agency Fund). Revenue and expenditure information for each of the fund budgets has been provided in this FY2012-13 Annual Budget document.

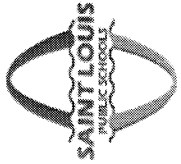
The FY13 Annual Budget has been developed to again progress towards "Creating Great Options" for students throughout the City of St. Louis. The District's gains in recent years in the areas of governance, financial management and student achievement are strong indicators that we are moving in the right direction. District student enrollment is also stabilizing, with recent trends illustrating declines have slowed down significantly.

As the District prepares for the 2012-13 school year, it is once again faced with tough choices. Balancing the challenge of declining revenues without compromising the education of our students has remained the mantra of the District throughout the FY13 budget development process. Projections have illustrated the need to adjust spending to parallel the \$11.7 million in reduced operating revenues – primarily attributable to anticipated declines in the District's basic state aid allocation. The District has reacted to this challenge by initiating budget work sessions with all administrators to identify viable cost-saving opportunities. Spending priorities for FY13 include the following:

- No school closings
- Maintaining pupil teacher ratio levels at the Desirable Standard based on attendance
- Continuing school facility improvements through use of Proposition S Funds
- Upgrading technology throughout the District
- Maximizing E-Rate funding
- Reconfiguring schools by adding grade levels (Pamoja and Humboldt Elementary Schools) or eliminating grade levels (Beaumont High School) as needed

The District recognizes the necessity of prudent management of the budget and equitable allocation of available resources. Directing maximum resources available into the classrooms, however, remains a District priority.

*Balancing the challenge of
declining revenues without
compromising the
education of our students*

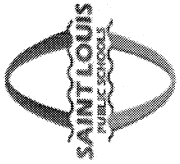


BUDGET AT A GLANCE

FUND	Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating	\$ 287,670,796	\$ 274,300,828	\$ 264,800,000
Expansion		\$ 7,530,200	\$ 16,277,400
Federal	61,105,143	64,618,709	47,288,040
Food Service	13,277,643	13,666,770	13,381,671
Capital Projects	11,844,615	52,986,942	77,951,466
Debt Service	22,691,550	29,038,543	26,384,074
Trust & Agency	746,529	1,508,259	1,500,000
TOTAL	\$ 397,336,276	\$ 443,650,251	\$ 447,582,651

Budget Highlights

- The District will achieve a balanced operating budget for the second consecutive year.
- \$264.8 million expenditures are proposed for the FY13 General Operating Budget (GOB), a reduction of \$11.7 million from the prior year.
- The District has eliminated its negative fund balance.
- The FY2012-13 budget will require no school closings.
- The budget prioritizes maintaining pupil-teacher-ratios at MSIP Desirable Levels based on attendance.
- FY13 revenue is projected to decline 4.2% from the prior year largely due to reductions in local revenue and state aid.



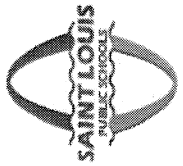
FINANCIAL OVERVIEW

Revenues by Fund

	Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating			
Incidental	\$ 212,373,567	\$ 206,754,826	\$ 208,189,882
Teachers	69,774,155	60,607,042	49,095,220
Student Health	4,478,904	4,420,886	4,344,680
Building	135,714	994,389	3,170,218
General Operating Total	\$ 286,762,340	\$ 272,777,143	\$ 264,800,000
Expansion			
Federal	\$ -	\$ 14,627,400	\$ 16,277,400
Food Service	61,139,738	64,618,709	47,288,040
Capital Projects	12,894,172	13,666,770	13,381,670
Debt Service	81,683,689	73,370,000	-
Trust & Agency	27,217,743	29,122,985	28,500,000
	2,345,755	1,508,259	1,500,000
TOTAL	\$ 472,043,437	\$ 469,691,266	\$ 371,747,110

Expenditures by Fund

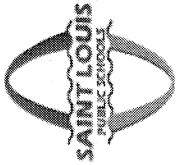
	Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating			
Incidental	\$ 144,996,759	\$ 132,458,184	\$ 108,787,140
Teachers	138,971,513	138,369,210	152,137,540
Student Health	3,299,031	3,280,828	3,720,989
Building	403,493	192,606	154,331
General Operating Total	\$ 287,670,796	\$ 274,300,828	\$ 264,800,000
Expansion			
Federal	\$ -	\$ 7,530,200	\$ 16,277,400
Food Service	61,105,143	64,618,709	47,288,040
Capital Projects	13,277,643	13,666,770	13,381,671
Debt Service	11,844,615	52,986,942	77,951,466
Trust & Agency	22,691,550	29,038,543	26,384,074
	746,529	1,508,259	1,500,000
TOTAL	\$ 397,336,276	\$ 443,650,251	\$ 447,582,651



FINANCIAL OVERVIEW (cont.)

Fund Balance Summary

	Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating \$	(54,522,157)	\$ 1,580,399	\$ 1,580,399
Expansion		\$ 7,097,200	\$ 7,097,200
Federal	889,743	889,743	889,743
Food Service	36,051	36,051	36,050
Capital Projects	190,063,670	138,193,087	60,241,621
Debt Service	32,521,276	32,605,718	34,721,644
Trust & Agency	4,764,157	4,764,157	4,764,157
TOTAL \$	173,752,741	\$ 185,166,356	\$ 109,330,815



DEBT SERVICE SCHEDULE, ASSESSED VALUATIONS AND TAX RATES

FY12-13 Debt Service Schedule

Interest	\$	11,491,427
Principal		14,892,647
	\$	26,384,073

Assessed Valuation

	Tax Year 2011	Proposed, Tax Year 2012
Real Estate	\$ 3,218,718,066	\$ 3,096,074,282
Personal Property	749,861,300	\$ 721,289,109
Machinery & Tools	283,636,997	\$ 272,829,491
State Assessed Railroads and Utilities	88,603,538	85,227,451
TOTAL	\$ 4,340,819,900	\$ 4,175,420,333

FY12/13 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
Unadjusted	3.6940	0.0000	0.6800	0.0000	4.374
Adjusted	3.6940	0.0000	0.6800	0.0000	4.374

FY11/12 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
	Fund	Revenue		Projects	
Unadjusted	3.5532	0.0000	0.6211	0.0000	4.1743
Adjusted	3.5532	0.0000	0.6211	0.0000	4.1743

FY10/11 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
	Fund	Revenue		Projects	
Unadjusted	3.3654	0.0000	0.6211	0.0000	3.9865
Adjusted	3.3654	0.0000	0.6211	0.0000	3.9865

*The adjusted levy reflects the Proposition C (sales tax) rollback. The rollback for the St. Louis Public Schools is waived therefore these rates are identical.

** Please note that fiscal year 2013 tax rates are estimated and final certified rates will not be available until the fall of the calendar year 2012.

REVENUE

Revenue Schedule

FY 2012/13 Estimated Revenues

	General Operating	Expansion Programs	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total
Local Revenue	\$ 212,539,909	\$ -	\$ 6,553,676	\$ 512,990	\$ -	\$ 23,139,224	\$ 1,451,670	\$ 244,197,469
County Revenue	3,648,932	-	-	-	-	3,603	-	3,652,535
State Revenue	42,484,839	-	-	58,874	-	-	48,330	42,592,042
Federal Revenue	6,126,320	-	40,734,364	12,809,806	-	5,357,173	-	65,027,663
Total	\$ 264,800,000	\$ -	\$ 47,288,040	\$ 13,381,670	\$ -	\$ 28,500,000	\$ 1,500,000	\$ 355,469,710
<i>Interfund Subsidies</i>	-	\$ 16,277,400	-	-	-	-	-	\$ 16,277,400

General operating revenues consist of local, county, state, and federal revenues. The proposed general operating budget (GOB) appropriation for FY13 totals more than \$264.8 million, a decrease of \$11.7 million (4.2%) over FY12.

Local Revenue

Local property and sales taxes are the largest sources of local revenue to the district. Property taxes are levied based on the assessed valuations of residential and commercial property. Historic collection rates range between 89% and 92% during the initial year of taxation. Tax increment financed (TIF) and tax abated projects reduce the revenues available to the district. Sales tax revenues have also declined over the past several years due to a weak economy and higher charter school enrollment.

State Revenue

State aid, our greatest source of revenue after property taxes, is based on the highest student attendance from the current, prior or second preceding year. English Language Learners (ELL or non-native speakers) and students

receiving free or reduced price meals or special education services receive additional funding. These additional “weighting” factors determine the District’s weighted average daily attendance (WADA) used by DESE for state aid and Proposition C funding purposes.

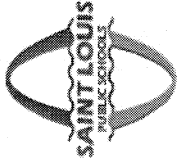
Since enrollment has been decreasing over the past decade, SLPS has utilized second preceding year funding. A \$11.8 million reduction in state aid is anticipated in FY13, the result of lower SLPS enrollment, higher charter enrollment, and DESE underfunding the foundation formula due to the State budget crisis.

EXPENDITURES

Expenditure Schedule

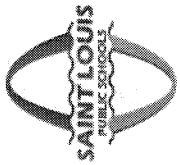
FY 2012/13 Estimated Expenditures

	General Operating	Expansion Programs	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total
Instruction	\$ 145,781,335	\$ 4,779,278	\$ 28,439,476	\$ -	\$ -	\$ -	\$ 352,055	\$ 179,352,144
Building Services	30,042,234	1,077,978	-	-	77,951,466	-	-	109,071,678
Administration	31,278,365	1,195,000	1,031,385	-	-	-	165,701	33,670,450
Instructional Support	19,021,532	6,158,743	14,652,294	-	-	-	148,954	39,981,523
Non-Instructional Support	18,723,309	568,000	347,711	-	-	-	258,390	19,897,410
Transportation	18,997,400	2,498,400	-	-	-	-	-	21,495,800
Food/Comm Services	801,494	-	2,817,176	13,381,671	-	-	574,900	17,575,241
Capital Outlay	154,331	-	-	-	-	-	-	154,331
Debt Service	-	-	-	-	-	26,384,074	-	26,384,074
Total	\$ 264,800,000	\$ 16,277,400	\$ 47,288,040	\$ 13,381,671	\$ 77,951,466	\$ 26,384,074	\$ 1,500,000	\$ 447,582,651
Fund Balance-Beg of Year	\$ 1,580,399	\$ 7,097,200	\$ 889,743	\$ 36,051	\$ 138,193,087	\$ 32,605,718	\$ 4,764,157	\$ 185,166,356
Fund Balance-End of Year	\$ 1,580,399	\$ 7,097,200	\$ 889,743	\$ 36,050	\$ 60,241,621	\$ 34,721,644	\$ 4,764,157	\$ 109,330,815



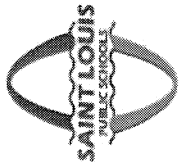
EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
111-Gateway Institute of Technology	8,539,647		173,000					8,712,647
114-Nottingham CAUT High School	1,702,775		452,441				2,225	2,157,440
117-Clyde J. Miller Career/Technical Academy	4,753,238		142,632					4,895,870
125-Beaumont High	2,345,736		139,662					2,485,397
144-Cleveland / NJROTC	2,132,027		60,616				52,528	2,245,171
156-Metro Academy Class HS	2,490,431							2,490,431
168-Roosevelt High	5,556,441		55,546				52,555	5,664,542
173-Soldan Int'l Studies	3,862,165		156,999					4,019,163
180-Summer High	3,338,593		130,652					3,469,245
183-Vashon High	3,938,049		363,221		5,574		153	4,306,998
186-Central VPA	2,786,096		118,874		614,866			3,519,836
193-Carnahan School of the Future	2,333,887		83,033				8,221	2,425,141
194-Northwest Transportation and Law	2,131,611		67,389					2,199,001
22-Adult Ed Instruction			129,592					129,592
23-Adult Ed Apprentice			1,196,827					1,196,827
26-Adult Ed Basic Ed Coordinator			726,814					726,814
305-Busch Middle	1,910,089		79,473				5,618	1,995,181
307-Carr Lane VPA Middle	2,884,147		183,796				5,618	3,073,561
313-McKinley CJA	3,091,957							3,091,957
314-Fanning Middle	1,842,243		354,510				5,618	2,202,372
323-Gateway Middle	2,675,292		138,442					2,813,734
324-Langston Middle	1,677,955		294,056					1,972,011
326-Long Middle	1,303,042		71,374				5,618	1,380,034
328-L'Ouverture Middle	1,234,740		286,821				5,618	1,527,180
339-Compton Drew ILC	2,981,534		127,309				5,618	3,114,461
34-Hamilton Community Ed Center							930	930
36-Nottingham Community Ed Center							8,983	8,983
377-Yeatman-Liddell Junior High	2,026,534		84,402				8,534	2,119,470
37-Long Community Ed Center							23,705	23,705
400-Adams	1,489,170	97,945	216,816					1,803,931
406-Ashland Elementary	1,440,247	158,652	492,213					2,091,112
40-Shaw Community Ed Center							15,188	15,188
418-Bryan Hill Elementary	1,039,885	308,734	189,319					1,537,938
41-Sigel Community Ed Center							2,618	2,618
420-Buder Elementary	2,223,324	113,791	146,244				47,978	2,531,286
425-Ames VPA Elementary	2,398,301		319,979					2,718,280
436-Clay Elementary	1,083,429	97,945	268,540					1,449,914
440-Cole Elementary	1,411,729	161,925	408,168					1,981,822
442-Columbia Elementary	952,606	109,284	403,012					1,464,902
444-Cote Brillante Elementary	1,082,113	242,233	197,895					1,522,241
447-Dewey Int'l Study	2,330,916	144,224	274,190					2,749,329
448-Dunbar Elementary School	1,062,823	168,168	353,281					1,584,272
458-Farragut Elementary	895,120	66,207	207,638					1,168,965
463-Ford Elementary	1,317,891		307,150					1,625,040
466-Froebel Elementary	1,363,081	107,010	262,853					1,732,944
473-Gateway Elementary	3,131,949	7,138	300,783					3,439,870
478-Hamilton Elementary	1,309,295	148,300	586,228					2,043,823
488-Henry Elementary	1,144,098	223,721	336,355					1,704,175



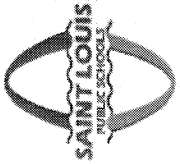
EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
489-Hickey Elementary	1,313,650		396,016					1,709,666
490-Herzog Elementary	1,681,607	145,236	292,293					2,119,137
492-Hodgen Elementary	1,467,888	132,945	303,192					1,904,025
496-Humboldt Elementary	1,246,527						14,532	1,261,060
497-International Welcome School @ SW	893,431							893,431
502-Jefferson Elementary	1,189,284	174,374	515,735		3,689,441		5,932	5,574,765
503-Kennard Elementary CIA	2,003,945							2,003,945
506-Laclede Elementary	1,195,916	210,578	194,151					1,600,645
510-Lexington Elementary	1,497,917	134,961	316,593					1,949,471
518-Lyon Acad Basic Inst	1,822,365		149,096					1,971,461
524-Mallinckrodt ABI	1,504,759		148,168					1,652,927
526-Mann Elementary	1,245,146	111,936	385,187					1,742,269
534-Mason Elementary	2,045,952	290,192	404,975				23,939	2,765,058
550-Meramec Elementary	1,254,803	7,450	197,377					1,459,630
552-Michal Ortho Handi	1,135,410		338,988				9,609	1,484,007
556-Monroe Bldg	1,455,339	335,330	214,931					2,005,600
559-Mullanphy ILC	2,966,363	153,709	505,856		6,524,751			10,150,679
560-Oak Hill Elementary	1,811,931	97,233	234,381					2,143,544
561-Earl Nance Sr. Elementary	1,903,684		383,355					2,287,039
562-Peabody Elementary	1,626,993	203,610	217,510					2,048,113
578-Shaw VPA	1,907,853	154,106	164,538					2,072,391
580-Shenandoah Elementary	1,031,531		288,470					1,474,107
584-Sherman Elementary	934,386		160,166					1,094,552
586-Sigel Elementary	1,538,496	31,091	561,151					2,130,738
593-Stix Early Childhood	2,988,994	119,481	299,654				64,696	3,472,825
596-Walbridge Elementary	1,372,634	52,675	437,693					1,863,003
597-Woerner	1,965,740		55,146					2,020,886
601-Washington Montessori	2,137,343	5,420	508,937					2,651,701
603-Wilkinson ECC II	1,108,503	118,989	463,643				31,820	1,722,955
612-Woodward Elementary	1,544,084	144,684	228,215					1,916,983
668-Griscom School	900,995		80,915					981,909
670-Multiple Pathways @ Madison	879,685							879,685
671-Multiple Pathways @ Stevens	1,065,944							1,065,944
673-Fresh Start @ Meda P Washington	639,331							639,331
679-Innovative Concept School	995,176							995,176
698-Fresh Start - Turner	789,131							789,131
800-Board of Education	225,139							225,139
802-Chief_Academic_Officer	580,482							580,482
803-Chief Operating Officer	205,799							205,799
804-Chief of Schools	185,928	373,223						559,150
810-Superintendent of Schools	3,314,082		5,787,660					3,314,082
811-Assst To Supt For Comty Support	179,304							179,304
812-Public Info & Community Outreach	1,418,947							1,418,947
814-State and Federal Programs								5,787,660
815-Education Officer-Special Projects E/M	223,652							223,652
816-Education Officer - High Schools	348,533		3,202,448					3,550,980
819-Assoc Supt Programs			605,208					605,208
820-Centralized Budget	6,499,942							6,499,942
822-Alternative Educ/Student Rights	3,064,911		307,396					3,372,307



EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
824-Professional Development	62,916		912,313					975,229
825-Leadership For Educational Achievement	4,000							4,000
826-Vocational / Tech Education	399,047		501,721				59,387	960,155
827-Community Education	640,203		230,371				16,207	886,780
828-Special Education	17,539,291		5,636,665				72,335	23,248,291
829-Special Services	5,310,520							5,310,520
833-Athletics Coordinator	1,417,588						222,337	1,639,925
835-Career Education	192,577		60,452					253,029
837-Role Model Experiences	249,237		513,732				3,397	766,366
838-Bilingual / ESL Program	726,243		869,449					1,595,693
840-Early Childhood Education	7,000	584,322	4,116,092				817	4,708,231
843-Accountability Officer	1,297,227		62,961					1,360,188
844-Library Services	312,790							312,790
846-Parent Infant Interaction	161,292	2,500,000						2,803,772
847-Teaching & Learning Support	3,466,401	51,199	764,335				109,502	4,391,436
849-Recruitment / Counseling Center	476,500							476,500
851-Springboard to Learning	146,974							146,974
880-Student Support Services	4,840,076		2,579,642		67,116,833		4,925	7,424,643
905-Building Commissioner	29,113,960	1,077,978		13,381,671				97,308,772
906-Food & Nutrition Services								13,381,671
914-Student Record	145,682						248,148	393,830
915-Material Management	206,926							206,926
918-Transportation Supervision	18,961,230	2,498,400						21,459,630
919-Garage	311,094							311,094
927-Transportation Taxi Cabs	190,500							190,500
970-Treasurer	1,222,476		22,088				212,660	1,457,204
973-Development Officer	248,197		317,787					565,984
975-Treasurer						26,384,074		26,384,074
976-Budget, Planning, Development	657,225		1,307,606					1,964,832
977-Fiscal Control Office	996,773							996,773
978-Fiscal Control Officer	437,005							437,005
979-Payroll Office	3,987							3,987
981-Information Technology Division	8,242,540	1,568,000	118,035					9,928,575
984-Research, Evaluation, Assessment	1,670,326		37,622					1,707,948
990-Human Resources	2,618,538	1,195,000						3,813,538
991-St. Louis Plan		1,650,000						1,650,000
Total Budget	264,800,000	16,277,400	47,288,040	13,381,671	77,951,466	26,384,074	1,500,000	447,582,651



THE DISTRICT'S STUDENTS



The District manages 276 yellow school buses and several cab companies to transport approximately 14,000 school students every day to 76 schools. Free Metro Student passes are provided to another 1,000 students, allowing them to ride public transportation to and from school and school-related programs. The District serves an average of 18,300 free and reduced price lunches and 12,900 free and reduced price breakfasts every day.

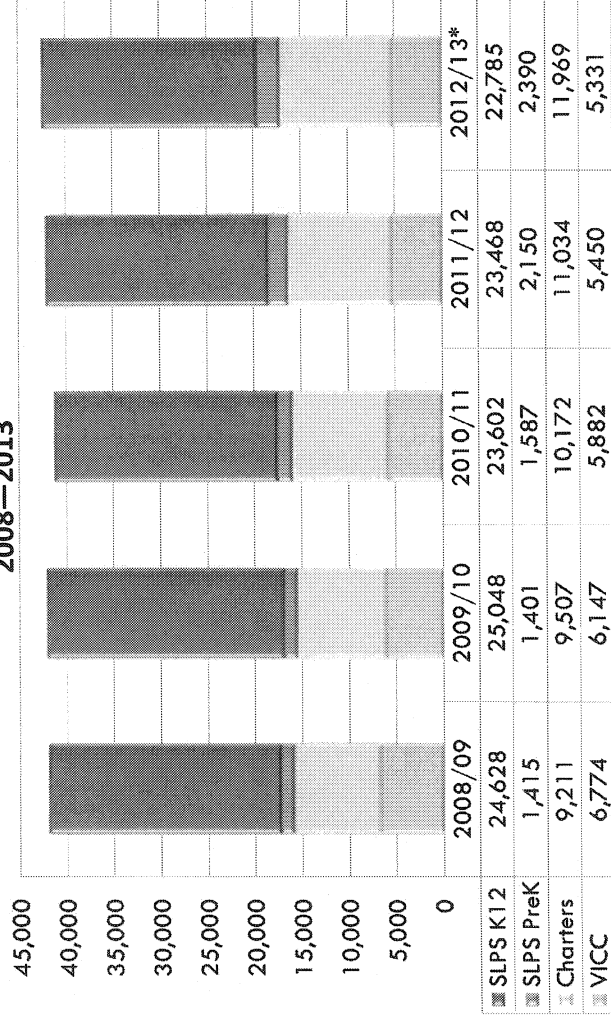
St. Louis Public Schools serves approximately 25,000 students, and another 11,969 attend charter schools in the City.

District enrollment has declined steadily over the last several decades. In 1970, enrollment totaled 111,233—more than four times the enrollment of the District today. However, more recent trends indicate that the District's enrollment decline is beginning to slow down. In the last five years, enrollment in District-operated schools has declined. Because State Basic Formula funding is based largely on weighted average daily attendance (WADA), the District's Basic Formula revenue has decreased with enrollment.

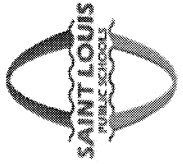
SLPS Notable Students

- Thomas Fliss—Metro A&C High—earned a perfect ACT score
- Carvon Smith—Sumner High School—MLK Drum Major for Justice Oral Advocacy Competition Award Winner
- Marquis Cooper and Virgil Fischer—Central VPA High—won first place in 2012 St. Louis Teen Talent Showcase for a cappella tap dance
- Tey Hoskins—Carnahan High School of the Future—named the Youth in Government's Teen Governor of Missouri

Public School Enrollment 2008—2013



* 2012/13 enrollment projection as of March 13, 2012 prior to closing of Imagine Schools



THE DISTRICT'S WORKFORCE

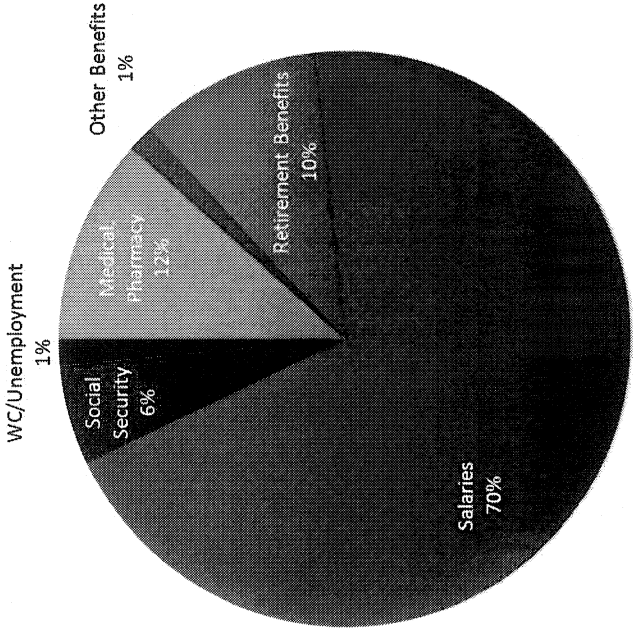
The District's employees remain our most important resources. Their collective efforts determine the quality of education St. Louis' students receive and the efficiency and effectiveness of District operations.

Personnel costs constitute the majority of District operating expenditures. Salaries and benefits will comprise 69% of the estimated total expenditures of nearly \$264.8 million in FY13.

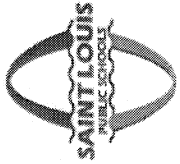
30% of the District's personnel expenses pay for employee benefits, including short and long term disability, life, medical, dental, vision, pharmacy, and pension costs.



SLPS FY13 Personnel Expenditures

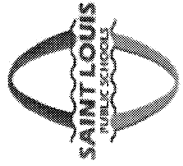


	2011/12 GOB Budgeted FTE	2012/13 GOB Budgeted FTE	2012/13 GOB Change	2012/13 GOB Change
Classroom Teachers Salary	1,665.7	1,671.5	5.9	0.3%
Teacher Aides	292.6	317.5	24.9	7.8%
Administrators Salaries (Certif.)	142.6	148.8	6.1	4.1%
Administrators Salaries Non-Certif.	31.0	36.5	5.5	15.1%
Custodial and Mtn Salaries	313.5	305.0	-8.5	-2.8%
Mechanics/Trades Job Cost	38.0	46.0	8.0	17.4%
Professional and Technical Salaries	45.0	43.5	-1.5	-3.4%
Secretarial and Clerical	148.2	152.0	3.8	2.5%
Support Services	204.7	178.0	-26.7	-15.0%
Grand Total	2,881.2	2,898.8	17.5	0.6%



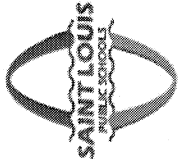
THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location)

	2010/11	2011/12	2012/13
	Total FTE	Budgeted FTE	Budgeted FTE
1. Elementary Schools	992.7	1,022.6	1,073.2
400 - Adams Elem.	22.0	22.0	23.5
406 - Ashland Elem.	21.0	21.4	21.5
418 - Bryan Hill Elem.	14.8	14.6	15.0
420 - Buder Elem.	31.4	33.0	36.3
425 - Ames VPA Elem.	35.2	38.2	35.7
436 - Clay Elem.	16.1	15.3	15.8
440 - Cole Elem.	12.5	15.0	22.4
442 - Columbia Elem.	12.6	13.9	13.9
444 - Cote Brillante Elem.	14.1	15.4	15.8
447 - Dewey Int'l Study	39.9	36.6	36.4
448 - Dunbar Elem. School	13.6	17.4	17.9
458 - Farragut Elem.	14.0	14.0	13.5
463 - Ford Elem.	22.0	21.2	18.8
466 - Froebel Elem.	22.0	19.4	21.6
472 - Gallaudet Hearing Impaired	0.0	0.0	0.0
473 - Gateway Elem.	42.2	44.5	44.7
478 - Hamilton Elem.	24.0	22.3	21.5
488 - Henry Elem.	19.0	19.0	16.5
489 - Hickey Elem.	20.2	18.6	18.6
490 - Herzog Elem.	24.7	24.3	24.9
492 - Hodgen Elem.	19.7	23.2	23.7
496 - Humboldt Elem.	0.0	19.8	22.2
502 - Jefferson Elem.	19.0	16.6	18.2
503 - Kennard Elem. CJA	28.5	33.5	29.0
506 - Laclede Elem.	17.6	16.7	18.2
510 - Lexington Elem.	16.2	18.6	22.0
524 - Mallinckrodt ABI	19.3	20.4	22.1
526 - Mann Elem.	20.8	20.0	20.5
534 - Mason Elem.	29.4	30.6	32.2
550 - Meramec Elem.	17.8	18.0	19.9
552 - Michal Ortho Handi	17.0	13.6	22.0
556 - Monroe Bldg	15.4	18.4	20.9
559 - Mullanphy ILC	48.2	47.1	47.4
560 - Oak Hill Elem.	24.6	27.0	28.1
561 - Earl Nance Sr. Elem.	25.5	25.0	26.0
578 - Shaw VPA	28.6	30.1	30.6
580 - Shenandoah Elem.	10.3	13.2	17.8
584 - Sherman Elem.	11.3	16.3	15.5



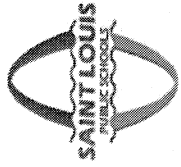
THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location—cont.)

	2010/11	2011/12	2012/13
	Total FTE	Budgeted FTE	Budgeted FTE
586 - Sigel Elem.	22.0	25.0	26.5
593 - Stix Early Childhood	49.2	41.4	50.4
596 - Walbridge Elem.	20.6	21.5	21.1
597 - Woerner Elem.	30.3	30.1	31.1
601 - Washington Montessori	34.2	34.0	33.2
603 - Wilkinson Early Childhood	24.6	14.8	18.2
612 - Woodward Elem.	21.3	21.6	22.1
2. Middle Schools	433.0	399.8	387.4
305 - Busch AAA Middle	29.5	30.1	29.0
307 - Carr Lane VPA Middle	43.7	44.5	43.5
311 - Bunche Int'l Studies	23.3	0.0	0.0
313 - McKinley CJA	47.6	45.3	45.5
314 - Fanning Middle	30.2	32.1	29.5
323 - Gateway Middle	42.2	40.1	41.5
324 - Langston Middle	23.6	27.0	25.0
326 - Long Middle	26.0	21.1	20.0
328 - L'Ouverture Middle	25.1	21.8	20.0
339 - Compton Drew ILC	48.1	49.0	46.4
340 - Stevens Middle	22.7	0.0	0.0
377 - Yeatman Liddell Junior High	22.1	31.0	33.0
518 - Lyon Acad Basic Inst	26.0	34.0	30.0
562 - Peabody eMints	22.9	23.8	24.0
3. High Schools	683.3	708.5	680.7
111 - Gateway Institute of Technology	113.9	128.9	131.0
114 - Nottingham CAJT High School	29.8	32.0	30.0
117 - Clyde C. Miller Career/Tech Acad	64.4	71.4	70.0
125 - Beaumont High	52.9	40.9	33.5
144 - Cleveland/NJROTC	32.0	27.4	30.0
156 - Metro Academy Class HS	30.0	31.0	32.5
168 - Roosevelt High	91.9	98.4	84.0
173 - Soldan Int'l Studies	51.8	53.8	55.0
180 - Sumner High	47.5	49.5	49.0
183 - Vashon High	53.9	60.9	58.0
186 - Central VPA @ SW Complex	44.3	43.0	41.0
193 - Carnahan School of the Future	34.0	37.0	35.7
194 - Northwest Transportation & Law	37.0	34.5	31.0



THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location—cont.)

	2010/11		2011/12		2012/13	
	Total FTE	Budgeted FTE	Total FTE	Budgeted FTE	Total FTE	Budgeted FTE
4. Alternative Sites	96.1	89.5			87.2	
497 - Int'l Welcome Center	16.4	15.5			15.0	
668 - Griscom School	15.5	9.9			11.1	
670 - Multiple Pathways - Madison	0.0	26.0			12.5	
671 - Multiple Pathways - Stevens	12.5	6.5			15.5	
673 - Fresh Start - Meda P	0.0	9.0			8.5	
679 - Innovative Concept School	21.5	11.6			14.1	
694 - Big Picture Academy	15.8	0.0			0.0	
698 - Fresh Start - Turner	14.5	11.0			10.5	
6. Support Services	416.1	660.8			670.3	
800 - Board of Education	2.0	2.0			1.0	
802 - Chief Academic Officer	2.0	2.0			2.0	
803 - Chief Operating Officer	5.0	2.0			1.0	
804 - Chief of Schools	1.0	1.0			1.0	
810 - Superintendent of Schools	5.0	5.0			3.0	
811 - Asst To Supt For Comm. Support	1.0	1.0			1.0	
812 - Public Info & Community Outreach	6.0	5.0			5.0	
814 - State & Federal Programs	0.5	0.0			0.0	
815 - Education Officer-Special Projects E/M	2.0	3.0			2.0	
816 - Education Officer - High Schools	2.0	2.0			2.0	
822 - Alternative Educ/Student Rights	3.0	4.5			6.0	
824 - Professional Development	1.0	1.0			1.0	
825 - Leadership For Educational Achievement	0.0	0.0			0.0	
826 - Vocational / Tech Education	3.0	3.0			3.0	
827 - Community Education	8.0	8.0			3.0	
828 - Special Education	62.0	81.0			82.0	
829 - Special Services	121.5	121.0			124.0	
833 - Athletics Coordinator	2.0	2.0			2.0	
835 - Career Education	2.0	2.0			2.0	
837 - Role Model Experiences	1.0	3.0			3.0	
838 - Bilingual / ESL Program	9.8	9.8			6.5	
840 - Early Childhood Education	1.0	0.0			0.0	
843 - Accountability Officer	2.0	2.0			13.0	
844 - Library Services	0.0	0.5			0.0	
846 - Parent Infant Interaction	8.0	8.0			3.0	
847 - Teaching & Learning Support	9.0	12.5			17.0	
849 - Recruitment / Counseling Center	4.0	5.0			6.0	
851 - Springboard to Learning	1.0	1.0			1.0	
880 - Student Support Services	47.5	50.0			65.0	



THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location—cont.)

	2010/11	2011/12	2012/13
	Total FTE	Budgeted FTE	Budgeted FTE
905 - Building Commissioner	21.3	240.0	235.7
914 - Student Record	2.0	2.0	3.0
915 - Material Management	3.0	3.0	3.0
918 - Transportation Supervision	4.0	3.0	4.0
970 - Treasurer	4.0	4.0	4.0
973 - Development Officer	2.0	2.0	2.0
976 - Budget, Planning, Development	5.0	4.0	7.0
977 - Fiscal Control Office	14.0	13.0	12.5
978 - Fiscal Control Officer	2.0	2.0	2.0
981 - Information Technology Div.	15.0	19.0	19.0
984 - Research, Eval., Assessment	3.6	3.6	3.6
990 - Human Resources	18.0	18.0	19.0
991 - St. Louis Plan	10.0	10.0	0.0
7. Centralized Budgets	12.0	0.0	0.0
277 - Temp Undistributed Costs	12.0	0.0	0.0
8. Closed Sites	1.0	0.0	0.0
805 - External Engagement Officer	1.0	0.0	0.0
841 - Mo. School Improvement Program	0.0	0.0	0.0
Grand Total	2,634.1	2,881.2	2,898.8



BOARD RESOLUTION

Date: May 25, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Dir., Transportation

Agenda Item : 06-26-12-12

Action: ☒

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request approval of final bus route for the FY11-12 school year. The report detailing the bus routes is available in the Board office.

BACKGROUND: As stipulated in the Department of Elementary and Secondary Education School Transportation Administrator's Handbook; title 5, 5CSR 30-261.00 requirements for the Operation of School Buses; Paragraph 1B;

"School bus routes over which school buses travel shall be approved by public school district board of education action for its initial approval (agenda item 10-04-11-29) and for the final approval of modifications made during the school year no later than the end of June."

School bus routes are established at the beginning of the school year and adjusted during the year to accommodate changes because of mobility of the students, enrollment, and ridership. The final school bus routes for the 11-12 school year are located in the Board Office. In the St. Louis Public Schools, over 20,000 are eligible for school bus transportation. There were 270 bus routes established at the beginning of the school year and 276 at the end of the school year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Transportation

Requestor: Deanna J. Anderson

Deanna J. Anderson
Deanna Anderson, Exec. Dir., Transportation

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent